



Staff Council

Staff Council Agenda

Date: Feb. 14, 2024

Location: Zoom

Zoom: <https://uidaho.zoom.us/j/87129561969>

1. Call to Order & Welcome [1 min] – Crystal
2. Attendance [3 mins] – Renee – 17/28
3. Approval of Minutes [3 mins] – Crystal
 - a. Jan. 2024 - Approved
4. Staff Member of the Month: **Jeff Squires** [3 min] – Tami – Team Cleaning Specialist with Facilities. Congratulations Jeff!
5. **Staff Awards** [15 mins] – Barb – Needs judges for McBride Prize; May 2nd will be our celebration at the UI excellence awards!
6. **Staff Compensation Committee 1** [45 mins] – Michele – How is meritorious efforts quantified? Decisions on process for merit pay. FSH 3420? What other compensation processes need increased transparency? Supervisor communication about possible equity solutions. Target pay updates are forth coming, Evaluation process changes, and target job family changes. Softdoc evaluation process will be forthcoming. How can we work collaboratively to balance the need to recruit new employees while retaining valuable existing employees. Accountability to retain staff? Other tangible ideas other than money – Parking, sporting events, Vandalstore discounts, etc. Which training topics do you think are most helpful for supervisors and unit leaders?
7. **FSH 3440** – [30 mins] – Brandi – Updates were needed from 2008 and revised due to additional edits. Edits still needed for metrics, evaluation adjustments or language to define meritorious effort.
8. Reports [10 mins]
 - a. Staff Council Working Groups:
 - i. Dependent Tuition – Charles & Becky – Meeting schedule for 8th of March.
 - b. Human Resources – Brandi – Evaluations are due March 1st.
 - c. Employee Training – Elissa – No report
 - d. Faculty Senate – Charles & Barb – FSH3440; Changes in retirement plans for faculty.
 - e. Elections & University Committees – Arlette – Will be sending out a link. Committees on committees went out link make sure to share.
 - f. OIT – Teresa – No report
 - g. UCM – John – Marketing and U of I strategies – research values to the state of Idaho.
 - h. SC Leadership Report – Crystal or Cody – Staff Council leadership will need new volunteers for next fiscal year.
9. Parking Lot Topics [2 mins] – Crystal – None
10. Good of the Order and Member Announcements [5 min] – Crystal - None
11. Close [1 min] – Crystal – Adjourned 10:54am

Meeting Guidelines

1. The monthly agenda will be posted in Teams (UI-Staff Council) under the general channel and agenda tab. A copy of the agenda will also be emailed before each meeting and posted to Staff Council's website.
2. Each agenda item will be assigned an estimated time limit. All council members are encouraged to hold the agenda item owner accountable to time and topic integrity.

3. Discussions will spur questions and topics not on the agenda. Those items will be recorded in the topic parking lot section of the agenda and meeting minutes. Items in the parking lot will be reviewed by the Staff Council officers. If the items align with the parameters of Staff Council's mission, they will be added to the next month's agenda as new business.
4. Presentations and subsequent Q&As will be time limited. If more time is needed, items may be posted in the parking lot and presenters may be invited to future meetings. The desired outcome is a presentation specific to topics that align with Staff Council's purpose.