

**University of Idaho
Staff Affairs**

Feb 13, 2013

SUB – Gold Room

9:00 – 11:00am Pacific

Conference Bridge: 1-888-706-6468 participant code: 8858973

Pre-meeting presentations:

Craig Chatriand, Associate Dean of Students, Student Affairs.

Craig talked extensively about the Code of Conduct (CoC), Student Conduct regarding alcohol and academic dishonesty and the various Student Crisis assistance that is offered at the UI. The UI only has jurisdiction on UI owned property, which excludes fraternities and sororities not owned by the UI. They are working on a new CoC, which will go to Faculty Senate and then brought to the Student Body. The process of appeal is not clearly documented. One major change is expanding jurisdiction not only on UI campus but what affect the UI as a whole. The new CoC will not cover any groups or organizations, but any individual/UI student that breaks the law. They get approx. 750 alleged violations per academic year and average 60 medical withdrawals per semester.

Members Present: Quorum - 18 present

Amber Crowley, Greg Fizzell, Brian Mahoney, Ali Bretthauer, Vickie Burnet, June Clevy, Glen Kauffman, Laura Nalle, Colton Oliphant, David Pittsley, Debra Rumford, Janice Todish, John Kok, John Shuttleworth, Liz Ridgway, Carol Spain, Michelle Weitz, Elissa Keim

Excused Absences:

Denise Carl, Matt Dorschel, Matthew Kurz, Amanda Mollet, Lysa Salsbury, Kristin Strong, Clint Payton, Irma Sixtos

Meeting called to order.

January 2013 meeting minutes:

Greg Fizzell made a motion to accept the minutes, motion 2nd and passed.

Officer Reports:

Chair: Brian Mahoney – commented on the elimination of the Personal/Business Property Tax that is looking at being eliminated and the Governor not approving any pay increases

Staff Survey: Data will be collected

President agreed to pitch in funds to assist with the LEAP conference this year

Attended Breakfast for Progress-main focus was technology and MOOCs – Massive Online Operating Courses. They are free courses you can now take for credit. The thought is if we offer those classes it might boost enrollment. Would take 100 students to pay for 1.3% CEC increase.

Vice Chair: Ali Bretthauer – January 25, 2014 is the UI's 125 years anniversary. Main goal is to get the word out regarding events and historical stories to market the university. She is looking for committee members/volunteers.

Secretary: Irma Sixtos – Excused Absence/No Report

Treasurer: Janice Todish – See attached report

On/Off Campus Coordinator: Liz Ridgway – No Report

Communications Coordinator: Debra Rumford – has blank staff envelopes we can use for “whatever”. Let her know if you need any.

Elissa said there will be training for the new email calendaring rollout coming in March. Will be a multi-phase roll out. She also stated the Class Comp Study is moving on.

Committee Reports:

Appreciation Fair: Greg Fizzell – No report

Staff Awards: Clint Payton and Irma Sixtos – No report

Communications: Debra Rumford – No report (has report on Vandal Pride)

Elections: Glen Kauffman – No Report

Learning & Development: Ali Bretthauer – SA has partnered with PDL and is hosting a ½ day Supervisor’s Retreat Feb 28. Will also be having a Business Cocktail Etiquette even March 28. Profession Development conference is Dec 05, 2013, she is looking for members to help out.

Policy: Mark Labolle has resigned and Colton Oliphant will take over – No report

Vandal Pride: Debra Rumford - There were 108 kudos cards sent out. Certificates have been designed and approved by the President, thanks June Clevy. Debra has been receiving some items from various vendors for the Staff of the Month award. Inland NW Broadcasting is willing to announce the winner.

Faculty Senate Report: Jane Baillargeon

Staff Survey is in the system and ready to go. Might be a pre-email sent out possibly next week as a reminder.

“Complete College – 2020” is a push to get non-traditional students to get some type of education.

Old Business: None

New Business:

Angie Sowers was nominated as the new CDA representative. Glenn Kauffman made a motion to accept Angie’s nomination, 2nd and passed.

Mark LaBolle and Michael Placke have resigned. We need one rep for every 50 employees per classification. Need to put a notice in Register & SA Newsletter in March to ask for nominations of vacancies.

Colton Oliphant will serve as chair of the Policy committee.

General Announcements/Miscellaneous Business/Kudos

There is concern about certain sub-committees (i.e.: Policy) that have numerous members but do not have a lot of regular activity. We need to move some of those members to some of the more active committees (Develop/Learn, Awards, and Appreciation Fair) to help out.

Media is an Executive group. This position is supposed to help out all groups.

There was a lot of communication regarding the Communication and Vandal Pride sub-committee, if they are actually one in the same and we are duplicating efforts. Ali suggested maybe Advisory committee only meeting quarterly. Was discussion on how to use members more effectively.

Greg Fizzell is stepping down as Co-Chair of Staff Appreciation Fair, which will be held in the Rec Center this fall. We need volunteers to co-chair. Greg will mentor the new volunteer. Amber Crowley agreed to co-chair.

University Wide Committee vacancies – there are 5 openings for this next year (after Carl Root’s appointment).

Brian nominated Carl Root as serving on the Budget and Finance committee. June Clevy made a motion to accept Carl, 2nd and passed. The other 5 vacancies will be posted in the Register and the Staff Affairs Newsletter.

Date and Time of Next Meeting

Wednesday, March 13, 2013 9:00 – 11:00am, Gold Room – SUB 2nd floor

Adjournment

Colton Oliphant made a motion to adjourn, 2nd and passed.

Minutes submitted by Janice Todish in the absence of Irma Sixtos