



Palette of Fun

Scrapbooking and Card Making Option – Focus Area Skills Checklist

Member's name: _____

Mastering these arts and crafts skills will provide a solid foundation upon which the member may build. To achieve success in this project the skills listed below will help 4-H leaders know what to teach and 4-H members to know what they need to learn. Complete a minimum of 7 skills each year. Have your leader initial and date each skill as completed. Each level may take more than one year to complete. Leaders are encouraged to select activities from Palette of Fun, Sketchbook Crossroads, and Portfolio Pathways that complement and teach the skills listed (i.e. Color Wheel, Journaling, Paper Cutting).

	Date Completed	Approved By
Level 1		
1. Develop your personal storage system for equipment and supplies used in the scrapbook and card making focus area.	_____	_____
2. Make a color wheel. Describe to others the characteristics of complementary colors, shades and tints.	_____	_____
3. Experiment with creating formal and informal balance on scrapbook pages or cards.	_____	_____
4. Create scrapbook pages or cards using elements of composition.	_____	_____
5. Demonstrate the safe use of cutting equipment. <ul style="list-style-type: none"> • Scissors • Paper cutter • Decorative scissors 	_____	_____
6. Crop pictures and photographs using elements of composition.	_____	_____
7. Learn about themeing scrapbook pages.	_____	_____
8. Create titles for scrapbook pages or cards.	_____	_____
9. Learn about writing basic captions, descriptive captions and journaling. Use basic captions on your scrapbook pages or cards.	_____	_____
10. Visit a store that sells scrapbooking supplies or attend a scrapbooking party to compare different kinds of paper, paper size, albums, binding, embellishments and equipment.	_____	_____
11. Experiment with embellishment. <ul style="list-style-type: none"> • Color blocking • Stamping • Stickers • Paper cutting • Die cuts 	_____	_____

12. Visit a museum. Discuss preservation of paper items with the curator. Apply what you have learned about preserving to your scrapbook pages or cards.
13. Using a variety of paper in different colors, expose them to:
- Outdoor elements by attaching to a sunny wall
 - Indoors in a room exposed to incandescent lighting
 - Indoors in a room exposed to fluorescent lighting
 - Indoors in a sunny window or on a sunny windowsill
 - Indoors in a closed drawer

Discuss and record the results that you observe after 1 week, 2 weeks and one month.

14. Complete 5 activities in *A Palette of Fun with Arts** and Crafts (#23110). List the activities below:
1. _____
 2. _____
 3. _____
 4. _____
 5. _____

* Older youth (middle school to high school) may substitute activities from Sketchbook Crossroads (23113) or Portfolio Pathways (#23114)

Level 2 – Complete Level 1 before proceeding to level 2	Date Completed	Approved By
1. Organize your supplies or create a sample book to illustrate different techniques you have used.	_____	_____
2. Use four different adhesives such as glue pens, glue stick, adhesive tabs, spray adhesive, rubber cement, photo corners, adhesive dots or double sided tape when making scrapbook pages and cards and discuss the advantages and disadvantages of each.	_____	_____
3. Demonstrate the safe use of cutting equipment. <ul style="list-style-type: none"> • Die cut • Circle cutter • Oval cutter • Templates 	_____	_____
4. Experiment with scrapbook lettering using hand drawn, stenciled, diecut or computer generated lettering.	_____	_____
5. Use descriptive captions on scrapbook pages or cards.	_____	_____
6. Experiment with embellishments. Incorporate some of the following in scrapbook pages or cards. <ul style="list-style-type: none"> • Stamping (advanced techniques) • Paper piecing • Punch art • Die cuts (advanced techniques) • Eyelets 	_____	_____

- Computer clipart, hand drawn pictures or images from other sources
 - Textured papers and fabric
 - Objects of nature such as pressed leaves, flowers, small seashells, bark, gravel, etc.
7. Use patterned or textured papers or fabric as background for a scrapbook page or card.
 8. Create a pocket page or card.
 9. Complete 5 activities in *A Palette of Fun with Arts** and Crafts (#23110). List the activities below:
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

* Older youth (middle school to high school) may substitute activities from Sketchbook Crossroads (23113) or Portfolio Pathways (#23114)

Level 3 – Complete Level 2 before proceeding to level 3

1. Develop a storage or catalog system for your scrapbook pages, cards, embellishments or technique sample book.
2. Use a variety of writing tools on scraps of acid-free paper and expose each to a different environmental condition such as:
 - Sunlight
 - Moisture
 - Rubbing
 - Heat
 Note whether inks are waterproof, permanent or are prone to fading, bleeding or smearing.
3. Demonstrate the safe use of cutting equipment.
 - Craft knife
 - Swivel knife
4. Use journaling techniques in your captions on scrapbook pages or cards.
5. Create a scrapbook page or card using a collage or puzzle technique.
6. Experiment with embellishments. Incorporate some of the following in scrapbook pages or cards.
 - Stamping (more advanced techniques)
 - Paper dolls
 - Paper quilling
 - Scherrenschnitte (German paper snipping)
 - Fiber, ribbon, strings, tags
 - Wire
 - Templates

Date Completed	Approved By
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

7. Create scrapbook pages or cards using at least two of the following techniques.
- Dry Embossing
 - Wet Embossing
 - Sandpapering
 - Chalk

8. Create a coordinated 2-page scrapbook layout or greeting card. If you choose a card layout, include the envelope in the theme.

9. Complete 5 activities in *A Palette of Fun with Arts** and *Crafts (#23110)*. List the activities below:

1. _____
2. _____
3. _____
4. _____
5. _____

* Older youth (middle school to high school) may substitute activities from *Sketchbook Crossroads (23113)* or *Portfolio Pathways (#23114)*

	Date Completed	Approved By
Level 4 – Complete Level 3 before proceeding to level 4		
1. Design your own project. Select 7 skills that you wish to develop and/or improve on this year. You may choose skills already listed in the other levels, or choose one area to focus on and do further research on it, such as embellishments, collages, paper piecing, quilling, various folding techniques (iris, tea bag), pop-up pages, etc. Incorporate elements and principles of design and techniques learned in earlier levels.		
Skill 1 _____	_____	_____
Skill 2 _____	_____	_____
Skill 3 _____	_____	_____
Skill 4 _____	_____	_____
Skill 5 _____	_____	_____
Skill 6 _____	_____	_____
Skill 7 _____	_____	_____
2. Complete 5 activities in <i>A Palette of Fun with Arts*</i> and <i>Crafts (#23110)</i> . List the activities below:		
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

* Older youth (middle school to high school) may substitute activities from *Sketchbook Crossroads (23113)* or *Portfolio Pathways (#23114)*