University of Idaho Exchange Student Application Checklist

Please submit the following application items to the designated office.
Forms may be downloaded from:
http://www.uidaho.edu/international/issfs/j1status/j1info/incomingsapacket.aspx.

Name: _____ Home School: _____

☐ **1.** University of Idaho Exchange Student Application Form (Original preferred)

☐ **2.** Non-Degree Seeking Application Form (Original preferred)

☐ **3.** Official English Exam Score Sheet(s): (Original **required**)
- Required TOEFL score: 525 paper / 70 internet based. TOEFL scores must be sent electronically by ETS to the University of Idaho using institutional code 4843.
- For other accepted English language exams please see: http://www.students.uidaho.edu/default.aspx?pid=15611
- Tests must be no older than 2 years.
- **We do not accept institutional test scores.**
- This is **not required** for students coming from an English-speaking country, from Luleå University of Technology, or Al Akhawayn University.

☐ **4.** Official transcript(s) from each college or university attended (Original preferred)
- The transcript(s) must be in English or be accompanied by a certified English translation.

☐ **5.** Certificate of Financial Responsibility Form (Original **required**)
- **Top section** - Print your name and **sign** and **date** the form.
- **Middle section**
  - Choose your program name and program length from the drop-down box.
  - Once you have chosen your program, amounts will automatically fill in the table below for "UI Department" and "TOTAL".
  - You must show funding for the difference between the "TOTAL" and what the "UI Department" will cover for your exchange.
  - Your funding can come from one of, or a combination of, the other categories listed (Self-Support, Parents or Individual Sponsors, Your Government or Other Sponsoring Agency, or Other).
  - Enter the funding you have from one or various sources on the appropriate lines on the form.
- **Bottom section** - If you have funding coming from a parent, parents, or individual sponsor(s), they must complete the bottom of the form.

☐ **6.** Supporting Financial Documents listed on Certificate of Financial Responsibility Form (Original **required**)
To be accepted the documents must:
- State actual amounts (in numbers) available in account(s)
- Be in English or be accompanied by a certified English translation
- Be original and have a signature, official seal, or be on letterhead from an official agency
- Be no older than 6 months

☐ **7.** Copy of Passport

Please submit all application items to the International or other designated office at your home university.

Application Deadlines
May 15 for fall semester of the academic year
October 15 for spring semester
February 15 for summer

If you have any questions, please contact:

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