

Spring 2013 Add/Drop Deadlines

Be aware of deadline changes in effect this year

Students wishing to take action after a deadline must submit an academic petition through their college

Action	Deadline			Procedure
	Full Term	Early 8 wk	Late 8 wk	
Add, change section	Jan. 16	Jan. 16	March 22	<u>VandalWeb</u> ; Enter CRN, Submit Changes
Wait List	Jan. 16	Jan. 16	Jan. 16	<u>VandalWeb</u> ; select Wait List , Submit Changes
Change variable credits	Jan. 23	Jan. 16	March 22	<u>VandalWeb</u> ; select Change Variable Credit
Late register, add, or change section	Jan. 23	N/A	N/A	<u>Change of Registration form</u> with instructor signature
Drop (no W, no fee)	Jan. 23	Jan. 16	March 22	<u>VandalWeb</u> ; select Drop, Submit Changes
Audit	Jan. 23	Jan. 16	March 22	<u>Change of Registration</u> w/instructor signature
Change to pass/fail	Jan. 23	Jan. 16	March 22	<u>Pass/Fail option form</u> w/advisor permission
Withdraw (\$5 per class)	March 26	Feb. 15	Apr. 19	<u>VandalWeb</u> ; select Withdraw, Submit Changes
Withdraw to audit	March 26	Feb. 15	Apr. 19	<u>Change of Registration</u> w/instructor signature