University of Idaho COPE Form

The COPE form is an insurance industry standard form used for reporting newly acquired property. COPE stands for Construction, Occupancy, Protection and Exposures. Coverage can begin when Risk has entered all appropriate information in the Idaho Risk Management Information System. Coverage cannot be back dated. Send completed form to risk@uidaho.edu or fax 885-9490.

| Agency: University of Idaho | | | | | | | | |
|---|-----------------------------|-------------------------------|---|--|--|--|--|--|
| Unit Name: | | | | | | | | |
| New Location Address: | City: | State: | Zip: | | | | | |
| Building Name: | | | | | | | | |
| Building Number: | | | | | | | | |
| Unit Contact Person: | Phone Nu | umber: | | | | | | |
| <u>EXPOSURES</u> | | | | | | | | |
| Replacement Value for Building Replacement Value of Mobile E | | | Replacement Value of Contents: \$ Replacement Value of Stock/Supplies: \$ | | | | | |
| * If you are addin | g location, the information | on below is required be | fore coverage can begin. | | | | | |
| OCCUPANCY | | | | | | | | |
| Occupancy or Purpose of Buildi | ng or Facility: | | | | | | | |
| Office Building □; Dorm Warehouse □; Libra Other-Describe: General Description: | • | cture □; Auditorium mary □ | □; Classroom □; | | | | | |
| Special Hazards or Unusual Oc | cupancies: | | | | | | | |
| | Choose Type | <u>Indica</u> | Indicate Protection | | | | | |
| | | <u>Adequate</u> | <u>Inadequate</u> | | | | | |
| Physical Plant | | | | | | | | |
| Chemical Laboratory | | | | | | | | |
| Parking Facilities | | | | | | | | |
| Computer Center | | | | | | | | |
| Machine Shop | | | | | | | | |
| Storage Describe: | | | | | | | | |
| CONSTRUCTION | | | | | | | | |
| Year Built: Number of Stor | ies: Constructed Squ | are Feet: Known I | Remodels Last 15 Years: | | | | | |
| Areas That Would Need Code F | Remodel, If Damaged: | | | | | | | |
| Basement 🛭 Full 🗆 | Partial 🗖 🖟 | Area: | | | | | | |
| Construction: | | | | | | | | |
| Fire Resistive | Noncombusti | | uilding, Where? | | | | | |
| Masonry | Wood Frame | | | | | | | |
| Other - Describe: | | | | | | | | |
| Roof Covering: | % Asphalt | % Metal | | | | | | |
| | % Built-Up | % Tile | iha: | | | | | |

| Fire Walls: Horizontal Openings Protected: Soft Stories Ground Floor Glass Adequate Vertical Subdivision: Yes No Maximum Area Subject to Loss | | | | | | | | | | |
|--|-------------------|---------|-----------------------------|--|------------------|--|-------------------------|--|--|--|
| Heating System: Electric Baseboard | | | | | | | | | | |
| PROTECTION Automatic Sprinklers: Wet Dry Deluge Preaction None Indicate areas without sprinklers: Fire Detection Systems: | | | | | | | | | | |
| □ Water Flow Alarm □ Heat Alarm □ Smoke Detectors □ None Response to Detection System: □ Local □ Fire Department Connected □ Central Station □ Other - Describe: | | | | | | | | | | |
| Manual Protection: Facility Hose Equipment Fire Extinguishers Throughout Stand Pipe Stand Pipe Last Fire Marshall Inspection: Evacuation Plan in Place Last Fire Drill: Fire Hydrants within 250 feet Yes No No | | | | | | | | | | |
| Fire Hydrants within 250 feet Yes No Fire Protection Class (Circle): 1 2 3 4 5 6 7 8 9 10 Fire Department: Paid Volunteer Distance to Nearest Fire Station: Watch or Guard Service: | | | | | | | | | | |
| Hourly Rounds Outside Patrols Records Kept | | | | | | | | | | |
| Describe buildings within 100 Feet. | | | | | | | | | | |
| | <u>Sprinklers</u> | | Construction <u>Type</u> | | <u>Occupancy</u> | | Wall <u>Openings</u> | | | |
| North – | | | | | | | | | | |
| South - | | | | | | | | | | |
| East – | | | | | | | | | | |
| West – | | | | | | | | | | |
| | | | | | | | | | | |
| To be completed by Risk Date Received from Date Entered into Entered by: | | | | | | | | | | |
| Unit: | | IDRMIS: | | | Entered by. | | | | | |

Describe any unusual or special construction: