Graduation Application Forms & Fees

If you are within one semester of completing your degree requirements, you are eligible to use the online Application for Degree. Follow these SIX STEPS:

1. LOGIN to VandalWeb. Select *Apply for Degree* option under the Student Information/Registration Menu.
2. Read the instructions carefully. Make your selections and then click the Submit button.
3. Print the application form(s).
4. Complete the Graduating Senior Survey and print the final page. Include the printout with your application.
5. Meet with your major and minor advisor(s) to obtain the signature(s) for your final degree requirements. Advisors are available during the registration advising period but NOT during dead week and finals week.
6. **Turn in** your application form(s) to the Dean's Office in the Administration Building, room 112. **Your application process is NOT COMPLETE until the printed form(s) are received in the Dean's Office.**
   *If you are also a student in the College of Education who is seeking teacher certification you must pick up your certification paperwork at this time at the College of Education Dean's Office.

The $25 diploma fee covers the cost of printing and mailing your diploma, evaluating your degree requirements, and other expenses related to commencement, except rental of cap and gown. An additional $35 is charged for late filing.

Cost of Applying for Degree	Baccalaureate
Diploma Fee	$25
Total if applying **by the deadline**	$25
Total if applying **after the deadline** (includes $35 late fee)	$60

If you change your schedule of classes for your last semester, be sure to contact your advisor or Crystal Roberg in the Dean's Office to make sure that you will still graduate.

For more information about graduation and commencement, please refer to the following web site: http://www.registrar.uidaho.edu/graduation/apply-to-graduate.html