What: SEEP Monthly Committee Meeting  
Where: Idaho DEQ office (downstairs conference room), 2110 Ironwood Parkway, Coeur d’Alene, Idaho 83814  
Date: Tuesday January 21, 2014  
Time: 9:00 a.m. – 11:00 a.m.

Attendees: Brent Leonard, Allen Isaacson, Jamie Brunner, Kristin Larson, Laura Laumatia, Terry Leigh, Greg Limandri

Minutes

9:00 – 9:10  
Call to order  
Adopt minutes-11/19/13  Allen moved to adopt the minutes. Laura seconded the motion. Motion passed.  
Treasurer’s report  - Terry motioned to pay the PAC Nov and Dec 2013 expenditures.  Allen seconded the motion.  Motion passed.

9:10 – 10:00  
Old business - 
- SEEP Administration with U of I – Jamie told Cynthia at PAC we were likely moving toward partnership with U of I. She was open to that option and she wanted us to update her on our intentions. The Steering Committee went over the revised U of I SEEP Proposal. Laura motioned to utilize the most recent version of the U of I Proposal along with the Request for Agency Account with Jamie as the authorized signatory and move forward. Brent seconded the motion. There was question whether the U of I would utilize our forms for reimbursement of payment. Laura explained contract work with them is not too bad; instructors would just have to submit a 1099 with them. Motion passed. Jamie will call Charles Buck to set up a meeting with him and Marie Pengilly. She will also contact PAC to inform them and get our money out of our account. Steering Committee members will help her move our supplies and equipment from PAC to U of I (should Dr. Buck have space immediately available).
- Post Falls MS4 workshop update – Allen – Allen went to the workshop; it was not well advertised for nor well attended. However, he did get to talk to other highway districts about SEEP.

10:00 – 10:30  
New Business – 
- Plan Annual Meeting – Need to hold elections!  Jamie, Laura, Brent, and Tricia appointments are expiring. We will hold our annual meeting during our usual February meeting date. Next meeting will be February 18th.
- Set class dates for spring – Kootenai date: March 12 (Allen) and March 13 (Greg). Look at other dates proposed and we will decide on instructors in the February meeting. Jamie will send emails to instructors in northern counties to inquire on their availability. We need to be sure we get the dates to T2 (Bruce’s replacement).

Certification renewals:  Need to update instructor and Steering Committee member certifications.
• **T2:** The committee is not sure where we are at with T2. They may not be interested in using SEEP because they are only interested in linear projects. Bruce retired; so, we need to contact his replacement to see if they still want to get our class on their schedule. There was talk about teaching their class as part of our expansion. We would have to adapt the materials for linear projects. Perhaps Marie can contact them once she is on board.

• **Coeur d’Alene Stormwater Working Group** – Jamie updated the group on this group. They are a diverse group of people with an interest in getting some stormwater demonstration projects on the ground in Coeur d’Alene. There is a tour tomorrow at Panhandle Health District to look at their existing stormwater projects. The group would like to conduct some monitoring on these projects. There was some more discussion on other areas that would be potential for projects.

• **Kootenai County Shoreline Protection Ordinance update** – Jamie updated the group on this. Draft ULC was tossed by commissioners and they want to start over. The county Planning Commission has been getting public input. They will meet this Thursday to come up with a list of issue to address; there should be time for public comment at this meeting. Then, they will meet early February and come up with a list of issues and how they want to address them and present this to the Commissioners.

**Other business –**

• **Set next meeting date and time**  February 18, 2014 from 9:00 – 11:00

• **Adjourn meeting**

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