Minutes

- Meeting was called to order at 9:15
- Minutes from December 15, 2010 meeting – Tyson moved to accept the minutes from the December meeting as emailed. Molly seconded; motion passed.
- Treasurer report; No update in the treasurer’s report from the last meeting.

Old business -

- Web Site updates; Several items need to be updated on the website: 2011 class schedule, Nelle’s contact information is incorrect – we need to check all contact info, add updated minutes, update trainers, and add revised CEU information (see below). Jamie will follow up with Kathy Dingman on this.
- Continuing Education and Recertification Requirements – The committee discussed the requirements and points for continuing education and agreed to remove #1 of 3 from the recertification requirements, as it is redundant. Jamie moved to accept participation in SEEP board meetings for continuing education credits at ½ pt each, with a total points allowed of 5. Tyson seconded; motion passed. Tyson moved to allow attendance at Watershed Advisory Group meetings for continuing education credits at ½ pt each, with a total points allowed of 5. Jamie seconded; motion passed. Jamie will update the renewal form and get the website corrected accordingly.
- Rootwad Storage - Molly reported USFS has no ideas for storage in Bonner County. Idaho Department of Lands in Bonner County only has endowment lands available and would have to charge rent. They suggested checking with Bonner County. Jamie has followed up with this suggestion and is awaiting response from the county Public Works Department. She will report back.
- Environmental Clean-up inquiry from City of CDA Fire Dept- Tom reported he conversed with the Fire Department and needs to have a conversation with Nelle. This is no longer in SEEP hands – CDF Landscape is following up.
• **Shoshone Co Comp Plan** – Kenny reported the revision is still moving along. He re-volunteered to go back on Planning Commission, but hasn’t been confirmed yet. A draft is expected out in March or April for public review. **Kenny will provide an update next month.**

• **Class Locations** – Greg may be a good candidate to make field location contact with ITD (John Perfect) and the Bonner County Ivy Road site. **Molly will contact Bonner County if Greg approves that location.** Assignments for securing classroom locations are as follows: Kootenai County – Denna; Shoshone County – Kenny; Benewah County - Tyson; Bonner and Boundary – Molly and Jamie.

• **Trainer Refresher** – The refresher will be February 15th at PAC 9-2. **Tom, Glen, and Erin will plan and recruit help as needed.** As a side note, Brent mentioned Sandra Raskell called Bruce Howard and he said he was interested in instructing. **We should invite him to the refresher and have him shadow the Kootenai County class March 15. Brent will call him.**

• **Kootenai Co. Site Disturbance Ordinance** – Tom reported the Comprehensive Plan was adopted and signed the first of year. He attended a site disturbance ordinance workshop yesterday and indicated it was more of a “listening session.” He had the following comments:
  
  o The riprap language will get changed. Large Organic Debris (LOD) verbiage will likely be changed as well. “Natural and/or modified” will be the new title of the definition that was formerly “natural state.” **This does not address comment #1 submitted by the committee.**
  
  o There was a lot of discussion on exception #3. The underlying reasoning is to allow mechanical disturbance under certain conditions.
  
  o The Ordinary High Water mark is still a huge question to some folks. They are trying to put a real number to summer pool and have elected to use NAVD 88 (which basically takes an actual datum and adds 0.7-0.8’ to correct for GPS, essentially). It just needs to be a consistent number **printed** somewhere.

  o Exception 2, Item 3; if erosion action was caused by an unpermitted action, you can’t repair it. Surety is required – not sure how they will attack it with exceptions.

  *There is another public hearing scheduled for February 24th at 6 P.M. with the Planning and Zoning Commission.*

• **T-2** – Tom has been playing tag with the T-2 director. He may be able to come up for a meeting (possibly February) and may be able to send some folks up for a class.

• **NTU Jars** – Vera not here. **Tyson indicated DEQ can build NTU jars for SEEP.** He will report back next meeting.

**Committee reports and assignments –**

• **Business Plan** – Vera – Vera not in attendance and will send Jamie information when she’s landed.
- **Marketing** – We need stickers for brochures and get brochures out ASAP. Denna will follow up on getting stickers lined up and report back next week. Jamie will email list of distribution locations from last year and people can add locations and volunteer for distribution.

- **Training Cadre – Brent** – Brent will contact Bruce Howard (see Trainer Refresher notes under Old Business). He also passed around a list of instructors. Send any corrections to Brent. Tyson will fill in Glen’s vacancy.

- **Advanced class –** Tom has run into a glitch with the legend. Molly offered assistance. They will coordinate on the problem.

- **Regulatory** – Impervious Surface Standards near water – Jamie reported Bonner County will be looking at revising their current standards. Nothing has been scheduled or organized yet, but input is welcome. Tom suggested looking at State of Minnesota information. They have guidelines talking about riparian areas, removal of vegetation along waterways, walkways along waterways, and a definition of clearing. They have a great video, too.

- **Resource Manual** – Last month’s decision to allow for mileage on trailer pulling needs to be added to the Resource Manual. From December meeting: “Kenny moved to modify mileage allowance for vehicle that delivers field trailer to class be reimbursed for round trip mileage for pulling the trailer at the current federal rate. Terry seconded. Motion passed.”

**Presentations/Outreach**

**Report of Fines –**

City of Bonners Ferry pays over $12,000 for Federal Clean Water Act violations

Washington fertilizer distributors fined over $33,000 for failing to properly plan for chemical releases at eight facilities

**New business**

- **Seep brochures** – See Marketing Committee notes above.

- **Bonner Co. Erosion Brochure** – Jamie passed around a draft of an education brochure Bonner County Planning is developing to hand out to the public with permit information. The intent is to provide background to understand erosion control requirements and hopefully result in more effective on-the-ground BMPs. She asked for feedback and recommendations. Tom suggested to split erosion control and sediment control techniques into two sections. For the order of subjects, he said the front is okay (impacts of construction), then topsoil and costs, what is erosion and what is sedimentation, erosion and sediment control, and then maintenance. He suggested to cite some code to understand regulatory impacts. Tom also suggested to talk to Bob Fligor with NRCS about topsoil costs. Tyson suggested adding costs associated with violations. Molly suggested pictures and diagrams of control methods would be useful.

- **Election of Officers** – Jamie nominated Tom as chair; Brent seconded. Tom nominated Jamie for vice chair; Kenny seconded. Tom nominated Nelle for Treasurer; Kenny seconded. Tom nominated Molly for Secretary; Kenny seconded. No other
nominations were submitted. **Kenny moved to adopt the nominations by unanimous consent; Jamie seconded. Motion passed.**

- **Recording Trainer Refresher Course** – Brent will follow up with Terry soon setting up to record the refresher on February 15th.
- **SEEP cupboards** –
  - Seep Certification handouts for manuals need to be revised with new CEU info. One of these and 2 Code of Conduct forms go in each SEEP student manual.
  - Should consider a second Stanley for class freebies.
  - Update- Ordinance files, SEEP Certificates, CGP, and Waiver form.
  - Review the evaluation forms.
  - Tom will compile the inventory onto an Excel sheet and get it out for review
- **Powerpoint review** – Pick up on BMPs 1; postponed – laptop not here.

**Other business –**

Confirm next meeting date and time – February 16 - 09-1200 hours; Location-PAC

Next Agenda – Look at Manuals

Adjourn meeting

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