

CALS Safety Committee Meeting

October 14, 2010

Ag Science Room 62

CALS Safety Committee Members: X Indicates in Attendance

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|---|---------------|---|----------------|---|-----------------|
| | Mike Bauer | | Gordon Keetch | | Roy Patten |
| | Drew Dalgetty | | Thom Koehler | X | George Porter |
| X | Chris Darby | X | Bob Mahler | | Cherryl Sodorff |
| X | Randy Gamble | | Mary Matlock | X | Donn Thill |
| | Dave Hoadley | X | Sandy McCurdy | | Mike Thornton |
| | Tom Hess | X | Caleb Nindo | X | Holly Waters |
| X | Ronda Hirnyck | | Sam Minnich | | |
| | Carol Hoffman | | Don Morishita | | |
| X | Tom Karsky | X | Gordon Murdoch | | |

1. Review of minutes from last meeting:

The meeting convened at 8:05 a.m. Minutes of the September 9, 2010 meeting were reviewed, edited and accepted.

2. University Safety Committee update:

George Porter reported that the committee meets on October 15, 2010. Highlights of the committee last meeting were a presentation from CLASS on their safety webpage, work on improving laboratory emergency contact procedures and the update on the NetLearning system.

3. Update on status NetLearning@uidaho:

4.

The unit/division safety checklist, "Assessing your Progress in Building a Unit Safety Program - 2010", was provided as a hand-out and reviewed by George Porter. He informed committee

that there is new basic safety training available in *Element 4: Safety Training* that replaces the item 10, University safety video, *Safety 24:7*. The new training, *Safety Matters* should be completed and available completed next week. The new training is 30 minutes in duration and once employees complete their training record will be updated. The *Safety Matters* training is the starting point for all employee safety orientation.

George suggested that unit safety programs start on Item 12 on the checklist and update employee safety training profiles. EHS has put together training for general overview, supervisor orientation and gatekeeper orientation for the NetLearning@uidaho system. He provided a handout that outlined upcoming orientation dates and times. Ronda Hirynck questioned the hierarchy for her unit and George suggested she contact Jane Westervelt in EHS for her applicable hierarchy. The orientations will be able to be linked in by videoconference. George encouraged committee members to get involved.

5. CALS accident report:

George reviewed accident report. He reviewed a recent knife accident and the committee discussed that the accident was due to an improper technique. Additional discussion concluded that working alone while performing this technique should not be done alone. This individual was lucky that he was close to his truck and first aid kit.

In general from last year at this time, claim costs are up due to the unfortunate fatality but overall incidents are down. The cutback of employees is having an impact on our staff through overwork, etc. George encouraged committees to take care of self and keep an eye on the people around you.

6. CALS Safety Webpage :

Tom Karsky was having technical difficulties, so the committee will postpone this agenda item until next meeting.

The committee was reminded that it's time to update their CALS Emergency Response Plan (s). George informed the committee the UI emergency management response team will have a functional exercise in mid-November at Facilities Management.

7. Safety Tip:

George provided a safety tip on eye protection. The default should be that when you walk into lab you have safety eyeglasses on. There would be an exception when working at a computer but when you get up you should have eye protection. There are certain situations that determine whether you wear goggles verses glasses. There are vendors that would be able to show different types.

George also alerted committee member to keep eyes out for mice and to contact Facilities Management when droppings are found. Proper storage of foodstuff will help alleviate this pest problem.

The meeting adjourned at 8:55 a.m.