University of Idaho

Student Financial Aid Services 875 Perimeter Drive MS4291 Moscow, ID 83844-4291 PHONE: 208-885-6312

FAX: 208-885-5592 EMAIL: finaid@uidaho.edu WEB: www.uidaho.edu/finaid

Office Use Only						
Doc:	VIP	#14				
Tkg Grp:						
Comp. Date:		_				
Comp. By:						
Tkg Grp: Comp. Date: Comp. By:						

Parent Income Verification 2014-2015

Student ID or SSN:
Phone #:
nation provided on the 2014-2015 FAFSA. In order for us we must provide information from one of the following reparents have questions, please contact our office.
COME TAX RETURN.
see enclosed instructions)
do so by the IRS deadline, please submit a copy of their in a reduction of available aid. rn with their spouse, you must submit copies of their ven if they were not married in 2013.
of file. I will not / have not filed a 2013 Federal income tax statement on the page 2.
Estimate of AGI and federal tax: By signing below, I certify that my expected AGI of \$
By signing below, I certify that my expected AGI of \$, and federal tax of \$, while estimated, are correct and true to the best of my knowledge. By signing below, I certify that my expected AGI of \$, and federal tax of \$, while estimated, are correct and true to the best of my knowledge.
By signing below, I certify that my expected AGI of \$

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Parent Income Verification 2014-2015 NON-FILER'S STATEMENT

Stu	ıdent:	S	tudent ID	or SSN:			
Student:Please Print Today's Date:		rint F	Phone #:				
•	Do not complete this non-filer's statement if you have filed or will file a 2013 tax return. If you filed or will file a tax return for 2013, you must submit a copy of your tax transcript. See section A on page 1 of this form.						
•	Even though you may not be REQUIRED to file a tax return, you must complete the following section. Report any wages from part-time employment and attach photocopies of any W-2 wage statements. Do not include earnings from Federal Work-Study or any other types of financial aid.						
•	In addition, please list the amount and sources of ALL income you received during 2013, for example : unemploymen compensation, child support, earned income, interest or dividend income, housing paid by another, cash gifts, etc.						
Enter a zero or N/A under "Amount" if you did not work and /or had no income. <u>Leaving the "Amount" section blank is not an acceptable answer.</u>							
	2013 Wages/Income for:	Amount Earned or Received	<u> </u>	Names of Employers/Income Source			
	Parent 1	\$	from				
		\$	from				
		\$	from	·			
		Amount Earned or Received	<u>[</u>	Names of Employers/Income Source			
	Parent 2	\$	from				
		\$	from				
		\$	from				
•	If little or no income is listed abo Were any of your expenses paid by			w basic living expenses were paid in 2013.			
CE	RTIFICATION: By signing this wor	ksheet, I (we) certify that all the i	nformatio	on reported on it is complete and correct.			
Parent Signature:				Date:			

Parent Signature:

Tax Transcript Request from the IRS

Tax filers can request a transcript, free of charge, of their tax return from the IRS in one of three ways. Please be sure to keep a copy of your transcript for your records.

1. Online Request

- Available for FREE on the IRS Web site at www.irs.gov
 - We suggest using Internet Explorer on PC or Google Chrome on Apple, and make sure to turn off pop-up blockers. If you are unable to make it work, please try a different browser.
- In the **Tools** section of the homepage click "Get Transcript of Your Tax Records"
- Choose to receive the Transcript Online or by Mail Online is faster; we will accept either one.
- Follow the instructions to order a **2013 Tax <u>Return</u> Transcript.** If you are receiving the transcript online, you may need to make an account on the IRS website.
- IRS Tax Return Transcripts requested online cannot be sent directly to a third party by the IRS. If receiving the online copy, you will need to save and email it to us in addition to any requested forms, or print and send it by fax or mail.

2. <u>Telephone Request</u>

- Available from the IRS by calling 1-800-908-9946
- Tax filers must follow prompts to enter their social security number and the numbers in their street
 address. Generally this will be numbers of the street address that was listed on the latest tax return filed.
 However, if an address change has been completed through the US Postal Service, the IRS may have the
 updated address on file.
- Make sure to correctly request an IRS **2013** Tax Return Transcript.
- If successfully validated, tax filers can expect to receive a paper IRS Tax Return Transcript at the address that was used in their telephone request, within 5 to 10 days from the time the IRS receives the request.
- IRS Tax Return Transcripts requested by telephone cannot be sent directly to a third party by the IRS.

3. Paper Request Form – IRS Form 4506T-EZ

- IRS Form 4506T-EZ should be used instead of IRS Form 4506-T because it is sufficient to request an IRS Tax Return Transcript.
- Download at http://www.irs.gov/pub/irs-pdf/f4506tez.pdf
- Complete lines 1 4, following the instructions on page 2 of the form. Note that line 3 should be the most current address as filed with the IRS. It is the address where the IRS Tax Return Transcript will be sent. If the address has recently changed, include the address listed on the latest tax return filed on Line 4. However, if an address change has been completed through the US Postal Service, the IRS may have the updated address on file.
- Line 5 provides tax filers with the option to have their IRS Tax Return Transcript mailed directly to a third party by the IRS. Please do not use this option, as we may have difficulty matching an incoming IRS Tax Return Transcript to the student aid applicant.
- On line 6, enter correct year to receive IRS tax information for the year that is required for the FAFSA.
- The tax filers (or spouse if requesting information from a joint tax return) must sign and date the form and enter their telephone number. Only one signature is required to request a transcript for a joint return.
- Mail or fax the completed IRS Form 4506T-EZ to the appropriate address or FAX number provided on page 2 of Form 4506T-EZ.
- Tax filers can expect to receive their transcript within 5 to 10 days from the time the IRS receives and processes their signed request. NOTE: Processing form 4506T-EZ means verifying/validating the information provided on the form. If any information does not match the IRS records, the IRS will notify the tax filer that it was not able to provide the transcript.