University of Idaho

COLLEGE OF GRADUATE STUDIES Committee Member Appointment or Changes

Appointment of Committee form.

While the College of Graduate Studies does not require a committee for **non-thesis or specialist degrees**, some programs do. It is important to consult program requirements to determine if a committee is needed. If a committee is required, they may be appointed at the same time as the Major Professor or added as available.

All members of a **thesis or dissertation committee** must meet the following criteria:

- A thesis master's committee consists of at least three members, which includes the Major Professor from the same administrative unit as the student. Interdisciplinary students are required to have a fourth member from a supporting area as determined by the course work for the degree. The remainder of the committee is members who provide breadth and depth to a student's program. Breadth and depth are determined by the student's administrative unit.
- A doctoral committee consists of at least four members, which includes the Major Professor from the same administrative unit as the student. The remainder of the committee is members who provide breadth and depth to a student's program. Breadth and depth are determined by the student's administrative unit.

All members appointed to any committee must be **UI faculty, affiliate faculty members, or on the graduate faculty at another institution**. The appointment of a committee member not meeting the aforementioned criteria can be granted on a case by case basis with permission of the Dean of the College of Graduate Studies.

When the entire committee is formed, at least one-half of the committee must be members of the UI Graduate Faculty. Faculty members who depart from the University are to be replaced unless permission to remain on the committee is given by the Dean of the College of Graduate Studies. A faculty member can be removed as a Major Professor or a committee member if it is determined that continued membership is not in the best interest of the department or the student. Please contact the College of Graduate Studies for more information and procedures.

Committee member appointment or changes

Should it become necessary to remove or replace a major professor or committee member, please use the Major Professor/Committee Member Appointment or Changes Form.

University of Idaho
College of Graduate Studies

Location: Morrill Hall 104
Website: www.uidaho.edu/cogs
Email: uigrad@uidaho.edu
Phone: (208) 885-6243
Fax: (208) 885-6198

College of Graduate Studies

Major Professor and/or Committee Appointment or Changes

Student Name: _____ ID# _____

Major: _____ Semester Admitted: _____

My program is a: ☐ Non-thesis master ☐ Thesis master ☐ Specialist ☐ Doctoral

Major Professor and/or Committee Appointments

Initial appointment or adding following member(s):

Note: New members being added to the committee are also agreeing to the current Study Plan, if one has been filed
MP=Major Professor, Co-MP=Co-Major Professor (MAT students only)

Name: _____
Printed Name Signature Department MP?

Name: _____
Printed Name Signature Department Co-MP? (MAT only)

Name: _____
Printed Name Signature Department

Name: _____
Printed Name Signature Department

Name: _____
Printed Name Signature Department

Removing Major Professor or Committee Members

Remove the following member(s):

Note: if a committee member has left the university, no signature is required

Name: _____
Printed Name Signature Department MP? Co-MP?

Name: _____
Printed Name Signature Department

Student Signature: _____Date:_____

Major Professor Signature: _____Date:_____

Department Chair:_____ Date:_____

College of Education Only (Education Doctoral students only):

_____ Date:_____

College of Graduate Studies:_____ Date:_____

After posting by COGS, this information can be viewed on the Registration Status on Vandal Web