University of Idaho
College of Art and Architecture

Application for Dean's Travel Fund

Name _____ **Date(s) of Travel**
Trip Title _____ _____
Destination _____

How will you contribute to the purpose of the Dean's Travel Fund?

_____
_____
_____
_____
_____

All non tenured, tenure track faculty members in the College of Art & Architecture who are not on sabbatical, faculty development or other leave are eligible.
Do you meet the criteria? _____Yes _____No

Type of Travel
_____Present a paper at a competitive, peer-reviewed conference
_____Hang or attend an opening of one's solo, regional or national, peer-reviewed exhibition
_____Review galleys or major revisions of academic book manuscripts in nationally recognized presses
_____Present a seminar or workshop at a nationally significant conference that will lead to a peer-reviewed product
_____Other, please explain:_____

Costs associated with shipping, transporting, or mailing creative products to one of the above venues

_____

Total Requested: $_____

Which of the following criteria do you meet?
_____Aligns with, promotes and/or strengthens University of Idaho and College of Art & Architecture strategic goals and objectives.
_____Aligns with, promotes and/or strengthens University Blue Ribbon Initiatives.
_____Highest priority goes to nationally significant, tier one, blind peer-reviewed venues as appropriate for the discipline.
_____At a minimum, has regional or national significance as well as some form of peer-review.
_____Evidence must be provided that an attempt is being made to publish conference papers in tier one or two, blind peer-review journals.
_____Evidence must be provided that an attempt is being made to disseminate artwork on a national level.

Explain how you meet the criteria selected.

_____
_____
_____
_____

Abstract of paper

_____
_____
_____
_____

Items to include with the application:
_____Please submit photographs of work and other evidence of substantially complete scholarship;
_____Copy of letter of acceptance from conference sponsor;
_____Letter of confirmation of solo, regional or national exhibition, letter explaining why travel is required to review manuscript, or invitation to present scholarly workshop.