University of Idaho
Parking and Transportation Services

Submit by Email | Print Form

phone: (208) 885-6424
fax: (208) 885-4219
E-mail: parking@uidaho.edu
Web: www.uidaho.edu/parking

Service Permit
Guidelines for Use

1. Service permits are intended for business use only by vendors or university departments who provide proper justification for frequent Service access on campus

3. Service permits are equal to the Gold permit rate for non-university affiliates

4. Justification must be provided for use of an annual Service permit versus use of a temporary Service permit

5. Service permits are NOT intended for student use, personal use, or for attending meetings

6. Service permits validate parking for a maximum of 2 hours in the following locations: service spaces, any regular space in a color permitted lot, meters, pay station lots, timed spaces, and designated "valid campus walkway" spaces on the walkway

7. Service permits validate parking for a maximum of 1 hour in delivery spaces

8. Service permits are NOT VALID in any of the following locations: disability spaces, visitor spaces, reserved spaces, any area not designated as a space (fire lane, yellow curb), areas posted "no parking 2 a.m. to 6 a.m."

9. Parking in any of the spaces/locations listed in number 8, above, with a Service permit may result in citation and/or fine

These guidelines constitute a partial list of campus parking regulations specific to Service permits. Campus maps and the complete parking regulations are available at www.uidaho.edu/parking.

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Service Permit Application

Non-University Businesses Only

Applicant Name: _____ Title: _____

Business Name: _____ Phone: _____

Office Address: _____ E-mail: _____

Vehicle Make: _____ State: _____ License Plate: _____

Please select a delivery method for the Service permit: ☐ Mail to above address ☐ Pick-up at Parking Office

Service permits are not intended for daily parking, personal use, visitor use, student use, or for attending meetings and are subject to revocation for misuse. Use of a Service permit must be in accordance with the University of Idaho Parking Regulations, found at www.uidaho.edu/parking.

Justification: Please describe below the frequency of use and the purpose for the requested Service permit. Please explain why obtaining a temporary Service permit, versus the annual permit you are requesting, would not meet your needs.

Justification Description: _____

description continued: _____

By signing below, I certify that the above information is true to the best of my knowledge. I understand that the business is responsible for the use of a Service permit. **I further understand that it is the responsibility of the applicant and/or driver to read and follow all University of Idaho Parking Regulations. I also understand that this permit is NOT to be used for personal use or daily parking.**

Applicant Signature: _____ Date: _____

** Electronic signature is acceptable*

The below section is to be completed by Manager or Supervisor if applicable:
I certify that the above information is true to the best of my knowledge. I verify that the requested Service permit is necessary for conducting university business as specified in the University of Idaho Parking Regulations and that the department meets all requirements for obtaining a Service permit.

Signature: _____ Title: _____

** Electronic signature is acceptable*

Department: _____ Date: _____

Office Use Only

Date Received: _____ Permit #: _____

Date Processed: _____ Fulfilled by: _____

Payment Type:

☐ Cash
☐ Check
☐ Credit Card

Supervisor Only:

☐ Approved ☐ Denied

Initials: _____

Date Approved: _____