University of Idaho
Staff Affairs

UI STAFF AFFAIRS COMMITTEE
MEETING AGENDA

Wednesday, June 12, 2013. 9:00 to 11:00 a.m. Commons Aurora Room
Conference Bridge: 1-888-706-6468 Participant code: 8858973

I. Call to Order, Welcome Statement, Introduction .....Mahoney

II. Recognition – Staff of the Month .....Rumford
- June, 2013: Noell Kinyon – External Relations Specialist, Career Center

III. Presentation(s)
- Keith Goodenough – Risk Management
- Shannon Haselhuhn – Health Education

IV. Roll Call, Determination of Quorum Presentation(s) .....Pittsley
- Excused Absences: Elissa K., Greg F.,

V. Approval of Minutes (ACTION) .....Mahoney
- *May 8, 2013 Minutes*

VI. Executive Committee Report(s) .....Mahoney
- Chair (Mahoney) Vice-Chair (Bretthauer) Treasurer (Todish)
  Secretary (TBD) Media (Rumford) Off-Campus (Ridgway)
  Human Resources (Keim)

VII. Subcommittee Reports .....Bretthauer
- Communications (Rumford) Appreciation Fair (Crowley/ Strong)
  Learning & Development (Bretthauer) Vandal Pride (Rumford/ Kurz)
  Elections (Kauffman) Policy (Oliphant) Staff Awards (Sixtos)

VIII. University-wide Committee Reports .....Bretthauer
- Faculty Senate (Baillargeon/ Miller)

IX. New Business (ACTION)
- Re-elections of current SA member (Kauffman)
  i. 2nd Term: Carol Spain
- Reports needed: 2012-13 goals - what was accomplished this year (Mahoney)
- Retreat update (June 18th at Twin Larch) (Mahoney/ Bretthauer)
  i. History of Staff Affairs
  ii. Homework: Officer job descriptions (what you think you should be doing) (Officers)
  iii. Homework: What should be the main job function/ focus of SA? What should the structure look like? Where are people needed? Is anyone else on campus doing this (duplication of services)? Possible cooperative efforts with programming. (ALL)

X. Good of the Order .....All

XI. Next Meeting .....Bretthauer
Wednesday, August 14, 2013, 9-11AM – Commons Crest Room

XII. Adjournment .....Mahoney