

# University Safety and Loss Control Committee

## Meeting Minutes

Meeting #2011-2012 -6

Date: February 10, 2012  
Location: Idaho Commons - Crest Room

Members/Alternates Present: Alistair Smith, Toru Ottawa, Jeffrey Seegmiller, Nancy Spink, Eric Stuen, Richard Wall, Mike Neelon, Fred Hutchison, Andrew Hall, Shawn Lindsay, Mark Miller, Kate Cobb

Members Absent: Matt Dorschel, Alison Fuller, Jakob Magolan, Patrick Gillham, Jean Mattimoe, Bob Mahler, Mellissa DiNoto

Guests:

HANDOUTS: #1 Accident reports

Meeting called to order at 10:32 a.m. by committee chair, Alistair Smith.

Confirm date, time, and location for the next meeting:

Friday March 9, 10:30 – 11:30 am, Crest Room, Idaho Commons

Due to scheduling conflicts, the April meeting date will be determined by email poll, and has been tabled until next meeting.

## Old Business

### **1) Approval of minutes from January 13, 2012 meeting:**

A motion was made by Mike Neelon, and seconded by Shawn Lindsay, that the minutes from the prior meeting be approved. The motion passed.

### **2) Unit Safety Committee Reports:**

- a. CNR met. Discussed the development of policies and procedures for student field trips. These procedures are to be generated at both the college, and instructor level. A survey of instructors will help CNR determine what the instructors expect the University to do to support them on field trips. They are hoping to develop environment-specific safety programs for students to participate in prior to trips. These programs will emphasize awareness of hazards in different areas, i.e., woodland or rangeland. Specific emphasis will be made on appropriate clothing.
- b. University Housing, The Bookstore, and Parking have all been combined under the Auxiliary Services safety committee. They are working to develop new safety protocols, based on an assessment of their needs. They would like to apply the method Housing used to track DBS safety discrepancies to help track the costs and progress of safety improvements made in other areas of Auxiliary Services.
- c. College of Engineering has not met yet this month. They have developed an inter-college safety news letter. Safety concerns for JEB glass walls have been a topic of discussion for them, and are working towards a remedy.

- d. A & A has not met yet. They have communicated via email and have submitted safety funding requests.
  - e. College of Business has not met yet. Have discussed via email and have submitted safety funding requests. These requests focus on power strips and proper step ladders.
  - f. College of Education met and asked about the status of safety funding requests. They discussed how the safety funding money request provides slips, trips, and fall protection for building entry ways. They discussed examining the by-laws for policies and procedures surrounding their safety funding requests.
  - g. Facilities met and discussed safety concerns from their “safety pays” system. This program is working well and Shawn encouraged everyone to submit any safety concern to him at each meeting.
- 3) Nothing new to report on Safety in Field/Off-campus Activities. Richard Wall suggested an examination of what other colleges use for off-campus/ field trip safety, and possibly implement a similar program.
- 4) Members were reminded the application for safety funding deadline was the first of February and if they are held up by bids, that an estimate will work fine for now.

### **New Business**

#### **UI Accident Reports:**

- 5) This time last year we had 15 claims for a total of \$73,142.30. This year there have been five claims. The cost total is unavailable due to database problems, but will be available soon. The reported accidents include one person being kicked in the hand by steer no. 19, one individual was slightly shocked due to a short in a timer unit, and three individuals slipped and fell due to ice.

Nancy Spink presented the Enterprise Risk Management program. Training can be requested at (208) 885-7177. Toru Ottawa asked if the University has a risk map for campus. Nancy stated that there is not currently a risk map, but one based on priority may be available in the future.

Discussion about what message the Zombies vs. Humans game is sending to the students and public. It was stated that ASUI has a web page specifically for the game and that any issues should be reported there.

Toru Ottawa asked if any progress has been made on the 6<sup>th</sup> street crossing area. It was stated that nothing has been done about it thus far.

It was requested that Matt Dorschel present his new Emergency Response Guide to the group at the next meeting.

The meeting adjourned at 11:30 a.m. moved by Richard Wall, seconded by Eric Stuen, motion passed.

Submitted by:

Andrew Hall, Occupational Safety Technician II, EHS, Secretary-Alternate.