University of Idaho
Staff Affairs

Meeting #4 – September 14, 2011
Idaho Commons Crest
9:00am – 11:00am Pacific
Conference Bridge: 1-888-706-6468, participant code: 431966

Pre-meeting presentations: Elissa Keim, Mgr. of Professional Dev. & Learning – Spoke on the learning opportunities. Would like this committee to be an advocate for the PDL program and would like to receive feedback on how it's doing. Please refer to attachments.
Jeanne Christiansen – Common Hour proposal for faculty & students

Members Present:
Rachel Halsey, Irma Sixtos, Patti Heath, Ana Burton, Denise Carl, Joyce Davidson, Greg Fizzell, Mark LaBolle, Jim Logan, Sharon Mack, Brian Mahoney, Megan Masias, Mark Miller, David Pittsley, Michael Placke, Shishona Turner, Diana Renfro, Debra Rumford, Carol Spain, Liz Ridgway, Michelle Wheeler

Excused Absences:
Amber Crowley, Lorraine McConnell, Nick Popplewell, Melissa DiNoto, Timothy Sanders, Michelle Weitz, Barb McDonald,

Unexcused Absences:
Charity Buchert, Bonnie Bernstein, Rick Wilkins, Ali Bretthauer, Glen Kauffman, Rhonda Zenner

Meeting called to order at 9:00 am

August meeting minutes:
Discussion held. Mark Miller made a correction on page 4 should read: 2 months holiday of payments of benefits instead of one. Shishona Turner moved to approve the minutes with this amendment and Jim Logan seconded motion. August Meeting Minutes were approved as amended.

Officer Reports
Chair: Rachel Halsey - 10 UI initiatives from President Nellis *(please refer to attachments)*

Vice Chair: Ana Burton – Chairs encouraged to check in; staff liaison for the Professional Development Coordinating Committee; representing the UI State Employee Charitable Giving Campaign

Secretary: Irma Sixtos
No Report

Treasurer: Patti Heath
See attached report

On/Off Campus Coordinator: Liz Ridgway – Working on their own off-campus Staff Appreciation Fair.

Communications Coordinator: Amber Crowley – Not present; No report

Committee Reports

Appreciation Fair: James Logan and Michelle Wheeler

Jim and Shishona spoke about the cake donations we received from the President's office and passed the task sign up list for the fair.

Staff Awards: Patti Heath and Irma Sixtos

The next meeting will be held on Monday, September 19, 2011

Communication: Amber Crowley

Debra Rumford – working on getting the on-line Kudos up & running

Elections: No report – position is still vacant; Rachel & Ana will take recruitment recommendations

Learning & Development: Ana Burton

Ana reminded committee on the Speed Networking session to be held on Sept. 27th.

Ana is also in the process of writing a proposal for getting the funds from XAY004 to be used for professional development to be sponsored by Staff Affairs.

Policy: Mark Labolle

To meet on Sept. 15, 2011 on a few policy changes

Vandal Pride: Nick Popplewell - No report

Old Business

Reminder of the Staff Affairs BBQ & sign-up list was passed around

New Business

General Announcements/Miscellaneous Business/Kudos

Working with faculty senate

Jim moved to adjourn, Shishona seconded;
Meeting adjourned at 10:52 am

Minutes submitted by Irma Sixtos