Minutes

Called to order: 9:13
Attendees: Molly McCahon, Denna Grangaard, Terry Leigh, Marie Pengilly, Jamie Brunner, Erik Brubaker, Laura Laumatia

Adopt minutes-05/12/15 change Moscow’s “ordinance” to Technical Guidance Handbook. Terry Motion, Laura Second. Approved.
Treasurer’s report – Marie MAY: Total expenses 776.91, Total Income 2,700.00.

Old Business
- Discussion: At the end of classes, run through the re-cert class, re-cert form and recruit trainers.
- Update on CESCL certification via SEEP – Allen not present today
- Update on Moscow course – potential attendees and local regulations insert from the city: The City didn’t have contacts, and regulations were not applicable to SEEP. City wants to update their stormwater ordinance.
- Stormwater outreach/education
  - 5-star
  - CWRC stormwater education proposal [Place holder, waiting to hear back]
- Kootenai County comment letter: Allen will provide a comment letter.
- City of Moscow request to use SEEP materials: Marie made contact but waiting to hear back from Ken Kipp, Erosion and Sediment Controls Technical Guidance Handbook.
- BMP Field Guides
  - Cost of printing; last printed in 2010 from Action Printers 2,000 for $5,193 2.60/ea.
  - Ruen-Yeager requested several of them to distribute to those who get an encroachment permit through the Highway District. Laura makes a motion to order additional prints of the Field Guides for distribution to highway districts and jurisdictions and charge $3.00 per guide. Marie seconds. Marie will get quotes. Erik will take 20. Molly will ask northern area highway districts if they’d like some. Marie will talk with Ruen Yeager about this.
- SEEP insurance: Field portions: Paid trainers must be independently covered. Students sign liability waiver. Nothing for the Board, volunteer trainers; and can’t be covered under U of I. RC&D used to get theirs from Beehive Insurance at about 800/year. Beehive will send a general liability quote to SEEP. Jamie will call ICRMP.
- Recertification: This topic will be added monthly. Laura, Terry, Allen and Denna need to recertify this year, before December.

New Business
- Manual review for printing: All of us should review the back tabs. Denna will run the ICP section through ICP. Everyone review the manual by the time we need to print again (August Goal). [Placeholder for next month]
  - Place all sections onto Flashdrive. Flashdrive could be printed with SEEP Logo. Print these sections for the trainer during class. Add the front page of the CGP and SWPP
guide to the slides to have a visual reference. Include a Navigating your Flashdrive section into the Classroom.
  - Look at Locking the PDF for protections.
  - Put the ‘binder’ into a spiral bound.
  - Put the slides in front of each detail section.
  - Print manuals in B&W.
  - Add footers to the powerpoint slides to reference it’s corresponding tab number/name.
  - Marie: Organize files and get quotes.
- Consider doing a Train the Trainer event again.
- SEEP Steering Committee Meeting: Laura motion to meet in Bonner County every 4th month. Marie second. Motion passed.

Other business –
- Facebook material:
  - June 18th 2pm-5pm. Community Water Resource Center Aquatic Plant ID Workshop, must register with Jamie Brunner. Flier available. ISDA, CWRC, LMP. How to respond to invasives.
  - Other CEU/Re-Cert info, links to Webinars and Seminars, Articles.
- Upcoming SEEP CEU opportunities
- *Add: Outreach and Marketing opportunities this summer: Water Resource Realtors’ CEU Meeting is being planned for Kootenai County (anticipated next year). North Idaho Fair. Denna will add Molly McMahon as admin.
- Regulatory:
  - One member noticed that Gargoyle (Hwy 95 North Hayden) was rinsing their stone cutting dust into an outlet/drywell.
    - Recommended to contact PHD as a first point of contact
  - Hecla settled with EPA over a release of pollutants from tailing pond switch.
- Develop a scenario for the Regulatory Section: Molly and Erik.
- City of Plummer applied for $7.5 million TIGER grant in Plummer. Will include stormwater upgrades, xeriscaping, sidewalks.
- Set next meeting date and time: July 14th [place holder for July: intro, BMPs, Field Session on Day One. Then Regulatory and other sections second day.]
- Adjourn meeting: 11:48pm

Minutes recorded by Denna Grangaard