Richard D. Gibb Chapter Excellence Award

Any fraternity or sorority may apply for and achieve this award. The Gibb award is Idaho's equivalent of "Chapter of the Year" and is unique in that more than one chapter may win as long as it reaches the 900 point total. Review the packet carefully before beginning the application… not many chapters qualify based on the criteria and this award is judged purely on the information submitted. Follow the instructions for each section and make sure that all required information is included in your application.

Instructions: Please submit a binder or bound packet broken up into each of the 9 following sections with full evidence, justification, and hard proof of each criteria listed. The packet is due no later than 5:00pm on Monday, March 18th 2013; no extensions are granted. If you have any questions feel free to make an appointment to meet with a Greek Advisor by calling the Office of the Dean of Students at 208-885-6757 or emailing greek@uidaho.edu

There are 1,000 possible points possible and chapters must earn 900 to receive the award.

SECTION 1	DESCRIPTION	POINTS
SCHOLARSHIP	**Chapter must demonstrate academic performance above the all men's undergraduate or women's undergraduate GPA for both spring and fall semesters (respectively).** *Supplemental Information: High quality scholarship is the foundation of an excellent fraternity or sorority. Chapters must exceed the all university undergraduate men's or women's average both semesters. Chapters not reaching this standard are disqualified for consideration in the award competition*	**200 points**

SECTION 2	DESCRIPTION	POINTS
SOCIAL SERVICE	**Chapter must plan and implement at least three major social service projects, which involve a majority of members and new members.** *Supplemental Information: An outstanding chapter must be a visible contributing member of the University community. A minimum of three major community service projects should be completed during Spring and Fall semesters. A majority of the hours or money raised should go to charity or to a University improvement project rather than towards a social activity for the chapter or the Greek community. This section of the report should include a description of the activity, the number of hours committed to the effort, news releases, thank you letters, and other supporting information.*	**100 points (50 points for two projects)**

SECTION 3	DESCRIPTION	POINTS
MEMBERSHIP	**Chapter membership is maintained so that the facility occupancy stays at an annual average of 90% of its capacity.** *Supplemental Information: An outstanding chapter must maintain a stable chapter membership to ensure financial and organizational stability. Membership rolls will be checked each semester and should be included in the award. If the chapter does not have a facility this section is not applicable and the group must achieve 800 out of 900 total points to receive the award.*	**100 points (30 points for occupancy in 80-90% range. Zero points for less than 80% occupancy)**

SECTION 4	DESCRIPTION	POINTS
CAMPUS PARTICIPATION	**Chapter must submit an accurate membership roster, which lists next to each member and associate the campus activity in which he/she is involved. These activities should reflect a broad spectrum of campus clubs, organizations, and intramurals. Bear in mind that credit is given for <u>diverse</u> participation.**	**100 points (50 points for 60% of membership involved in campus activities)**
	Supplemental Information: An outstanding chapter shows diverse participation across campus.	

SECTION 5	DESCRIPTION	POINTS
ALUMNI RELATIONS	**The Chapter must implement the following programs as a minimum for alumni relations' activities.** **a. Publishing two alumni newsletters. (50 points)** **b. Hosting two alumni events. (25 points)** **c. Sponsoring an alumni recognition program. (25 points)**	**100 points**
	Supplemental Information: An outstanding chapter must maintain a positive and visible relationship with its alumni. The report on chapter alumni activities must include copies of alumni newsletters, description of alumni events, and a description of your alumni recognition program.	

SECTION 6	DESCRIPTION	POINTS
CHAPTER MANAGEMENT	**Chapter officers must submit a brief outline of chapter goals and implement the following activities:** **a. A chapter planning retreat.** **b. A chapter officer's orientation and planning program after each election.** **c. Chapter recruitment retreat.** **d. Accounts payable must be 5% or less of budget by May 15th.** **e. Accounts receivable must be 3% or less of budget by May 15th.** **f. Chapter must meet fire safety requirements set by the Moscow Fire Department.**	**100 points (50 points will be given for completion of four out of six activities completed)**
	Supplemental Information: An outstanding chapter must maintain well planned and well executed administrative functions. Your report on chapter administration should include a description of the chapter goals, chapter planning programs, and verification of the chapter's financial status by the chapter accountant. Your report on Fire Safety should include verification of meeting minimum standards from the local Fire Marshall, as well as, a description of fire safety education for the entire chapter.	

SECTION 7	DESCRIPTION	POINTS
NEW MEMBER EDUCATION	**A) A minimum of 80% of all new members from Fall Recruitment are initiated by February 15th. A new member must have at least a 2.00 GPA and must have completed 12 credit hours. Chapters with higher initiation standards should not lower their standards but any new member who meets the 2.00 GPA/12 hour standard will be counted as meeting this requirement.** **B) The chapter must also submit an outline of the new member program and its goals. The program must include presentations on the following topics:** **a. New Student Orientation** **b. Alcohol Awareness** **c. Hazing** **d. Campus Safety, Sexual Assault, Date Rape** **e. Academic/Scholastic Program** **f. Student Services/Campus Resources** **g. Diversity** **h. Mental, Physical, Sexual Health**	**100 points (50 points will be given for completion of four out of six activities completed)**
	Supplemental Information: A strong well-organized new member education program is the foundation of an outstanding chapter. Half of the chapter's success with the new member program will be based on the number of new members who become initiated. The remainder of the evaluation will be based on educational programs, which should be a part of the new member experience. *This section of the report should include a description of the new member program and verification that the listed topics have been included in the program. The new member education program will be evaluated on a year round basis.*	

SECTION 8	DESCRIPTION	POINTS
INTERNATIONAL FRATERNITY RELATIONS	**1. National reports submitted on time.** **2. Chapter representatives sent to national, regional and campus leadership workshops.** **3. Letter of recommendation submitted by executive office staff and province/ district president commenting on the things mentioned in this category.** **4. Chapters on academic or disciplinary probation with the general fraternity are encouraged to apply; yet this will be taken into consideration.**	**100 points**
	Supplemental Information: An outstanding chapter must have a positive and active relationship with its national headquarters' staff and its other brother/sister chapters. A letter of recommendation must be submitted by a headquarters' staff member and district/province officer verifying that your chapter has met the requirements set forth in this section.	

SECTION 9	DESCRIPTION	POINTS
UNIVERSITY RELATIONS	**1. Minimum 85% attendance at <u>all</u> council meetings and functions (greek retreat, leadership workshops, etc.).** **2. Payment of all council dues or fines including Greek Week and rush retreat fees by deadline dates.** **3. All forms returned to the Dean of Students Office promptly by deadline dates.** **4. Adherence to all rules regarding recruitment and adoption of all policies passed by each council** **5. A chapter's record of any disciplinary action will be checked. Chapters on disciplinary probation imposed by the University are encouraged to apply; yet this will be taken into consideration.**	**100 points** **(20 points each)**
	Supplemental Information: An outstanding chapter must have a positive and active relationship with the University and Greek system on its host campus. The Dean of Students, Greek Advisor, and Council Presidents will be consulted to verify and evaluate the information submitted in this category.	