

University Safety and Loss Control Committee

Meeting Minutes

Meeting #2011-2012 -9

Date: May 11, 2012
Location: Idaho Commons - Crest Room

Members/Alternates Present: Alistair Smith, Nancy Spink, Jakob Magolan, Eric Stuen, Mike Neelon (for Ray Gasser), Brian Johnson, Jean Mattimoe, Jay Pengilly (for Toru Ottawa), Kelvin Daniels

Members Absent: Matt Dorschel, Richard Wall, Fred Hutchison, Jeffrey Seegmiller, Alison Fuller, Patrick Gillham, David Campbell, Bob Mahler, Mellissa DiNoto, Mark Miller,

Guests:

HANDOUTS: #1 Accident reports

Meeting called to order at 10:35 a.m. by Alistair Smith.

Confirmed the next meeting will be in September.

Old Business

1) Approval of minutes from April 5th, 2012 meeting:

At the opening of business there are not enough members present to make a quorum. Nancy Spink requested the references to the ERG in the minutes be written out as Emergency Response Quick Reference Guide.

2) Unit Safety Committee Reports:

- a. College of Science reported the completion of the Lab Safety video and will talk to Fred Hutchison about giving credit for funding. Jakob requested accident reports for each safety committee when there are accidents within their College.
- b. Risk is working with the audit of the Internal Audit Committee and expanding the Enterprise Management.
- c. Auxiliary Services safety committee is meeting with their departments to assess progress. University Housing is preparing for the upcoming building inspections and working on the handrail replacements. The summer hires have started their safety training.
- d. Law College announced the search for the new Associate Dean is complete and that person will head the Law Unit Safety Committee.
- e. Facilities reminded the committee of the work being done on the Memorial Gym tower, reinforcement of the steam tunnels along the main walkway, Buchanan Engineering Laboratories and the Brink Hall entry stairs. Division of Building Safety will be involved with the construction projects.
- f. Art and Architecture committee reported posting the Emergency Response Quick Reference Guide and they are spending the Safety funds. Jay reported some confusion with a 911 call that was made from an A&A and the responders had problems locating

the correct building; discussion followed on the physical address of the buildings being posted on the signs with the building name.

- g. College of Natural Resources was hoping the new signs would clear-up some of the confusion at Brink and Phinney. The wood chips have been removed from the base of the “Sang” at the CNR building. Work is continuing on the Burn Building being constructed at the Parker Farms.

- 3) Alistair will work on the “Safety in the Field” drafts during the summer semester.
- 4) EHS reported there will be another round of safety funding.
- 5) There were 4 accidents reported during the month. A claimant pinched their ulna nerve while working in a cramped area and another aggravated a previous thumb injury through repetitive motion. Two employees received scalp lacerations, one when she stooped to pick-up a piece of paper and the other when a light diffuser fell from the ceiling and struck him in the head.

New Business

- 6) Alistair suggested the Provost be invited to attend the first meeting of the USLCC in September.
- 7) Alistair volunteered to continue as the committee chair, if there was nobody else interested, and Eric Stuen volunteered to be vice-chair. Alistair suggested there be an email vote for confirmation.

Meeting was adjourned meeting at 11:20 a.m.

Submitted by:

Kelvin Daniels, Occupational Safety Specialist, EHS, Secretary.