

Interim Dean, College of Law

The interim dean will lead efforts in the college during the time of transition between leadership. The interim dean has responsibility to the people of Idaho, the greater university community, college faculty, staff and students, and is responsible for administration of the college instruction, research and outreach and engagement activities. The position will further the University of Idaho (<http://www.uidaho.edu/president/leadingidaho>) and college Strategic Action Plan, advance faculty and staff development, external fundraising, and increase student enrollment and retention. The appointment will be full-time, is expected to commence no later than June 1, 2013, serving until a permanent dean is appointed. The appointment is anticipated to be no longer than two years.

Responsibilities:

The interim dean is the academic leader and chief executive officer of the college (<http://www.uidaho.edu/law/aboutthecollegeoflaw>) and is responsible for fostering distinguished records of scholarship, teaching, and service to the profession; providing sound administrative leadership; interacting and engaging with the Idaho State Bar on matters relevant to the law and legal education within the state; maintaining relationships with the judicial, legislative, and executive branches of the state as well as the American Bar Association, the national accrediting organization for the college, and the Association of American Law Schools; promoting and sustaining relationships between the college within the university community and its stakeholders; and raising funds for the advancement of college programs and resources.

As chief executive officer for the College of Law, the interim dean fosters academic excellence in the college's two locations and across University Wide Programs by providing leadership in maintaining the strategic direction; supports innovative development of models of instruction that ensure the college meets the legal education needs for the state and the students that are consistent with the work place; collaborates with internal and external partners to provide high quality instruction, scholarship, and outreach to prepare professionals for careers; develops budget plans; manages personnel and administrative processes; fosters college strategies to increase revenue; chairs the college faculty in the development of academic policies and priorities and on issues affecting faculty governance; and oversees the allocation and use of resources and facilities assigned to the college. The dean reports to the Provost and Executive Vice President of the University.

****Applicants who are selected as final possible candidates must be able to pass a criminal background check.****

Qualifications:

- An earned juris doctor from an accredited university
- Evidence of appropriate administrative experience including budget oversight, personnel management, and facilitation of law education operations
- Evidence of leadership skills, a collaborative management style, and excellent communication skills
- Demonstrated success in building collaborative relationships and fostering inclusive and diverse working environments

Application Process and Search Timeline:

Completed applications should include a letter of interest addressing the qualifications relative to the job responsibilities described in this announcement, a current curriculum vitae, and full contact information for three professional references. To apply, please submit the application materials **before the end of the day on Tuesday, April 30, 2013** at: <http://www.uidaho.edu/provost/deansearches/interim-dean-search-college-of-law>. **Review of applications will begin immediately after this date.** The position will remain open until a suitable candidate is appointed.

Successful candidates asked to interview will be notified no later than Friday, May 3, 2013. Candidates will be asked to give a 30 minute presentation in an open session to the university community on Tuesday, May 7 or Wednesday, May 8, with the possibility of site visits to both locations. The focus of the presentation should be "your" vision for administering the college during the interim period on the following principles: 1) addressing the state-wide responsibility to deliver legal education from two regional locations in north and southwest Idaho; 2) continuing the momentum to garner resources to support the college's necessary endeavors; 3) maintaining and strengthening the college's necessary relationships internally and externally; 4) overseeing recruitment and retention within the college to meet the University enrollment goals; 5) fostering a diverse and inclusive culture and climate within the college.

Questions and nominations are welcomed by contacting the search chair, Professor Jan Boll (jboll@uidaho.edu) or search coordinator, Mary Stout (stoutm@uidaho.edu). The University of Idaho is an equal opportunity and affirmative action employer.