Employee RECIPROCAL EDUCATION AGREEMENT

- Please note **this form does not work for UI classes**

Reciprocal Education Agreement for: Boise State University, Idaho State University and Lewis-Clark State College

PLEASE PRINT

Name of Employee: _____

Employee Vandal Number: _____

Semester Requesting: _____

Employee wishes to Attend: _____

(Please choose from the list above)

Course Number & Title: _____

Employee has been employed at University of Idaho since: _____

The reciprocal education agreement is available to University of Idaho employees on board appointment, half-time or greater, working at least five months and their spouses:

- ✓ Spouses of employees seeking a tuition reduction at reciprocal (not UI) Idaho institution should use the Employee Spouse Reciprocal Education Agreement form.
- ✓ The value of the tuition reduction received for graduate work is taxable income to the employee.
- ✓ Each Idaho institution under the jurisdiction of the State Board of Education shall determine the eligibility for their institution, this is subject to change at any time.

HR Benefit Specialist Signature: _____ Date: _____

Employee Date of Hire: _____