Staff Affairs Committee Meeting Minutes
November 14, 2012
Commons – Crest Room

University of Idaho

Call to Order, Welcome Statement, Introduction

Ana Burton called formal meeting to order at 9:04 am

Roll Call, Determination of Quorum

Roll call was conducted. Quorum was established.

Members Present: Denise Carl, Matthew Kurz, Brian Mahoney, Amanda Mollet, Amber Crowley, Kristen Strong, Laura Nalle, Ali Bretthauer, Clint Payton, David Pittsley, Glen Kauffman, June Clevy, Vickie Burnet, Ana Burton, Colton Oliphant, Janice Todish, Katie Payne, Mark LaBolle, John Shuttleworth, J.R. Kok, Carol Spain, Amanda Moore-Kriwox, Liz Ridgway

Members Absent (excused): Greg Fizzell, Lysa Salsbury, Irma Sixtos, Debra Rumford, Michael Placke

Members Absent (unexcused): Michelle Weitz

Non-voting Present: Elissa Keim

Guests: Mark Miller, Jane Baillargeon, Carl Root, Rebecca Couch

Presentation

Carl Root and Rebecca Couch conducted a presentation regarding Parking and Transportation Services. Items discussed:

- Intermodal Transit Center located at Sweet Ave and College St
  - The Center is owned by the City of Moscow and the land is leased from the University.
  - Tentative move-in date of 11/28 & 11/29
  - Tentative grand opening ceremony on 12/14
- Parking fee increases
  - None at this time
  - Will look to raise residential pass to the same cost of a Red permit
- Campus Crossing
  - Consultant is reviewing crossings on campus to make them more pedestrian friendly on 6th St. and on Deakin
  - No costs estimates were provided.

Approval of Minutes

Draft of October minutes were not available for review and approval.

Executive Committee Report(s)

Chair Report

Ana reported that she and Brian met with President Nellis the previous week. They updated the President on items moving forward from SA, such as the Learning and Development grants, Speed Networking Events, Staff Awards Ceremony, partnering with Vandal Store for kudos. The President spoke on University topic such as Enrollment, Legislative Session (in January), banning smoking on campus and the UI's decision to join the Big Sky Conference.

Financial Report

Janice Todish handed out a summary of all budgets. No questions were asked.

Media Report

No report.

Vice-Chair Report

No report.

Off-campus Report

No Report.

Subcommittee Reports

Staff Appreciation Fair Report

It was noted that this subcommittee is looking into reserving the Rec Center to host the Fair as the SUB will be under renovation.

Staff Awards Report

Brian Mahoney reported that the next meeting will be November 29.

Learning and Development Report

Ali Bretthauer reported that there will be a Speed Networking event on November 29 from 11:00 am to 1:00 pm. Registration is open and will be capped at 40 participants. Sodexo is providing the catering for the event.

Staff Supplemental Professional Development Grants are now available and will be posted to the SA website.

Planning is underway for the 2013 Professional Development Conference. David Pittsley and Ali will be co-chairing the event.

Policy Review Report

No report.

Elections Report

The Elections subcommittee has reviewed and revised their section of the by-laws to include a more description outline of assuming terms and clarifying timeline for elections process, including University-wide elections.

Communications Report

It was noted that sitecore had been down and Amber Crowley is working to fix errors caused by updates.

Vandal Pride

A message went in the Today's Register to highlight the Kudos program. Will work on establishing a relationship with Athletics to engage staff at the same level as students. It was suggested that we look at creating an Employee Pass to get into Athletic events, similar to what was done in the past.

University-wide Committee Reports

Faculty Senate Report

Jane and Mark recapped the last few Faculty Senate meetings. Further discussion on topics involving staff were discussed under old business.

It was noted that bullying is apparent between faculty-staff, staff-staff, and faculty/staff-student and is an issue that Staff Affairs should consider raising awareness on and working to develop a better culture climate at

UI. It was suggested that SA reach out to HR and PDL for discussion on trainings and procedures for employees influenced by bullying. Other suggestions including encompassing awareness in Supervisor Retreat (hosted by PDL) and the Faculty Retreat. The Staff Survey which will be coming out in January may include some questions to address the culture climate of the University that may indicate the presence of bullying.

New Business
None.

Old Business
Dependent Tuition Waiver

Mark Miller, Trish Hartzell, and Keith Ickes met to review the Dependent Tuition Waiver and to discuss the possibility of making it an actual benefit for staff. Further discussion is needed and it was suggested that a member of SA join in on the discussions. Ana will send out a request of interested staff affairs members.

Smoking Ban

Student survey's indicated there wasn't much interest in a smokeless/tobacco less campus. Faculty and Staff seem to have neutral opinions. An official survey will be conducted after the Thanksgiving break.

Good of the Order

It was suggested that SA look into pay equity among all levels of employees, including IH, Classified and Exempt.

Next Meeting

Wednesday, December 12, 2012 – 9:00 am – Crest Room

Adjournment

Katie Payne moved to adjourn the meeting; Colton Oliphant seconded. All in favor. Motion carried. Meeting adjourned at 10:54 am.

Minutes submitted by:
Ana Burton, Staff Affairs Committee