University of Idaho Extension – Nez Perce County

Advanced Master Gardener Education and Volunteer Hours Report Form

Name: *Program Year:*

Each participant will be expected to complete **12 hours** of advanced education and **20 hours** of volunteer service learning through approved community projects by October 31, 2013 to maintain certification status. Please use the form below and on back to record your training and volunteer hours.

The majority of your time should be spent on designated activities, but you have some choice in how you earn your hours.

Date	Education Event	Hours Earned

What you Did and When **Number of Contacts Made**

Date	Volunteer Event	Hours Earned	Male	Female	Adult	Youth	W	N	H	A	B	HC

Codes: W=Caucasian N=Native American H=Hispanic A=Asian B=Black HC=Handicapped

Revised 1/13

MINIMUM REQUIREMENTS

Education:

Continuing education forms the cornerstone of the Nez Perce County AMG program. At least 4 educational meetings per year will be made available through the Nez Perce County Extension office. Classes may consist of guest speakers, lectures, videos, hands-on workshops, self-directed study and other activities related to home garden topics.

Master Gardeners seeking certification as an Advanced Master Gardener will attend at least 12 hours of educational programming over the course of one calendar year. Completion of the ***Alternative* Education Credit Form** for educational opportunities outside of those provided by the Extension office is required.

Mentoring, Teaching and Leadership:

Hands-on volunteer service through mentoring incoming Master Gardeners at plant clinics or Farmers' Markets, teaching and project management provides opportunities to improve leadership and outreach skills and practice using these skills. To become certified as an Advanced Master Gardener, participants will complete at least 20 hours of volunteer service by October 31 each calendar year.

Master Gardeners are involved in many valuable and interesting projects within the community. To receive credit, Master Gardeners must complete the ***Special* Project Proposal Form** and ***Special* Project Summary Form** for participation of mentoring, teaching, or leadership activities completed for Teaching/Leadership hours.

Service-learning opportunity	Dates	Minimum hours required	Description of opportunity	Example Total Hours
Education	Various	At least 10 hours of approved training	Attending classes or workshops offered by Extension offices or other approved programs.	12
Mentoring/Plant Clinic Shifts at the Extension Office in Lewiston	Tuesday AM May-Sept	At least three 3-hour Plant Clinic shifts and one Farmers' Market shift	Mentor incoming MG Teams as they solve home gardening questions at the Extension office in person or by phone or email and assist the public at a Farmers' Market.	12
Nez Perce County Extension Booth at Nez Perce County Fair	September 20-22, 2013	One 3-hour shift required (at least 3 hours)	Help Extension staff set-up, staff, and take-down Extension booth at County Fair. Share your poster presentation, talk to the public, and promote our program!	3
Teaching/Leadership (suggested but not required)	Various	At least 5 hours (includes "prep" and travel time)	On your own or with partners: organize, research and teach a class, workshop or demonstration to Master Gardeners, Victory Garden or another group. You have full access to the resources and technology available through the Extension Office and may submit receipts for qualified teaching expenses not to exceed $15.	5
Help with MG Information boot at Nez Perce County and Senior Health and Wellness Fairs	TBD	One 2-hour shift	Meeting the public, sharing information about the MG Program, answering gardening questions or referring person to Plant Clinic, possibly displaying your poster	2
			Certification requirements met!	**34**

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