University of Idaho Extension

IDAHO 4-H TEEN CONFERENCE
COLLEGE TEAM ADVISOR
VOLUNTEER POSITION DESCRIPTION

WHO: 4-H certified volunteers wishing to support Idaho 4-H Teen Conference and the college team volunteers. Must apply to and be selected by Idaho 4-H Youth Development office.

PURPOSE: To provide leadership to the Idaho 4-H Teen Conference College Team volunteers, and to assist conference staff in conducting the Idaho 4-H Teen Conference on the University of Idaho campus.

MINIMUM QUALIFICATIONS:

- Background in 4-H
- History of responsible positions or activities, such as teen leader, camp counselor, or paid and/or volunteer positions working with young people
- Certified 4-H volunteer
- At least 21 years old (determined by age on January 1 of the current year)
- Previously attended Idaho 4-H Teen Conference for at least 2 years as a college team volunteer

ADDITIONAL DESIRABLE QUALIFICATIONS:

- First Aid Certified
- Able to assist or facilitate educational programming

TIME COMMITMENT: Arrive at the University of Idaho campus in Moscow by 3:00 p.m. the day before the conference begins and stay through 1:00 p.m. on the last day of the conference. Online training of approximately 2 hours may be required prior to arrival. Those not yet first aid certified may be asked to arrive the Saturday before the conference starts to certify or recertify in first aid. Must be available by telephone beginning May 1 to assist in selection of college team volunteers.

RESPONSIBLE TO: Conference coordinator and University of Idaho 4-H Youth Development office staff members.

MAJOR RESPONSIBILITIES:

WORK COOPERATIVELY with college team volunteers and advisors, the conference coordinator, University of Idaho 4-H Youth Development office staff members, chaperones, and 4-H Teen Association officers to provide guidance and support to 4-H delegates.

MEET, interact with conference delegates to ensure the safety and well-being of all delegates, and to encourage the most appropriate behaviors.

BE FAMILIAR with conference policies, regulations, and daily schedule, and to enforce them, if necessary.

LIVE in the dormitory and supervise delegates on the floor, working closely with college team volunteers and advisors, chaperones and conference staff.

ASSIST with various conference events as assigned and as needed. As team advisor, will need to assign college team volunteers to tasks, and to supervise and evaluate their performance.

SUPPORT: This is a volunteer position and lodging and food costs during Teen Conference will be provided by scholarship from Idaho Friends of 4-H grant funds.

BENEFITS: Experience working with 4-H members and college age volunteers, organizing and coordinating programs, practicing and learning leadership skills.

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