CALS Safety Committee Meeting

February 9, 2011

CNR 14

CALS Safety Committee Members: X Indicates in Attendance

	Drew Dalgetty	X	Thom Koehler		Roy Patten
X	Chris Darby	X	Bob Mahler	X	Craig Robinson
X	Randy Gamble		Mary Matlock	X	George Porter
	Dave Hoadley	X	Sandy McCurdy		Cherryl Sodorff
	Tom Hess	X	Caleb Nindo		Donn Thill
X	Ronda Hirnyck		Sam Minnich		Mike Thornton
	Carol Hoffman		Don Morishita	X	Holly Waters
X	Tom Karsky		Gordon Murdoch		

The meeting convened at 8:05 a.m.

1. University Safety Committee update:

   - George Porter shared that facilities management does not have the support or funds to install emergency evacuation signs in every building. Units interested in requesting the installation of emergency evacuation signs or obtaining building diagrams that could be used to produce unit-specific evacuation maps contact Mark LaBolle and he will assist (885-6246).

   - It's planned to have emergency evacuation plans included in all class syllabus's the Fall of 2011.

   - The committee dropped the agenda item regarding implementation of a non-smoking policy on-campus.

   - The proposed laboratory emergency contact information procedure is being finalized.

- Unit reports on status of Unit Safety Program element; Safety training - status of item #4:

- "NetLearning@uidaho safety training profiles have been completed for unit job descriptions"

- Provost Invitation / Unit Safety Program Assessment Checklist
- - Unit Safety Program element 4: Safety training - next item to address: Item #5 "Netlearning@uidaho training profiles have been completed for individual unit personnel."

- Ronda Hirynck indicated that Jane Westervelt was very helpful in identifying off-campus gatekeepers. George stated that taking "Safety Matters' is a start and is intended for everyone both on and off campus. The key is having supervisors assign to employees. After completing this training then the focus could be on more unit specific training

- Ronda Hirynck suggest that at the upcoming annual Extension conference to be held at the University Inn-Best Western that there be time on the agenda to walk through the process. She volunteered to contact Mike Howell

2. NetLearning Update -
   New courses have been developed and are available in office safety, back injury prevention and standard course hazardous waste communication.

3. CALS accident report -

   There was only one accident reported in the last month where an employee cut hand while washing dishes.

4. CALS safety web page - updates are pending the approval of access to Chris Darby

The meeting adjourned at 8:40 a.m. The committee will meet again on March 10 in Ag Science Room 62.