University Safety and Loss Control Committee

Meeting Minutes — Meeting #2011-2012 -7

Date: March 9th, 2012
Location: Idaho Commons - Crest Room

Members/Alternates Present: Toru Otawa, Jeffrey Seegmiller, Nancy Spink, Eric Stuen, Richard Wall, Mike Neelon (for Ray Gasser), Jean Mattimoe, Shawn Lindsey (for Brian Johnson), Kate Cobb, Matt Dorschel, Jakob Magolan, Fred Hutchison, Kelvin Daniels

Members Absent: Mark Miller, Alistair Smith, Alison Fuller, Patrick Gillham, Bob Mahler, Mellissa DiNoto

Guests:

HANDOUTS: #1 Accident reports

Meeting called to order at 10:40 a.m. by secretary, Kelvin Daniels.

Confirm date, time, and location for the next meeting:

Thursday April 5th, 2:30 – 3:30 pm, Crest Room, Idaho Commons

Old Business

1) Approval of minutes from February 10th, 2012 meeting:

A motion was made by Nancy Spink, and seconded by Eric Stuen, that the minutes from the prior meeting be approved with the correction in spelling for Shawn Lindsey. The motion passed.

2) Unit Safety Committee Reports:

a. College of Business is working on their safety committee.
b. University Housing, the Vandalstore, and Parking have all been combined under the Auxiliary Services safety committee. They are working to develop new safety protocols, based on an assessment of their needs.
c. Law is readjusting their committee.
d. College of Science is looking into improving the availability of adequate online training and working on a laboratory safety video. The first issue of their newsletter is scheduled for the end of April.
e. College of Engineering reports no major issues.
f. A & A has not met yet. They have established a link on their webpage to the emergency response page.
g. College of Business is working on their safety planning.
h. College of Education recently had their building safety inspection that went very well. They are looking at the Unit Safety Assessments to find areas to improve.
i. Facilities met and discussed safety concerns from their "safety pays" system. This program is working well.

3) EHS gave a safety funding update and discussed some of the criteria used to distribute funding. The funding is intended for projects that directly affect employee safety.

4) Nancy Spink mentioned the University of California San Diego website http://blink.ucsd.edu/safety/risk/field-safety-plan.html on Safety in Field/Off-campus Activities. Risk's online programs should be up and running.

New Business

5) Matt Dorschel presented Risk Managements "Emergency Response Guide" and suggested posting it in common areas and bulletin boards. Matt offered laminated copies on request and offered to attend Safety meetings to do additional training. Discussion followed on posting contact information at building doorways and custodial areas.

6) Accident reports; this time last year we had 26 claims for a total of $92,063.87. This year there have been seven claims for a total cost of $12,755.39. The reported accidents include one person that slipped on gravel remaining in the parking lot and an employee that struck his head on the roof of a truck when riding in a field.

The motion to adjourned meeting at 11:30 a.m. was made by Jeff Seegmiller, seconded by Toru Otawa, motion passed.

Submitted by:

Kelvin Daniels, Occupational Safety Specialist, EHS, Secretary.