RFP 13-26V: Sustainable Housing Prospectus
Addendum 1: Questions and Answers

Q 1): Page 6, Item "E. Costs: Include itemized costs for all components and features to be delivered. Costs should be identified as one-time or continuing. Purchase prices, lease prices, installation charges, and maintenance charges must be identified. All equipment prices must be stated as FOB: Moscow, ID." And Page 6, Item "F. Warranties: Describe any exceptions to the terms and conditions contained within this document."

Can you please advise how Items E and F apply to our Proposal?

Items E and F are standard language for our RFP document. Section F will not apply to your response but any expenses in your response should be itemized as much as possible.

Q 2): Page 7, Item Deliverables: "The development of a pedagogical model for…"

When you request this item, do you mean for the Consultant to deliver a planning process for developing the pedagogical model, or are you requesting the delivery of the actual model within this proposal?

We are requesting an actual model with some room for adjustment within our academic environment as the project progresses.

Q 3): Page 7, Item Deliverables: "Identification of estimated costs associated with funding the initiative." Also, Page 9, Evaluation Criteria: "Overall costs proposed"

By "costs", do you mean the cost of the final execution of the curriculum by the University of Idaho and the State? We assume this would include physical resources of the University, such as learning environments, employees, materials, etc.

Or by "costs", do you mean the time, effort and reimbursable proposed by the Consultant and consultant team to produce the curriculum product?

Deliverables: The identification of estimated costs associated with funding the initiative will be identified and developed by the successful vendor during the development of the prospectus.

Evaluation: The overall costs proposed will be utilized as part of the evaluation criteria when the University selects a vendor to issue the award to

Q 4): Page 7, Item Deliverables: "Identification of internal resources."

By "internal resources", do you mean those of the University; such as classrooms, other potential, learning environments, faculty, steering committee, assistants?

Or by "internal resources", do you mean those of the Consultant and consultant team; such as manpower, % of assigned time, estimated reimbursable, etc.

Internal resources refers to the existing assets available to the university. This could come in the form of people, space, commodities, etc. The successful vendor will identify these resources during their development of the prospectus.

Q 5): **Is there a University group, committee or faculty identified to participate in this project?**

Primarily the college of Art and Architecture – there may be others involved as it progresses including: Facilities Services, General Education, Engineering, Natural Resources, Agricultural Science, Environmental Science. Gathering and organizing the collaborative group would be part of project management.

Q 6): You have used the word "Prospectus" throughout the RFP. Can you please elaborate on how you define this word relative to the curriculum project?

A plan on what the curriculum would be and how it would be executed in relation to the design/build aspect of the project.

Q 7): Can you share which other firms or entities have received this RFP and are under consideration for this work?

Section 1-16 of the RFP documents states that all responses are considered confidential and will not be disclosed.

Q 8): Page 9, Evaluation Criteria: "Proposed timeframe."

Is there a specific expectation from the University side to utilize the academic calendar in the process of the project?

No

Q 9): Page 9, Evaluation Criteria: "Quantity & quality of proposed Prospectus."

Can you please elaborate on the word "Quantity" as it applies to the evaluation of the proposed Prospectus?

The word "Quantity" was added in error and is not part of the evaluation criteria

Q 10): Page 9, Evaluation Criteria: "Academic design of the proposed program."

Can you please elaborate on the words "Academic design" as they apply to the requested proposal? We would like to confirm whether or not you are asking for the "actual curriculum design to be the proposal".

Yes, the actual curriculum design to include how and where student participation would intersect with contracted work to include credit bearing curriculum (e.g., architectural courses), with the volunteer center (workforce), student organizations (e.g., environmental club), and other university resources (e.g., faculty).