  
**STATE OF IDAHO**   
  
**OFFICE OF THE STATE CONTROLLER**   
  
**Donna M. Jones**   
Memorandum   
**TO:        Agency Directors, Financial Officers and Payroll Officers  
       State of Idaho**

**FROM:        Donna M. Jones, Secretary**

**State Board of Examiners and State Controller**

**DATE:        December 30, 2008**

**SUBJECT:        Amendment of State Mileage Rate Reimbursement**

**Effective January 1, 2009**

At the December 16, 2008 meeting, the State Board of Examiners amended the official business state travel mileage rate in the State Travel Policies and Procedures.   
  
The new rate is **45.5 cents per mile driven for business purposes.  The following amounts will remain the same at this time:  27 cents per mile driven for medical**   
**or moving purposes, and 14 cents per mile driven in service to a charitable organization, effective January 1, 2009.**   
  
The IRS has decreased the amount per mile driven for medical or moving purposes to 24 cents, effective January 1, 2009. The Board of Examiners will consider the decreased proposal   
at its January 20th meeting, and it is expected to be approved retroactive to January 1st.   
  
Employees need to remember that for tax purposes they may claim the difference between the state travel rate paid by the state and the IRS rates. They will need to obtain their own tax   
advice on this issue.   
  
To view the full State Travel Policy and Procedures document, you can visit the State Controller’s website at: <http://www.sco.idaho.gov/web/sbe/sbeweb.nsf/pages/trvlpolicy.htm>   
  
If you have any questions regarding these policies or procedures, my staff will be pleased to assist you at (208) 334-3100 or e-mail the Board of Examiners at [brdexam@sco.idaho.gov](mailto:brdexam@sco.idaho.gov).   
  
DJ:DW   
Debbie Wonch   
Research Analyst   
Office of the State Controller   
(208) 334-3100