

Graduate Council Meeting Minutes
September 18, 2013
Commons Horizon Room
3:30 - 5:00 p.m.

X	Jie Chen	X	Grace Goc Karp	X	Mark Warner
X	Jerry McMurtry	X	Tao Xing	X	Jon Van Gerpen
X	Greg Turner-Rahman	X	Courtney Conway	X	Diane Prorak
X	Tracy Davis (for Scott Minnich)	X	Larry Makus (for Gordon Murdoch)	X	Thomas (for Susan Irizarry)
X	Jane Weiss	X	Mary Gardiner	X	Hannah Marx
X	Jill Johnson		Jan Boll		

- I. Approval of the minutes from April 3, 2013
 - Unanimous approval. (Moved by Mark Warner/second by Grace Goc Karp.)

- II. Announcements and reports
 - A. Welcome new members (Jie)
 - Jie Chen welcomed new members and thanked all members for their service.
 - B. Enrollment (Jerry)
 - New students are up by about 3 percent, continuing students are down almost 9 percent
 - Jie recognized that UI is somewhat consistent with the national trend, based on data from CGS.
 - Jie has sent an invitation to all departments with graduate programs. The decline in continuing students will be one of the things he talks about with the faculty at these meetings.
 - Jerry will send an electronic survey to departments across campus to determine what factors contribute to the decrease in continuing students.
 - GPSA representatives asked if an exit survey exists for students that leave before they complete their program. Jerry is trying to develop one.
 - C. 2020 Plan (Jie)
 - Jie reported 2 modifications to the original 2020 Plan
 - Overall enrollment goal has been decreased from 16,000 to 13,500; graduate enrollment goal is 19.6% of total student body
 - Research goal has been decreased from \$150,000,000 to \$140,000,000
 - Jie reported the Task Force is still working on the plan to cover all tuition for all TA's. He sees this as a positive sign as a result of our budget requests the past two years.
 - The question was asked - how will this impact the budgets? Jie said the request is to provide it without jeopardizing stipends.
 - D. Continuous registration (Jerry)
 - Last year, Jerry McMurtry introduced the idea of requiring students to be continuously enrolled. They would have to register for one credit at a reduced price for any semester that they are not enrolled full time.
 - Reasons for this: all of our peer institutions do it; it is considered a best practice by the Council of Graduate Schools (CGS); the student would still have access to the UI Library; the student could pay less than the price of one regular credit if they need to take a semester off; there would be no non-resident tuition charged.

- If the student does not register/pay for continuous enrollment, the department could drop him/her from the program.
 - Jerry is working with the registrar. Once language is written, this will be brought back to Graduate Council for further discussion and vote.
- E. Bylaws (Jie)
- The revised Bylaws were approved by all necessary parties in Spring 2013.
 - Jie thanked the task force (Mark Warner, David Giese, Barrie Robison) and the Graduate Council for their hard work on revising the Bylaws.
- F. Electronic theses and dissertations (ETD) (Jerry)
- There will be an electronic thesis and dissertation submission system implemented this academic year.
 - Jerry McMurtry has identified a pilot group to test this new system this fall semester. Effective Spring 2014, all theses and dissertations will be submitted with this electronic system, with one loose leaf paper copy submitted to COGS.
 - 3 trainings will be conducted by COGS in October – two for students and one for faculty/staff. Dates/location TBD.
- G. Department visits (Jie)
- Jie plans to visit all departments with graduate programs every academic year to keep a direct channel of communication open between the departments and COGS
 - Policy changes will be discussed at these meetings as well as any critical issues
 - Jie encouraged Graduate Council members to ask their department chairs to respond to his invitation.
- H. Committee Membership
- Jie thanked the members of the Graduate Committee Task Force (Grace Goc Karp, Jan Boll, David Griffiths) for their work on new committee membership policies.
- I. FFF Exercise
- Jie told the group about the next prioritization process, Focus for the Future (FFF), that was discussed at the President’s Leadership Retreat.

III. Discussion

- A. Catalog language moving COGS academic standing to part III
- Unanimous approval. (Grace Goc Karp moved to approve; Jill Johnson seconded.)
- B. 3 Engineering NOI’s for discontinuance
- Water Resources Engineering Certificate, Adv. Materials Design Certificate, Semiconductor Theory and Devices Certificate.
 - Courtney Conway moved to combine all 3 NOI’s into one vote; motion seconded by Mark Warner.
 - Unanimous approval to discontinue all 3.
- C. 3+2
- The following points were discussed:
 - Because of the change in trends and enrollment, we must pay attention to international markets. We must look at different markets and sources of enrollment. Diversity is the engine to drive excellence.
 - Students would be admitted as a graduate student to a 3+2 program after their junior year. After the first year here, they would transfer credits back to their original institution and receive their undergraduate degree. After the second year, they would receive a graduate degree from UI.
 - The same credits could not be used for their undergraduate and graduate degrees.
 - This type of program works well for international students. It is not possible to have a “one size fits all” approach for both international and domestic students.

- Throughout the discussion, it became clear that for domestic programs will have to be on a case-by-case basis with the department working directly with COGS, like the MSAT program.
- Next steps: Jerry will keep working on an international model. He will write language and bring it back to Graduate Council for further discussion.
- At this time, he will continue to work one-on-one with departments who want a domestic model.

Meeting adjourned at 4:50 p.m.