What: SEEP Monthly Committee Meeting
Where: University of Idaho Coeur d’Alene
Harbor Center Room 240B
1031 N Academic Way
Date: Tuesday May 12, 2015
Time: 9:00 a.m. – 11:00 a.m.

Items in red are for follow-up. Motions are in **Bold** and *underlined*.

**Minutes**

Attendees: Allen Isaacson, Terry Leigh, Marie Pengilly, Laura Laumatia, Vera Williams, Greg Limandri

The meeting was called to order at 9:07 A.M.

Adopt minutes- Allen moved to adopt the minutes from the 04/14/15 meeting, with the clarification that the committee wanted to explore both a fall Latah County class and a fall recertification class (not a fall Latah County recertification class). Greg seconded the motion; motion passed.

Treasurer's report – Marie and Allen passed out a SEEP Budget Status Report from Margaret. Beginning available balance from February carryover was $29,715.17. Revenue since then totaled $9,550, and expenses totaled $6,642.55. There are still some income and expenses trickling in from the later classes. Current balance is $32,622.62. **Terry moved to accept the treasurer’s report. Marie seconded the motion; motion passed.**

Old Business

- Spring class review
  - Recertification Class – This class got good reviews. People liked the one-day option with new material versus taking Basic SEEP over again. The half-page evaluation form was also useful. Marie felt there was more feedback and that it was more meaningful using this format. **The committee agreed that the Basic SEEP evaluation forms should be revised over winter using this format.**
  - Basic Class – The pit at the Shoshone field class didn’t work out very well. There was a lot of traffic and noise. An alternate pit was used due to the ITD pit being unavailable. If it’s not available next year, we will re-evaluate an alternate location. All other classes went well.
  - The Basic SEEP manuals are gone. **The committee agreed to look at the manuals at the June meeting to evaluate what to print.**

- **Update on CESCL certification via SEEP** – Allen will find out how much detail we need to submit our materials for CESCL consideration. He indicated that he thought they were pretty flexible with communicating back and forth to get the right information from us.

- **Update on Moscow course** – Latah County class didn’t happen due to lack of registrations. Bill Lillibridge, an engineer with the Idaho Soil and Water Conservation Commission, travelled from Nez Perce County to attend the Shoshone class and indicated a SEEP class was needed in Latah/Nez Perce Counties. **Jamie will contact Bill and see if he has a list of names for people we may be able to contact to organize a class either this fall or next spring. She will also ask him if he’s aware of an existing compilation of local Latah/Nez Perce County regulations that could be used to add to the manual for that class.**

- **Stormwater outreach/education**
  - 5-star – No word back yet
CWRC stormwater education proposal – Expect to hear some time in July

Advertisement – Marie reported she still has some brochures if anyone needs them. Otherwise, this item will be revisited once we have another class date set.

Kootenai County comment letter – Allen plans to draft a letter in the next few days. Laura will forward the information she received from Tom Freeman, including previous SEEP comment letters and some references.

New Business

Dike Road project – Jamie reported that she, Laura, Molly, and Tom Freeman were in discussions with U of I, NIC, and the City of Coeur d’Alene to possibly plant some native plants along portions of the dike road. Jamie had a message in to the engineer responsible for inspecting the dike for purposes of maintaining the USACE certification for flood control. Until the group knows what the planting limitations are from this perspective, they don’t want to spend too much time or money on it.

Shoreline projects (St. Joe/Spokane River) – Jamie reported that she and Laura were working on a few different potential shoreline/riverbank stabilization demonstration projects. Jo Christenson, a bioengineering expert with the USFS, along with Bill Lillibridge, accompanied Jamie, Jim Pearce with the Benewah Conservation District, and Meghan Lunney with Avista Corporation to look at a couple of potential projects on the St. Joe River. Jamie, Laura, and Jo will go look at another site on the Spokane River in the near future. The hope is that there will be some good demonstration of a variety of techniques, including bioengineering and xeriscaping, for landowners to be able to see for examples. There is also a potential opportunity for a hands-on workshop during installation of one or more of these projects. If so, there would be a natural fit to partner with the SEEP Committee. Jamie will keep the committee posted as things progress.

Alternate meeting location (Bonner County) – The committee discussed the technical difficulties encountered in trying to utilize technology for attendees to participate remotely from Bonner County at the April meeting. The committee agreed to hold the June meeting in Bonner County.

City of Moscow request to use SEEP materials – Marie reported that the City of Moscow would like to use SEEP materials to update their erosion control ordinance. Marie will contact them to see which materials they are looking to use. She will also let them know the SEEP Committee would be interested in reviewing the revisions that utilize SEEP materials.

Ruen Yeadon request for field BMP guides – Marie received a request from Ruen-Yeadon & Associates, Inc for 200 copies of the SEEP BMP Field Guide. Allen agreed to see if he still had the cost for those, as we would need to make sure we recoup the cost of printing them.

Other business –

Recertification

Marie reported that the following committee members will have expiring certifications at the end of 2015: Allen, Terry, Denna, and Laura

Vera Williams (former SEEP Committee member) inquired as to the possibility of taking the recertification class to get certified. Her certification expired in 2010. She just audited one of the Basic SEEP classes but didn’t attend the field class. Allen made a motion to allow Vera to take the recertification class, if she is also willing to attend a Basic SEEP field class, in order to get certified. Laura seconded the motion; motion passed.

Facebook material – BEIPC meeting on May 12

Upcoming SEEP CEU opportunities – BEIPC meeting May 12

Set next meeting date and time – June 9 at 9 A.M. in Bonner County – Jamie will work with Molly to set a location

Insurance – The SEEP Committee doesn’t have insurance through U of I. Marie will follow up to see what options we have.

Items for June agenda:

Basic Class evaluation forms
Evaluate manuals for printing needs
Insurance
IBOL CEUs
Budget – review recert class instructor fees
Schedule SOP review
Fall recert class – start planning in July
- Meeting adjourned at 10:35

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