

Lionel Hampton School of Music

Academic Year 2011-2012 Instrument Loan Agreement

The upper portion of this form is to be filled out completely before the student requests an instrument.

Name: _____ ID#: _____

E-mail: _____ Phone: _____

Date the instrument was received: ____/____/____

Instrument must be returned by: ____/____/____

By signing below, I agree that:

- 1) The instrument is for my sole use and I will not loan it;
- 2) I will *safely* store the instrument when not in use;
- 3) I will return the instrument on time and in the same condition as received, with allowance for reasonable wear and use;
- 4) I will be billed a maintenance/rental fee of \$100/150 according to the type of instrument I am renting.
- 5) Failure to abide by these conditions may result in my being charged for rental and/or repair, in an amount up to the replacement value of the instrument, as determined by the LHSOM faculty:

Fee Schedule:

\$100: Piccolo, flute, clarinet, alto sax, tenor sax, trumpet, French horn, & trombone.

\$150: Oboe, English horn, bass clarinet, bari sax, bassoon, euphonium, tuba, & all string instruments.

*There is a fee waver if the student is enrolled and performing in a LHSOM ensemble or required lessons.

Student Signature: _____

Studio Teacher or Ensemble Director Signature: _____

To be completed by the Instrument Room Manager

Instrument type: _____ Serial: _____

Brand: _____ UI Inventory: _____

Damage/Flaws: _____

Date Returned: _____ Initials: _____

Accessories Missing: _____

Repairs Needed: _____