

CALS Safety Committee Meeting

March 8, 2012

Agricultural Sciences Room 62

CALS Safety Committee Members: X indicates in Attendance

	Drew Dalgetty		Carol Hoffman	X	Gordon Murdoch
X	Kelvin Daniels	X	Tom Karsky	X	Roy Patten
X	Chris Darby		Thom Koehler	X	Craig Robinson
X	Kathy DeVoe		Bob Mahler		Cherryl Sodorff
X	Randy Gamble		Mary Matlock		Donn Thill
	Dave Hoadley	X	Sandy McCurdy		Mike Thornton
	Dan Henningsen	X	Caleb Nindo	X	Rhonda Tyacke
	Tom Hess		Sam Minnich		
	Ronda Hirnyck		Don Morishita		

The meeting convened at 8:05 a.m.

1. Review of Minutes: Minutes from the February 9, 2012 meeting were approved as distributed.
2. University Safety Committee Meeting Update: Kelvin Daniels was unable to attend the last meeting, but the meeting minutes indicated there was continued discussion concerning safety guidelines for field trips and other off-campus activities. Nancy Spink presented pertinent safety information she had obtained from another university. The number of accident reports remains down, with just six being reported and only one of those in CALS. Someone was out in the field and while driving bumped their head and suffered a compressed spine. The individual was going just 10 mph but was not wearing a seat belt. The recent snowy conditions also caused a few slips, trips and falls.
3. Safety Funding: Kelvin has sent out the letters that announced the requests that were awarded funding and the amounts awarded as well as the requests not funded and the reason. As mentioned in the letters, these funds are designated for requests that will increase the occupational safety of the University's employees; some requests did not meet that requirement. Funds were pending for two requests from Kimberly/Twin Falls and Cummings; additional information had been requested. In fact, EHS has now approved the request for automated External Defibrillators (AEDs) units for Kimberly/Twin Falls. EHS is making arrangements to provide

the requested CPR/AED training to Kimberly/Twin Falls personnel this spring at no charge. General discussion followed.

4. CALS Emergency Coordinator Training: Kathy Devoe reported that finding someone to provide this type of training is proving difficult. The previous trainer is no longer available. We'll need someone to train a trainer so we can provide refresher training for the emergency coordinators as well as initial training for new coordinators. Kelvin suggested that Kathy check with Nancy Spink for help with this training.

It was also mentioned that providing CPR training would be beneficial since it was last held a few years ago. Kelvin stated that part of the CPR training can be taken online now, and that Andrew Hall would provide the hands-on portion that is required to receive a certificate of completion. The cost is approximately \$40 per person and is available through the American Heart Association.

Additional discussion concerned purchasing brightly-colored vests for the emergency coordinators to wear during an emergency event or fire drill. What budget should cover this expense? It was suggested that scheduling a fire drill just for the coordinators would be useful especially for new coordinators. Kathy will send a list of the coordinators to Kelvin and he'll try to get a drill set up before the end of the semester.

5. CALS Incident Report: Just one CALS incident was reported in the past month; it was mentioned earlier in this meeting.
6. Other, training needs: Kelvin announced that he is still trying to present a Job Hazard Analysis (JHA) program within a few months.

Kathy asked if there was a need to get additional committee members. Brief discussion followed. It was then noted that the following individuals were no longer involved with the committee and should be deleted from committee attendance and email lists: Gayle Gleason, Bill Warner, Drew Dalgetty and Holly Waters.

Tom will be off campus and unavailable for the April meeting. Kathy volunteered to lead the meeting in his absence.

The meeting adjourned at 8:30 a.m. The next meeting will be held in Ag Science, Room 62, on Thursday, April 12, 2012.