

**UNIVERSITY OF IDAHO  
STUDENT ARTS-FEE GRANT APPLICATION  
FY 2014-2015 GUIDELINES**

**Statement of Purpose**

The University of Idaho recognizes the importance of the arts on campus and within the local community. Arts grants are provided to defray costs related to originating, producing and presenting creative projects. Funds may also be used to defray cost associated with educational opportunities in the arts. Available funds are limited, and past awards have averaged \$6500. Students, faculty members and academic units are all eligible for arts grants.

**Application Instructions**

The application consists of a coversheet, project narrative, budget, and facilities approval form. Please complete the cover page, sign and date. Please attach answers to the project narrative questions as a Word document or PDF. You must use the budget form included in this application, although you are welcome to add supplementary materials. To ensure consistency of evaluation, please use the format provided. Incomplete applications or applications that do not use the correct format will be returned without review. For questions regarding the application, please email [uiarts@uidaho.edu](mailto:uiarts@uidaho.edu).

**Submission Deadline**

Completed applications are due no later than **5:00 PM on April 30, 2014**  
Please email your completed application packet to [uiarts@uidaho.edu](mailto:uiarts@uidaho.edu)

**Final Report Requirement**

Successful applicants agree to provide a final report to the Provost's Office by May 1, 2015. The last page of this application lists full requirements. *Please be aware that if your project is selected for funding, a website-ready digital photo of your project will be required with your final report.* These photos will be used for future advertisement of available grant funds.

**Artist Selection**

If a professional or guest artist(s) is paid using Art Fee Grant funding, applicants must indicate in the project narrative what criteria were used/will be used to select the artist(s).

**Facilities Approval**

If your project involves the installation of a temporary or permanent artwork at the University of Idaho, you need to obtain approval from facilities prior to submitting this application. Approval may be obtained by completing the Art Project Authorization Form. Please attach this completed form to your Art Fee Grant Application.

**Evaluation Criteria**

Applications will be scored according to eight criteria, each carrying a maximum of three points:

- Completeness and feasibility
- Innovation
- Educational potential
- Direct student participation
- Indirect student participation (as spectators or audience)
- Overall student participation (numbers)
- Direct community participation
- Indirect community participation

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COVERSHEET**

**Project title**

**Amount Requested**

\_\_\_\_\_ \$ \_\_\_\_\_

Did you receive funding from the Arts Committee last year?    \_\_\_ yes        \_\_\_ no  
If yes, did you provide a final report to the Provost's Office?    \_\_\_ yes        \_\_\_ no  
If funded this year, do you agree to provide a final report?    \_\_\_ yes        \_\_\_ no

Checklist:

- Coversheet with Signatures
- Budget Form
- Narrative Form
- Facilities Approval Form (if applicable)

**Project Director Name/Title (Print):** \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_                      Email: \_\_\_\_\_

**Department Chair or Immediate Supervisor Name/Title (Print):** \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Dean Name/Title (Print):** \_\_\_\_\_

Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_                      Email: \_\_\_\_\_

**Other partners (community or UI):**

Name (person/organization): \_\_\_\_\_

Telephone: \_\_\_\_\_                      Email: \_\_\_\_\_

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FY 2014-2015  
PROJECT NARRATIVE**

Please use at least 12-point font and margins of one inch.

Answer each of the following questions: (2 pages maximum total)

- 1). What are the project goals?
- 2). How will University of Idaho students be directly involved in this project?
- 3). How will University of Idaho students benefit from this project?
- 4). Define the project timeline.
- 5). If applicable, how does this project engage local communities, businesses, or non-profit organizations and agencies?

Answer the following questions if applicable: (1 page maximum total)

- 1). If your project involves using grant funds to hire a professional artist, what criteria will be used in the artist selection process?
- 2). Has the artist already committed to the project? (If possible, attach a letter of commitment.)

**University of Idaho Arts Committee Learning Outcomes**

Project narratives should show how the project relates to the following statements:

1. Learn and integrate: The arts are essential to the University of Idaho's commitment to the knowledge of arts and sciences.
2. Think and create: The arts develop and enhance critical thinking skills. The arts foster and expand student's creativity.
3. Communicate: Communication skills, both verbal and non-verbal are essential to the success of all students.
4. Clarify purpose and perspective: The arts are committed to understanding the self, both personal and in relation to ones environment
5. Practice citizenship: The arts train students to understand the self in the context of society.



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FINAL REPORT GUIDELINES**

Upon acceptance of a University of Idaho Student Arts-Fee Grant, applicants agree to submit a final report to the Provost's Office. Please email the following information to [uiarts@uidaho.edu](mailto:uiarts@uidaho.edu) no later than May 1, 2015:

1). Answer each of the following questions: (2 pages maximum total)

- a). How did you meet the project goals? Please explain if project goals were not met.
- b). How were University of Idaho students directly involved in this project?
- c). How did University of Idaho students benefit from this project?
- d). How did this project engage local communities, businesses, or non-profit organizations and agencies?

2). Please include a final accounting of expenditures for this project, listing specific uses of awarded funds. Please explain if awarded funds were not all expended.

3). Attach at least one website-ready digital photo of your project, to be used for future advertisement of available grants.