What: SEEP Monthly

Where: Panhandle Area Council, 11100 Airport Drive, Hayden

Date: Wednesday February 16, 2011

Time: 9:00 a.m. – 12:00 p.m.

In attendance: Jamie Davis, Tom Freeman, Greg Limandri, Terry Lee, Bruce Drewes, Alan Issacson, Erin Mader, Tyson Cline, Brent Leonard, Molly McCahon, Tricia Lotton, Kay Kitchel

Minutes

- Meeting was called to order at 9:05
- Minutes from January 19, 2011 meeting – Brent moved to accept the minutes from the January meeting as emailed. Greg seconded; motion passed.
- Introductions – Kay Kitchel and Tricia Lotton from PAC, Allen Issacson a SEEP certified water resources educator at NIC, Bruce Drewes with the Idaho Technology Center(T2?)
- Treasurer report –
  - December, 2010 balance = $24,442.69; Jan 31, 2011 balance = $25,432.85
  - SEEP dues due.
  - PAC will provide a detailed report at the annual meetings.

Old business -

- T-2 – Bruce Drewes manager of Idaho technology Center with T2 (replaced Doug Moore) presented his ideas on how SEEP and T2 could work together. T2 needs to fill environmental education component. 74,000 miles of roadways in Idaho taken up by local jurisdictions. Developed a BMP manual, but doesn't like BMP course... no hands on (field day) Propose sending 1 trainer to SEEP course. Tom – introduction- not a lot of change needed to conform to T2 needs- air born contaminants. Regulations – change for local. Site Assessment – just photos. BMP 1-wind erosion. BMP 2 – arid environments. Field – logistics – equipment, materials – might need to go to Lewiston. Certification – managing certification program would be big – should bylaws be adjusted to accommodate trained professionals. Brent suggested they could be adjusted. How will PAC fit into the equation? 290 local agencies in the
state. Fee collection? Insurance, PAC. Kay would like to discuss details. Tom-regression through T2 – T2 reimburse for material etc…

Royalty fees – Pac will look at the $200 rate and how it is working.

T2 has a tiered registration fee - $45 for a one day class – no food
* PAC will look into whether the current administration fees need to be adjusted.

A SEEP representative should attend the first T2 class in southern Idaho

Jamie Motioned to: Agree in principal with the idea of moving forward with T2 and SEEP to development logistics with a statewide program, with T2 assistance.

Molly seconds.

Bill Stuart is a good contact

* Bruce will provide Tom with a packet of information including: fee schedule for training and what is provided in training, a new BMP manual, and a statement about organization and how it doesn’t need to make a profit. Will also provide an MOU example. Bruce will be at next meeting.

SEEP group to think about what an MOU will look like.

* Jamie will provide Bruce with an article on SEEP for him insert in Tech News.

bdrewes@lhtac.org

- **Web Site updates**- Registration form to be changed so it doesn’t have a date. Contact info, board members, and continuing education have been updated. It was noted that the link to news article didn’t work. Jamie will ask Kathy to remove it for now.

- **Nelle Update** – Contact info for Nelle will not need to be changed. PAC is expecting Nelle to be back in March. Tricia is her back up.

- **Registration Protocol** - 2 weeks prior to next class, registration numbers need to be sent out. 7 days prior to class board will need to be contacted for a vote.

  **Jamie will be gone until March 5th.**

  **Continuing Education and Recertification Requirements – SEEP Data base**

  Jamie suggested that we place the data base in a protected format. * Kay will look for the file in Nelle’s files. T2 talked about need for practitioner to receive CEU’s through out the state source. Carry CEU’s to another group? Initial contact would be Idaho Bureau of Licensing. * Terry will follow up. Agenda item: Revisiting method for recertification.


  **Trainers for Spring 2011 classes/Basic Class Schedule spreadsheet** – passed spreadsheet around. Jamie will be send out the updates

  **Kootenai Co. Site Disturbance Ordinance** – next week, Feb 24th at 6pm another planning and zoning mtg. Will most likely process text amendments. None of SEEP or Tom’s comments considered. Staff has text amendment. E2 has another text amendment. Commission reads the ordinance as No mechanical disturbance on shorelines. So making rip rap a problem. Attend if you disagree.
- **NTU jars** – Good job Tyson! Don’t shake up box when moving from class to class.
- **SEEP brochure stickers and distribution** – Tyson reprinted over 300 and they are located at PAC. Passed around brochures and stickers to Committee.
- **Bonner County Erosion Brochure** – Jamie passed around the revised and completed brochure. Newsletter can be found on the Bonner County website.
- **Rootwad Storage** - Jamie has been in contact with Road and Bridge.
- **Shoshone Comp Plan** – Kenny on Shoshone P&Z

**Committee reports and assignments –**

- **Business Plan** – Vera is in Kansas City
- **Marketing** – sticker pasting during class. Tom showed Deanna’s commercial. Public Service Announcement needs to be sent out.
- **Training Cadre** – Bruce Howard is a potential trainer – referred by tribe.
- **Advanced class** – passed around site plans on 8x11. Jamie and Tom will be adjusting components to add CGP #. Won’t get together until end of March. *Jamie to invite Tim Blankenship to screening of class.
- **Regulatory** – County impervious standards meeting held Feb 15th. Will be revisited March 15th. After that they will look at revising ordinance.
- **Allen Isacson** – (niwaterman@roadrunner.com) SEEP Certified. Forest Service Soil and Water programs hydrology and restoration classes and fishery classes. Retarded in 2007. Still teaches water resources programs and North Idaho Classes. Looking at Washington Stormwater Program. Kootenai County Aquifer Protection District. Will have a booth.
  Jamie will contact Kenny and tell him about Allen as a potential shadow for first Kootenai Class.
- **Resource Manual** – We need to find someone to update resource manual.

**9:50 – 10:00**

**Presentations/Outreach** – Tom talked about Train the trainer course.
Erin’s presentation was will received. *Terry will work on the video production and get if figured out.

**Report of Fines** – ITD suit on Byway is settled for $15,000 fine.

**10:00 – 11:50**

**New business**

- **Nelle update and appreciation** – Not yet capable of writing thank yous. Targeted radiations to kill tumors, which will hopeful, relieve pain due to nerve damage. Nerve end stimulator, which should help manage pain. Put procedures in place for back our stuff up, so we can fall back on them. So be thinking about how to do that. Send your thoughts to Nelle.
- **Registration** – one registered for 1st Kootenai class.
- **Glen Rothrock appreciation** – Motion to create a plaque for Glen. Tyson will move forward with getting a plaque of appreciate for Glen and then send to the Board for
approval with the note not to spend more than $100. in recognition of your commitment by the SEEP committee for your x years on SEEP.

**Motion Greg, Second Terry, Unanimously approved.**

- **New board member** – Vera replacement. Jamie will send letter of appreciation to Vera. Jamie will compose. Motion to move Tyson into Vera’s position. Second by Terry.
- **Alternate Board Member** – Erin and Allen were suggested as alternate. Written vote went around. Allen wins.
- **Certification Renewal** – review submittals and determine who needs renewal. Molly will need to renew March 2012. Renewals submitted. Molly reviewed Jamie’s. Renewal form. Forms will be submitted to PAC. Approve submittals and put in a Renewal File. **Renewal process tabled until next meeting.**
  Spreadsheet with current and out of date. Jamie volunteers reviewing renewals. Jamie motions to approve renewal from Brent, Greg, Tom, Jamie. Greg amends friendly motion. Tyson seconds.
- **Silt fence ASTM (American Society of Testing Materials)** Tom passed around new standards. Molly has a copy and will look at it.
- **Look at Student Manuals** – *Molly will look at powerpoint presentations related to Student manual.*
- **Powerpoint review** – Pick up on BMPs 1 Didn’t get to it.

**11:50 – 12:00**

**Other business** -

Confirm next meeting date and time –March 24, 2010 - 09-1200 hours; Location-PAC

Adjourn meeting – 12:34 Terry motions . molly seconds

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