

GENERAL RULES AND REGULATIONS FOR IDAHO STATE FFA ASSOCIATION CAREER DEVELOPMENT EVENTS

Any career event, which is sponsored in Idaho in the name of the Idaho State FFA Association, whether conducted by chapter, district, state association, fairs, stock shows or any other organization, shall be subject to the following general rules:

1. Each team member will be an active FFA member in good standing.
2. Every CDE participant shall be enrolled in an agricultural education course during the current school year or most recent school year in instances where the school year is over.
3. It shall be the responsibility of the advisor(s) to register each CDE participant with the University of Idaho, Department of Agricultural Education and 4-H Youth Development and/or the Idaho State FFA Office (depending on who is the host organization of the CDE). The advisor(s) shall also ensure that all fees reflect that participants are in as being in good standing. Failure to comply could result in disciplinary action by the Idaho FFA Executive Committee.
4. In a state Career Development Event (CDE), an individual may participate as long as eligible or until participant's team has won first place in that CDE the individual or has participated in the CDE at the national level.
5. Use of an ineligible team member will disqualify the entire team from the CDE in which the violation occurs.
6. Eligibility of an individual will be determined by current membership record as reported to the State Office on the official FFA Membership Roster.
7. No alternates will be allowed in the Career Development Events on the state level unless specifically designated by the CDE in question. Any individual may represent his/her chapter as an individual in the CDE if that chapter does not have an official team.
8. Teams winning a state CDE qualify and may participate in a similar National CDE.
9. State career development event rules and their interpretations of the state career development event will be the responsibility of the IVATA.
10. If a participant makes an error in filling out a scorecard so that the placing cannot reasonably be determined, the participant will receive no score for that section of the card involved.
11. All CDE's which require members to qualify at the district level to participate at the state level at Idaho State FFA Leadership Conference will have the top 4 placings awarded plaques.

12. Students are not admitted into the event area until the event has begun. The only advisors allowed into the event prior to the event are the event checkers. Advisors assigned to assist with the event will be allowed in at the discretion of the event superintendent. Advisors and students can review the event after its completion.
13. It is expected that all participants be in complete FFA Official Dress as described in the National FFA Handbook as appropriate for the CDE in which they are participating.
 - a. For leadership events, official dress for males consists of: black slacks, official FFA jacket, white collared shirt, official FFA tie, black dress shoes/boots, and black socks. For females, official dress consists of: knee length black skirt (solid colored, fabric) , official FFA jacket, white collared shirt, official FFA scarf, black closed toed shoes with a moderate or no heel, and black nylons.
 - i. Ag Communications
 - ii. Ag Sales
 - iii. Agronomy
 - iv. Creed Speaking
 - v. Dairy Foods
 - vi. Extemporaneous Public Speaking
 - vii. Farm Business Management
 - viii. Food Science and Technology
 - ix. Job Interview
 - x. Marketing Plan
 - xi. Parliamentary Procedure
 - xii. Prepared Public Speaking
 - b. For other Career Development Events, modifications of official dress could include black slacks or jeans for females or black jeans for males and appropriate footwear. If the CDE takes place in inclement weather, participants are expected to bring appropriate clothing (poncho, coat, etc.).
 - i. Dairy Cattle
 - ii. Dairy Cattle Handlers (please see Dairy Cattle rules for specifics)
 - iii. Environmental and Natural Resources
 - iv. Floriculture
 - v. Forestry
 - vi. Horse Evaluation
 - vii. Livestock Evaluation
 - viii. Meats Technology
 - ix. Nursery and Landscape
 - x. Rangeland Assessment
 - xi. Soils and Land
 - xii. Veterinary Science (see official rules)
 - c. For agricultural mechanics and ag issues, please see event rules for appropriate attire.
 - d. Participants not wearing proper attire regarding official dress as stated in this general rule will not be allowed to participate in the event. Event superintendents will notify

the State FFA Advisor who will notify the participant's FFA Advisor. The State Advisor will be responsible for enforcing this rule.

14. Ethical procedures and rules to be followed at all CDEs are as follows:
 - a. Instructors and participants will not tour livestock barns or other career event areas within one month prior to or during the time career events are held.
 - b. After participants have reported to receive scorecards, advisors will not remain with them or communicate with them until the career event is completed. (For CDEs in which there is an advisors' meeting this rule shall be announced as a reminder.)
 - c. Judges should be careful when making placings so that participants do not see official scorecards or hear them discuss placings.
 - d. There shall be no unnecessary contact by participants or advisors in the career development event area with career development event personnel, judges, scoring personnel or the career development event scoring area until the career development event is over. Automatic disqualification shall result if any of these regulations are violated.
 - e. Schools participating must be accompanied by an instructor or other authorized adult who will be held responsible for the participants' actions while participating in and while traveling to and from the career development events. It is the responsibility of the school to designate an appropriate adult to supervise FFA members participating in CDEs. In the event that an FFA Advisor is not in attendance at the state event, the school shall designate their appropriate adult responsible for the participants in writing to be submitted with registration for the CDE.
 - f. If any member of a team displays inappropriate conduct, that team may be disqualified from any and all career development events in which they were participating. Disciplinary action will be determined by the Discipline Committee (refer to Item n).
 - g. Every effort must be made during the scoring and tabulation of the career development events to ensure accuracy in results. When the results of the career development event results are validated and announced, the official results are final unless successfully appealed (see Idaho FFA Association Appeals Policy at the end of the General Rules).
 - h. Prior to announcing the CDE results, the results will be verified by the State FFA Advisor or a representative designated by the State FFA Advisor who is not associated with the CDE.
 - i. No instructor, except career development event checkers, is privileged to dispute or argue with officials regarding placings or setting up of career development events. Such conduct will eliminate their teams from the State Career Development Events.

(For CDEs in which there is an advisors' meeting this rule shall be announced as a reminder.)

- j. Advisors and students are not allowed in any Career Development Event prior to the CDE beginning, except for event checkers. Failure to comply may result in chapter disqualification.
- k. In case of a tie for any award in a career development event, tiebreakers will be designated in the official CDE Rules. In the event that a tiebreaker is not designated in the rules, a series of three classes will be designated as tiebreakers by the official judge. The tie is broken as soon as a difference is perceived.
- l. Superintendents will select the tie breakers in the Career Development Event if there is not a designated tie breaker in the rules prior to the CDE beginning.
- m. Agricultural education instructors may appropriately discipline any FFA member causing a disturbance.
- n. A discipline committee to handle disciplinary action of FFA members and advisors will be composed of the members of the Idaho FFA Association Board of Directors (see Idaho FFA Constitution Article VII). To function, a quorum must be present.
- o. Those chapters on campus will be housed together by districts in university dormitories to allow more supervision while at Moscow for State FFA Career Development Events.
- p. Line up time will be 15 – 30 minutes prior to the official CDE starting time depending on the career development event. Advisors will be notified of line up times in registration materials for state events and finalized at the instructor meeting in Moscow.
- q. A student representing a district in the leadership CDEs may participate in either the Prepared Public Speaking or the Extemporaneous Public Speaking event, but not both.
- r. Cell phones and other electronic devices are not allowed in any CDE. If electronic devices are seen, the student's cards are collected and the student receives a no score. In CDEs without cards a student is subject to disqualification and a no score when inappropriately using an electronic device. Non-programmable calculators are permitted in specific Career Development Events only when allowed by specific CDE's. Watches may be used for timing in Extemporaneous Public Speaking and Prepared Public Speaking.
- s. Advisors are discouraged from using cell phones during CDE's, except in the case of an emergency.

15. A camera-ready copy of all official scorecards and scantrons (as applicable) will be included in the rules section for each event.
16. It is the responsibility of the FFA participant's advisor to select an agriculture teacher from another chapter as a judge for the leadership CDEs. If the judge is not in attendance, every attempt will be made to have the participant's advisor select another judge for the event. If that is impossible, a selection of a judge will be made by the event coordinator and voted on by the judges in attendance.
17. All participants in CDEs on the University of Idaho campus must invest in the campus insurance program for that year. Members who fail to do so will not be allowed to participate.
18. Idaho State FFA Association Career Development Events Rules and Regulations (revised 2012) will be in effect for the career development events held in the years 2012-2017.
19. The National FFA Poultry CDE is not conducted in Idaho nor is a similar event. FFA chapters in good standing have an opportunity to declare their interest to participate in the National FFA Poultry CDE by March 1st. Declaration of intent shall be directed to the State FFA Office. It will be the responsibility of the advisor(s) who have declared an interest to plan and carry out a qualifying activity to determine the state representative if more than one chapter declares their interest. (It is likely that the National FFA Organization will offer a Veterinary Science CDE before these rules are up for revision in 2016. Chapters wanting to participate at the national level in Veterinary Science and any new CDEs are subject to the provisions outlined in this rule.) Team members will be subject to the same general rules and regulations that apply to the other CDEs.
20. FFA members with current documented disabilities and or individualized education plans are eligible for accommodations commensurate with their documented disability. It is the responsibility of the FFA advisor and local chapter to make arrangements to provide appropriate accommodations. CDE superintendents, official judges, and CDE checkers will be made aware of students requiring accommodations prior to the start of a CDE. The request for accommodations form is included at the end of the General Rules and Regulations.
21. All state CDEs require advanced registration and most require fees paid to participate. Chapters that fail to meet the advanced registration deadline may not be allowed to participate due to a lack of supplies, space, or other criteria as identified by the State FFA Office and/or CDE superintendent.

22. During an official State FFA Career Development Event, once the CDE has officially begun, teams that have not arrived for the event will not be allowed to participate. Under extenuating circumstances the State FFA Advisor and/or CDE superintendent may allow the late team to participate. To be considered eligible for participating in the CDE after it has started; the chapter advisor must have established contact with the State FFA Advisor and/or CDE superintendent requesting a late start prior to arrival at the event. Allowing a team to start late is at the discretion of the CDE superintendent and/or State FFA Advisor.

23. Each team will be composed of the number of members as indicated below.

Agricultural Communications CDE -----	3	Food Science and Technology CDE - - - - -	4
Agricultural Mechanics CDE -----	3-4	Forestry CDE -----	4
Agricultural Issues CDE -----	4	Horse Evaluation CDE-----	4
Agricultural Sales CDE -----	4	Job Interview CDE -----	1
Agronomy CDE-----	4	Livestock Evaluation CDE -----	4
Creed Speaking CDE -----	1	Marketing Plan CDE -----	3
Dairy Cattle CDE -----	4	Meats Technology CDE -----	4
Dairy Foods CDE -----	4	Nursery and Landscape CDE -----	4
Dairy Handlers CDE -----	1	Parliamentary Procedure CDE -----	6
Environmental/Natural Resources CDE ---	4	Prepared Public Speaking CDE -----	1
Extemporaneous Public Speaking CDE ----	1	Rangeland Assessment CDE -----	4
Farm Business Management CDE -----	4	Reporter's Scrapbook CDE -----	NA
Floriculture CDE -----	4	Soil and Land CDE -----	5
		Veterinary Science CDE -----	4

Idaho FFA Association Career Development Events Appeals Process

1. An intent to file an appeal must be submitted in writing (e-mail or hard copy) to the Idaho State FFA Advisor within 24 hours of the event in question or the announcement of the results in question.
2. A complete written appeal must be submitted within five working days to the Idaho State FFA Advisor outlining the details of the appeal and desired outcome. ***All written appeals must be accompanied by a \$50.00 appeal fee to be considered.*** If the appeal is granted, the \$50 will be returned to the appealing chapter/program. If the appeal is denied, the \$50 fee will revert to the Idaho Vocational Agriculture Teachers Association (IVATA).
3. Once the written appeal request and \$50 fee is received by the Idaho State FFA Advisor, the IVATA Officers and District Directors will be contacted for input regarding the situation. A meeting or video conference will be called if possible, but input via e-mail will be taken as well. If one of the teachers listed above is involved in the dispute, the FFA district will select another teacher to represent the district in the appeal process so that all districts are represented.
4. After discussion through one of the media stated above has taken place, the Idaho State FFA Advisor will take a vote of the committee on the appeal request. Appeals receiving a majority vote will be upheld. Appeals not receiving a majority vote will be denied.
5. The decision of the committee will be made in a timely manner as to best benefit the students and programs involved.
6. The decision of the committee will be final.

Additional information can be found online at:

http://www.pte.idaho.gov/pdf/AG/FFA/CDE/Appeals_Process.pdf

**Request for Special Needs Accommodation for
Idaho FFA State CDE Events and Programs**

Deadline: March 1 for April events and May 15 for June events participation.

The following information is required if there is a qualified member that plans to participate in an Idaho FFA event or program and wishes to request an accommodation for a disability. Please complete the following information, print the completed form and secure necessary signatures. Please mail, scan, email, or fax the signed form to the State FFA Advisor by the due date listed above for participation State FFA Programs and Activities.

Glenn Orthel, State FFA Advisor and Agriculture and Natural Resources Program Manager
Idaho Division of Professional Technical Education & Idaho FFA Association
Len B. Jordan Building, Room 324, 650 West State Street
P.O. Box 83720, Boise, Idaho 83720-0095
gorthel@pte.idaho.gov (Office) 208-334-3216 (Fax) 208-334-2365

This information will be kept strictly confidential and will be used only to process services for participants needing special needs assistance. **Idaho FFA may request further documentation upon receipt of this application.**

Member Information

Member Name: _____

Parent/Guardian Name, if member is under 21 years of age: _____

Member/Parent or Guardian phone number: _____

Home Address: _____

Advisor's Name : _____ Advisor's Phone Number: _____

Chapter Name: _____

State Activity and dates

State Leadership Conference (April)

State Career Development Events (June)

Select All Area(s) that apply:

Agriscience Fair

CDE

Proficiency Award/National Chapter Award

Star Awards/State Degree

State Officer Candidate/Nominating Committee

Talent

Name of Specific Event or Award Area: _____

Description of Disability and accommodations Requested

Specific Disability:

Please describe the limiting nature of the disability and the accommodations requested:

Please list accommodations provided at chapter and/or district level selection activity:

Student Signature/Date

Advisor Signature/Date

Parent Signature/Date

Authorized School/District Staff/Date