



**IDAHO STATE BOARD OF EDUCATION**

650 W. State Street P.O. Box 83720 Boise, ID 83720-0037  
208/334-2270 FAX: 208/334-2632  
e-mail: [board@osbe.idaho.gov](mailto:board@osbe.idaho.gov)  
[www.boardofed.idaho.gov](http://www.boardofed.idaho.gov)

March 2, 2012

Dr. Doug Baker  
Provost and Executive Vice President  
University of Idaho  
Administration Bldg., Room 105  
P.O. Box 443152  
Moscow ID 83844-3152

Re: Bifurcation of Counseling and Human Services

Dear Doug,

The purpose of this letter is to confirm the State Board of Education's action regarding the University of Idaho's request to bifurcate an existing Counseling program.

At its February 16, 2012 meeting, the Board approved the UI's request to bifurcate their existing Master of Science and Master of Education in Counseling and Human Services and restructure into two majors of study, 1) Rehabilitation Counseling and Human Services; and 2) School Counseling. The Rehabilitation Counseling and Human Services will take effect summer 2012 and School Counseling will take effect Fall 2013.

Please contact our office should you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Patty Sanchez".

Patty Sanchez  
Academic Affairs Program Manager

Enclosure

RECEIVED

Institutional Tracking No. NOI FY 2011-12 #6

SEP 21 2011

UCC-12-033A

OFFICE OF THE  
PROVOST

**Idaho State Board of Education**  
Academic/Professional-Technical Education  
Notice of Intent

Institution Submitting Proposal: UNIVERSITY OF IDAHO  
Name of College, School, or Division: COLLEGE OF EDUCATION  
Name of Department(s) or Area(s): LEADERSHIP AND COUNSELING

Indicate if this Notice of Intent (NOI) is for an Academic or Professional-Technical Program  
Academic X Professional - Technical  
For a New, Expanded, or Off-Campus Instructional Program, or Administrative/Research Unit (circle one), and list the title/name:

NOTE: We propose bifurcating existing Master degree with two new majors:  
Master of Education (MEd and MS) with programs offered in 1) ~~Rehabilitation and Community Counseling~~ and 2) School Counseling  
1) Rehabilitation Counseling and Human Services  
(Title of Degree or Certificate or Name of Unit)

Proposed Starting Date: Rehabilitation and Community Counseling--summer 2012  
and School Counseling--fall 2013

**For New Programs:**

Program (i.e., degree) Title

CIP 2010 Code  
(consult Institutional Researcher/Registrar)

**For Existing Programs:**

Counseling and Human Services (Ed)  
M.S., M.Ed.

Program (i.e., degree) Title  
Rehabilitation and Community  
Counseling 51.2310  
School Counseling 13.1101

CIP 2010 Code Career, Maritime/Boat 9-21-11

College Dean (Institution) \_\_\_\_\_ Date \_\_\_\_\_

Paul Smith 11/9/11  
Chief Fiscal Officer (Institution) \_\_\_\_\_ Date \_\_\_\_\_

Doug Mann 11-9-11  
Chief Academic Officer (Institution) \_\_\_\_\_ Date \_\_\_\_\_

Paul 11.11.11  
President (Institution) \_\_\_\_\_ Date \_\_\_\_\_

**For Other Instructional Activity:**

- Program Component (major/minor/option/emphasis)
- Off-Campus Program Activity
- Instructional/Research Unit
- Addition/Expansion
- Discontinuance/consolidation
- Contract Program/Collaborative
- Other

VP Research and/or Graduate  
Dean (as applicable) \_\_\_\_\_ Date \_\_\_\_\_

State Administrator, SDPTE  
(as applicable) \_\_\_\_\_ Date \_\_\_\_\_

Patty Sorely, Academic Affairs Program Mgr  
Chief Academic Officer, OSBE \_\_\_\_\_ Date \_\_\_\_\_

Board Approved Feb 16, 2012 PS  
SBOE/OSBE Approval \_\_\_\_\_ Date \_\_\_\_\_

Approved Keith Zickas 11/14/11

RECEIVED

Institutional Tracking No. NOI 742011-1246

SEP 21 2011

UCC-12-033A

OFFICE OF THE  
PROVOST

**Idaho State Board of Education**  
Academic/Professional-Technical Education  
Notice of Intent

Institution Submitting Proposal: UNIVERSITY OF IDAHO  
Name of College, School, or Division: COLLEGE OF EDUCATION  
Name of Department(s) or Area(s): LEADERSHIP AND COUNSELING

Indicate if this Notice of Intent (NOI) is for an Academic or Professional-Technical Program  
Academic  Professional - Technical   
For a New, Expanded, or Off-Campus Instructional Program, or Administrative/Research Unit (circle one), and list the title/name:

NOTE: We propose bifurcating existing Master degree with two new majors:  
Master of Education (MEd and MS) with programs offered in 1) Rehabilitation and Community Counseling and 2) School Counseling

(Title of Degree or Certificate or Name of Unit)

Proposed Starting Date: Rehabilitation and Community Counseling--summer 2012 and School Counseling--fall 2013

**For New Programs:**

Program (i.e., degree) Title

CIP 2010 Code  
(consult Institutional Researcher/Registrar)

**For Existing Programs:**

Counseling and Human Services (Ed)  
M.S., M.Ed.

Program (i.e., degree) Title  
Rehabilitation and Community  
Counseling 51.2310  
School Counseling 13.1101

CIP 2010 Code Counseling Maintenance 9.21.11

College Dean (Institution) [Signature] Date 11/9/11

Chief Fiscal Officer (Institution) [Signature] Date 11-9-11

Chief Academic Officer (Institution) [Signature] Date 11.11.11

President (Institution) [Signature] Date 11.11.11

**For Other Instructional Activity:**

Program Component (major/minor/option/emphasis)

Off-Campus Program Activity

Instructional/Research Unit

Addition/Expansion

Discontinuance/consolidation

Contract Program/Collaborative

Other

VP Research and/or Graduate Dean (as applicable) Date

State Administrator, SDPTE (as applicable) Date

Chief Academic Officer, OSBE Date

SBOE/OSBE Approval Date

Approved Keith Zales 11/11/11

**Before completing this form, refer to Board Policy Section III.G., Program Approval and Discontinuance.**

1. Briefly describe the nature of the request.

This NOI proposes a change in and a bifurcation of an existing degree program titled Counseling and Human Services (M.S., M.Ed.) through elimination of the existing program title and creation of two new program titles: 1) Rehabilitation and Community Counseling and 2) School Counseling. Programs will continue to be offered at existing campus locations. School Counseling will be offered in Moscow and Coeur d'Alene. Rehabilitation and Community Counseling will be offered in Coeur d'Alene and Boise. —there is no expansion into new regions. Furthermore, there are no new costs. All expenses come from reallocated funds and/or from recurring IDVR state agency funding.

This proposal is part of a reorganization of the College's Counseling and School Psychology (CASP) program which, as a program title, will be discontinued in the UI catalog and its CASP prefix will be replaced with the prefix CRC (for Counseling and Rehabilitation Counseling). This proposal is one of three interrelated NOIs—1) the above change and bifurcation, 2) the discontinuance of the Ed.S. in School Psychology, and 3) the creation of a professional Rehabilitation Counseling certificate known as Category R—the letter "R" is a national accreditation designation and does not represent a word.

2. Provide a statement of need for a new program or a program modification. Include (but do not limit to) the following:

- a) A projection of full-time and part-time enrollment over a three year period of time
- b) A projection of state work force needs such as job titles requiring this degree. Also include Department of Labor research on employment potential.
- c) A description of how the proposed change will act to stimulate the state economy by advancing the field, providing research results, etc.

a) We anticipate most, if not all students, to be part-time. We estimate

Program	2012	2013	2014	2015
School Counseling		30	30	30
Rehabilitation and Community Counseling	30	30	30	30

b) School Counseling: The U.S. Labor table, below, indicates demand for K-12 counselor education is strong

<b>Educational, vocational, and school counselors</b>	275,800 current	314,400 projected	38,600 change	+14% growth
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Idaho's long term projection for school counseling is listed as "hot job" opportunity in the 2008-2018 Workforce at a Glance report, projecting a 19 positive change for the ten year span, see

(<http://www2.labor.idaho.gov/workforceglance/LongTermOccupations#&&/wEXAwUGcmVwb3J0BQ5BbGxPY2N1cGF0aW9ucwUGcmVnaW9uBQEwBQVpbmRleAUBM8aVEskhGPq1L+xlebvCMLtiEfv>).

Rehabilitation and Community Counseling: The U.S. Labor project for Rehabilitation and Community Counseling is also strong:

Occupational Title	Employment 2008	Projected Employment 2018	Change, 2008-18	
			Number	Percent
<b>Rehabilitation counselors</b>	129,500 current	154,100 projected	24,500 growth	+19%

Idaho's long term projection for rehabilitation counseling is listed as "hot job" opportunity in the 2008-2018 *Workforce at a Glance* report, projecting a 17.8% positive change for the ten year span, see <http://www2.labor.idaho.gov/workforceglance/LongTermOccupations#&&/wEXAwUGcmVwb3J0BQ5BbGxPY2N1cGF0aW9ucwUGcmVnaW9uBQEwBQVpbmRleAUBM8aVEskhGPq1L+xlebvCMLtiEfv>.

- c) The proposed programs will stimulate interest in school and rehabilitation counseling at the advanced degree level among practitioners and others who are interested in serving k-12 students and parents and veterans and the disabled. Both programs will employ tenure track faculty scholarship requirements that will produce peer and practitioner writings and presentations. As the sole provider of rehabilitation and community counseling, the NOI will deliver these services to southeastern Idaho via a partnership with the Idaho Division of Vocational Rehabilitation (IDVR).

**Attach a Scope and Sequence, SDPTE Form Attachment B, for professional-technical education requests.**

The programs will share faculty and support resources within the College of Education and will cross-list some courses with the College of Arts, Letters, and Sciences (CLASS) and perhaps with Washington State University. The proposed matrix shows the 48 credit school counseling (SC) master's degree and the 60 credit rehabilitation and community counseling (RCC) master's degree:

Course Number and Title—NOTE: upon approval, the CASP prefix will be replaced with the new prefix CRC.	Cr	SC 48	RCC 60
CASP 507 Introduction to Counseling	1	x	x
CASP 508 Adult Assessment	3		x
CASP 509 Psychometrics	1	x	x
CASP 510 Individual Appraisal I	2	x	x
CASP 511 Individual Appraisal II	2	x	
CASP 512 Theories and Applications of Counseling	3	x	x
CASP 514 Career Counseling and Development	3	x	x
CASP 515 Counseling in Schools	2	x	
CASP 517 Group Counseling	2	x	x
CASP 518 Group Counseling Laboratory	1	x	x
CASP 519 Social and Cultural Foundations	2	x	x
CASP 520 Approaches to Counseling with Families	2	x	x
CASP 521 Counseling Techniques	2	x	x
CASP 528 Diagnosis and Case Conceptualization Counseling and Human Services	3	x	x

CASP 529 Psychopharmacology	2	x	x
CASP 530 Legislative & Philo. Foundations in Working with People with Disabilities	2		x
CASP 531 Psycho-social Aspects of Disability	3		x
CASP 532 Medical/Physical Aspects of Rehabilitation	2		x
CASP 533 Principles of Rehabilitation, Community, and School Counseling	2		x
CASP 534 Rehabilitation Community Case Management	2		x
CASP 535 Vocational Placement & Assistive Technology	3		x
CASP 536 Professional Issues, Ethics, and Law	2	x	x
CASP 540 Addictions	2	x	x
CASP 563 Consultation	2	x	
CASP 570 Research and Evaluation in Counseling	3	x	x
CASP 597 Practicum	1	x	x
CASP 598 Internship	4	6	9
EDSP 540 Applied Behavioral Analysis	3	x	
<u>Permitted Substitutions from CALS and WSU:</u>			
PSYC 525 Cognitive Psychology for CASP 529	3		
PSYC 528 Psychopathology for CASP 528	3		
PSYC 522 Disorders of Childhood and Adolescence for CASP 528	3		
PSYC 572 Introduction to Pharmacology of Psychoactive Drugs for CASP 529	3		
PSYC 590 Psychopharmacology for CASP 529	3		
PSYC WS566 Behavioral Pharmacology for CASP 529	3		
PSYC 570 Introduction to Chemical Addiction for CASP 540	3		
PSYC J 583 Substance Abuse Prevention Theory and Applications I for CASP 540	3		
PSYC J 587 Substance Abuse Program Planning and Evaluation for CASP 540	3		
PSYC J 589 Substance Abuse Prevention Theory and Application II for CASP 540	3		

3. Briefly describe how the institution will ensure the quality of the program (e.g., program review, accreditation, professional societies, licensing boards, etc.).

School Counseling will be reviewed by the National Council for Accreditation of Teacher Education (NCATE) and the Idaho State Department of Education as part of our regular and annual reporting. Rehabilitation and Community Counseling will be reviewed by the national Council on Rehabilitation Education (CORE) as part of our regular and annual reporting.

4. Identify similar programs offered within the state of Idaho or in the region by other colleges/universities. If the proposed request is similar to another program, provide a rationale for the duplication. ***This may not apply to PTE programs if workforce needs within the respective region have been established.***

Only the University of Idaho offers Rehabilitation Counseling degree and certification programs. BSU and ISU offer School Counseling degree and certification programs.

Degrees offered by school/college or program(s) within disciplinary area under review

Institution and Degree name	Level	Specializations within the discipline (to reflect a national perspective)	Specializations offered within the degree at the institution
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<b>BSU</b>	MEd	Counselor Education	School Counseling
<b>CSI</b>	N/A		
<b>CWI</b>	N/A		
<b>EITC</b>	N/A		
<b>ISU</b>	M. Ed. Ed.S.	School Counseling	School Counseling
<b>LCSC</b>	N/A		
<b>NIC</b>	N/A		
<b>UI</b>	M.Ed. and M.S.	School Counseling Rehabilitation and Community Counseling	School Counseling Rehabilitation and Community Counseling

Enrollment and Graduates (i.e., number of majors or other relevant data)  
By Institution for the Proposed Program  
Last three years beginning with the current year and the 2 previous years

<b>Institution</b>	<b>Relevant Enrollment Data</b>			<b>Number of Graduates</b>		
	Current	Previous Year	Previous Year	Current	Previous Year	Previous Year
BSU	101	85	73	17	14	13
CSI	N/A					
CWI	N/A					
EITC	N/A					
ISU	24	23	26	13	5	4
LCSC	N/A					
NIC	N/A					
UI	34	30	41	10	30	9

5. Describe how this request is consistent with the State Board of Education's policy or role and mission of the institution.

The University of Idaho is committed to providing a student-centered learning environment. This proposal addresses Goal 1, Objective 1, and our strategy of streamlining policies and practices to enable creative program revision and course scheduling; and to build curricula to support timely degree completion. The College of Education has partnered with IDVR to deliver both a certificate and a degree Rehabilitation and Community Counseling program to a high need clientele that includes veterans.

6. Describe how this request fits with the institution's vision and/or strategic plan.

The proposal aligns with University of Idaho's 2011-2015 Strategic Goals and with one of the University's Strategic Signature Area—Human Communities. The approaches in the humanities, arts, and social sciences have important implications for understanding any problem that involves how humans behave, how they interact, how they pursue a quality of life, and how they create and change over time. The goal of this signature area is to encourage scholars to work collaboratively towards the study, improvement, and celebration of human communities.

The proposal aligns with the following strategic goals:

Goal 1: Teaching and Learning

Objective A: Build adaptable, integrative curricula / pedagogies.

Objective B: Develop integrative learning activities that span students' entire university experience.

Goal 2: Scholarly and Creative Activity

Objective B: Enable faculty, student, and staff engagement in interdisciplinary scholarship and creative activity.

Goal 3: Outreach and Engagement

Objective B: Strengthen/expand mutually beneficial partnerships with stakeholders in Idaho and beyond.

Goal 4: Community and Culture

Objective A: Be a community committed to access and inclusion.

7. Is the proposed program in your institution's regional 8-year plan? Indicate below.

Yes  No

See page 45 of the SBOE 8 Year Plan under Counseling and Human Services.

If not on your institution's regional 8-year plan, provide a justification for adding the program.

8. List potential ways your campus can collaborate with other institutions on this program to reduce cost and expand learning opportunities in Idaho. For example, what courses, if any, can be delivered electronically by another state institution.

The Rehabilitation and Community Counseling program includes a partnership with IDVR and will use IDVR distance learning modalities to deliver professional development and graduate degree courses to other state locations. A similar partnership is in progress with Idaho Veterans Administration.

9. Explain how students are going to learn about this program and where students are going to be recruited from (i.e., within institution, out-of-state, internationally).

Potential students will learn about the program through UI and IDVR marketing—media, presentations to practitioners, and web pages—for recruitment in Idaho and the region.



10. This section requires institutions to reference all cost savings and/or additional resources needed. (Use additional sheets if necessary.):

A portion of the Rehabilitation and Community Counseling proposal is jointly funded by UI/IDVR MOU up to \$100,000 per year. Most funding comes from UI's ongoing reinvestment and reallocation of funds to Rehabilitation Counseling. The School Counseling uses one existing FTE line. The Rehabilitation and Community Counseling program uses one existing FTE line, plus one FTE line reallocated from the closure of the School Psychology program, plus a minimum of .5 FTE funded from the UI/IDVR MOU.

Estimated Fiscal Impact	FY 12		FY 13		FY 14		Cumulative Total	
	Recurring	Non-Recurring	Recurring	Non-Recurring	Recurring	Non-Recurring	Recurring	Non-Recurring
<b>A. Expenditures</b>								
1. Personnel	\$263,350 (3.5 FTE)		\$263,350 (3.5 FTE)		\$263,350 (3.5 FTE)		\$790,050 (3.5 FTE)	
2. Operating	\$ 15,000		\$ 15,000		\$ 15,000		\$ 45,000	
3. Equipment		\$6,000						\$6,000
4. Facilities								
<b>Total Expenditures</b>	<b>\$278,350</b>	<b>\$6,000</b>	<b>\$278,350</b>		<b>\$278,350</b>		<b>\$835,050</b>	<b>\$6,000</b>
<b>B. Source of Funds</b>								
1. Appropriated - Reallocation	\$222,100	\$6,000	\$222,100		\$222,100		\$666,300	\$6,000
2. Appropriated - New								
3. Federal								

4. Other (Specify)	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU	IDVR/UI MOU
	\$56,250	\$6,000	\$56,250	\$56,250	\$56,250	\$168,750	\$6,000
<b>Total Expenditures</b>	<b>\$278,350</b>		<b>\$278,350</b>		<b>\$278,350</b>	<b>\$835,050</b>	<b>\$6,000</b>



## University of Idaho

### Memorandum of Understanding

Idaho's Division of Vocational Rehabilitation (IDVR) and the University of Idaho enter into an agreement to advance the Continuing System of Professional Development (CSPD) for the vocational rehabilitation community of Idaho, in particular the vocational rehabilitation counseling profession. This agreement sets forth the expectations and terms of the on-going partnership to advance the CSPD of Idaho through the state's land-grant Institution and only University that provides the vocational rehabilitation counselor program. The vocational rehabilitation counselor program is administered and delivered through the Leadership and Counseling Department of the College of Education.

#### EXPECTATIONS:

This Vocational Rehabilitation – University of Idaho partnership will:

- Advance the missions of both parties.
- Assure cooperation in the development and delivery of professional development programs, including but not limited to a master's degree program in Vocational Rehabilitation Counseling.
- Assure delivery of instruction statewide via live and distance modalities.
- Facilitate the sharing of some resources such as faculty, facilities and fiscal support to foster the development and delivery of a continuing system of professional development and exchange of research of mutual interest.

#### TERMS:

Idaho Division of Vocational Rehabilitation (IDVR) will:

1. Provide up to \$100,000 annually to support the Vocational Counselor Education program and the continuing system of professional development in Idaho. Funds

provided may be used for personnel and other operating expenses that advance the continuing system of professional development as agreed by parties annually and outlined in the annual funding authorization letter.

2. Assist in identifying adjunct instructors in Idaho who are qualified to teach at the master's level and in category R certificate courses and who may be resources for the continuing system of professional development.
3. Identify priorities and needs for Idaho's continuing system of professional development.
4. Provide internship and experiential learning opportunities for vocational rehabilitation counseling students in training.
5. Regularly engage University personnel in vocational rehabilitation forums and discussions that will advance the quality of the continuing program of professional development.

University of Idaho through the College of Education Leadership and Counseling Department and other units will:

1. Provide a Vocational Rehabilitation Counseling accredited program via various modalities statewide and specifically in the Boise area.
2. Provide office space at the University of Idaho Boise Center and University of Idaho Coeur d'Alene Center for personnel to support this partnership.
3. Comply with all applicable state or federal laws and allow the IDVR to audit financial records related to the fiscal year authorization.
4. Submit written reports to IDVR annually and as requested to address state planning requirements and management information for the agency. In particular, the University will assist the agency in
  - Providing Information on the Data System of Personnel and Personnel Development
  - Planning for Recruitment and Retention of Qualified staff
  - Reviewing Personnel Standards to Assure Personnel are Adequately Prepared and Trained
  - Planning Staff Development

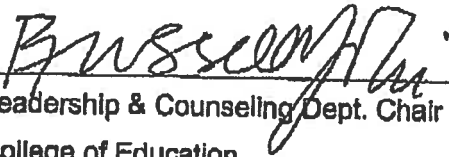
- Coordinating the CSPD and In-service Training
5. Regularly engage with IDVR Central Office and regional staff and Vocational Rehabilitation personnel at the national level as may be required to foster open communications, advance research interests of vocational rehabilitation in Idaho and provide a continuing system of professional development.


**ENTIRE AGREEMENT.** This agreement represents the entire agreement and understanding of the parties. No amendment, addendum or modification of this agreement is valid unless it is set forth in writing and signed by the parties. The annual funding authorization letter will provide details of activity and budget.

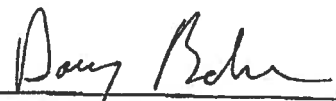
**Effective Date & Term of Agreement.** This agreement becomes effective September 6, 2011 and will remain in effect until terminated by one of the parties.


Either party may terminate this agreement given at least 60 days notice.

A Funding Authorization Agreement that guides the spending categories of the up to \$100,000 will be entered into prior to July 1<sup>st</sup> of each year.

 9-6-11  
 Leadership & Counseling Dept. Chair Date  
 College of Education

 9-6-11  
 Corinne Mantle-Bromley, Dean, College of Education Date

 9/23/11  
 Douglas D. Baker, Provost and Executive Vice President Date

 9/26/11  
 Ron E Smith, Vice President for Finance & Administration Date

*Donald Ashlee*

*9/6/11*

Administrator

Date

Idaho Division of Vocational Rehabilitation