SEEP Committee Meeting
Panhandle Area Council, 11100 Airport Drive, Hayden
September 16, 2010, 2010
10:00 a.m. – 12:00 p.m.

Attendees:
Norm Suenkel, Greg Limandri, Glen Rothrock, Tom Freeman, Nelle Coler, Vera Williams, Jamie Davis

Items in blue indicate task to be completed.

(There was a marketing meeting from 9-10 am; those minutes are separate.)

Call to order – Meeting called to order at 10:10 a.m.

Adopt Minutes –

Treasurer’s Report – Nelle provided the following update:
• Almost no activity in August
• Carry forward $30,348.31

Old Business

• Web Site updates – ongoing
• CEU’s – ongoing process; Jamie to take a hand
• PPT Review- rescheduled for Nov 18, 2010 10am to 5pm
• Train the Trainer class – Nelle will be collecting materials & and trainer suggestions from Sue Welsh, who cannot provide the training because of her new job. Most likely, training will be provided by Nelle; the class will probably be some time in January.
• Demo Field Day –
  o Nelle sent out an invitational email last month to find hosts for the proposed field day. Post falls Hwy District is interested and has a place to hold it. Mike Hartz would be supportive & cooperate. Proposed target is to hold it in early November, preferably the second week, and in the afternoon. The plan is for vendors to provide and set up the products.
  o Tom has gotten the charts for the trailer laminated. He’ll get those to Greg.
Jamie has an email list of vendors she will send to Nelle.
Then the planning group will coordinate with each other to see who each will talk with

Committee reports and assignments

- Marketing- has begun work on the Business Plan. We met on 9/13, and will meet again on 9/27. Vera will put together a summary of topics covered so far after the meeting on the 27th and send that out to the Board, then the expanded members list.
- Advanced class—
  - Tom & Jamie met & have condensed and reworked the Advanced Class.
  - There are 8-10 sections (roughly 135 slides all together), and each section starts with a common slide that highlights each section. That allows attendees to see the flow.
  - We need another “Show & Tell”, and Jamie & Tom will present this one.
  - Maybe mid-November
- Discussion included adding a “mock SWPPP” to follow along with
  - Students will have
    - A copy of the CGP
    - The plan
    - Examples of letters from Historical studies; Threatened & endangered reports
    - Schedule
    - Information on those parts not included in the ESC
    - Need to add a glossary
    - Vera will provide NTU examples
    - Glen will check with June on what background NTU # is.
- Resource Manual – final changes to be made after ppt review in November. Tom and others will rework the field class checklist

Presentations/Outreach

- Fair – went okay, booth was a bit overwhelming, may reconsider. Lots of educational opportunities
- Open House – went really well. Nelle has photos of our table & others. Talked to lots of folks, number signed up for the fall Basic Class
- Discussed several additional ways to provide education, primarily by partnering with local conservation districts
- Tom is giving a 45-minute presentation to Hwy Dist Eng on November 9th. He needs everyone to send him presentations they’ve done, and the PSAs.
Report of Fines

None reported

New Business

- Tom discussed the issues with “first flush” approach. Salt Lake City has done extensive monitoring and found that there are way more factors involved than originally thought. Everyone - Check out IECA newsletters
- Training cadre – Vera has list and is calling
- Had a tentative request for Contractor Special- from Nez Perce tribal office in McCall. Group felt that we should encourage them to contact other folks first, propose they come here, or let them know that the costs would have to include per diem, lodging, and travel for instructors
- Group discussed potential for creating scholarship criteria for Basic Class. We currently make special considerations for folks interested in becoming trainers. Jamie will check with Kate’s replacement Erin Mader about taking on that task with her.
- Group discussed how to be effective in ways to help connect folks on rootwad storage *** Not sure who stepped up for what here, can some one add to this?***

Regular Meeting ended 11:54 am.