

HAZARDOUS WASTE CHECKLIST
Department of Chemistry
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Accumulating waste:

- ___ The waste bottle and waste accumulation sheet are labeled either "hazardous waste" or "non-hazardous waste." Waste is hazardous if it is ignitable, corrosive, reactive, or toxic; refer to the Quick Determination Chart handout from the EHS workshop for more specific information.
- ___ The waste bottle and waste accumulation sheet are labeled generally for content, quantity, and percentage. (e.g., "halogenated organic solvents," "oxidizing acid waste")
- ___ The waste bottle is properly stored and cabinet/location is clearly marked. (e.g., incompatible wastes are not next to each other, bottles are in flammable cabinets if necessary)
- ___ The waste bottle is capped.
- ___ The container is appropriate for the material it holds.
- ___ The container is no larger than 5 gallons.
- ___ Original labels are removed or completely marked off of bottles that are being reused.
- ___ The waste accumulation sheet is near the bottle, and it is clear which sheet goes with which bottle.
- ___ Entries on the waste accumulation sheet are legible and chemical names are spelled out.
- ___ Used oil containers are labeled "non-hazardous used oil" unless they contain organic solvents, in which case they must be labeled "hazardous waste" and "used oil with organic solvent."
- ___ Hazardous waste is not mixed in the same container with non-hazardous waste.
- ___ You are minimizing waste and can report on your minimization activities annually. (e.g., recycling, substituting, reducing quantities, surplusing, and eliminating processes that create waste)

Waste ready for disposal:

- ___ If the bottle contains more than one substance, each substance is identified as a percent of total.
- ___ Waste is under your control and is located in the lab in which it was generated.
- ___ The waste storage cabinet is clearly marked.
- ___ A chemistry department fluorescent label is filled out and attached to the bottle.
- ___ The waste container is appropriate for the substance and is an approved type (do not use food and beverage containers or containers without screw tops).
- ___ The lid on the container is screwed on.

For more information, go to the EHS website: www.uidaho.edu/safety.