## Staff Council Agenda

Date: May 10, 2023

Location: Zoom

Zoom: https://uidaho.zoom.us/j/81867983508

- 1. Call to Order & Welcome [1 min] Crystal
- 2. Attendance [3 mins] Renee Quorum 22/27
- 3. Approval of Minutes [3 mins] Crystal
  - a. April. 2023 approved
- 4. Staff Member of the Month: **Jennie Valkovic** [3 min] Tami Jennie is the Executive Assistant to the Vice Provost for Faculty.
- 5. **Reports 9:05 a.m. PT** [10 mins]
  - a. Staff Compensation Committee [1 min] -Omni No report given
  - b. Staff Council Working Group reports [1 min]
    - i. Awards & Recognition Cari Excellence awards last week as well as the off-campus locations will be celebrating at commencement.
    - ii. Communications Workgroup Ryan No report
  - c. Human Resources [2 min] Arlette Wellbeing check list information:
     https://www.helpmechoosewisely.com/uidaho.
     Dan Noble memorial bench has been recently placed up by the admin building.
  - d. Employee Training [2 min] Elissa New system will be deployed in the Fall semester.
  - e. Faculty Senate [2 min] Charles Spread pay, NT track, Chair and Vice Chair have been elected. Barb K. is going to be the new replacement for Bob Hoffman.
    - Elections & University Committees [1 min] Erika Please make sure to vote on the ballot ending tomorrow. Leadership poll was distributed, and statement given from each: 1) Barb Kirchmeier (faculty senate), 2) Cody Williams (vice-chair), 3) Crystal Callahan (Chair).

Poll results: Staff council members 100% voted for the above candidates to lead us into the next fiscal year. – unanimous support.

- f. SC Leadership Report [1 min] Crystal Shout out to the leadership, and those council members who are stepping off staff council next year.
  - i. Arlette Will be the elections officer.
  - ii. Annie Communications officer.
  - iii. Ryan Operations officer
  - iv. Becky Awards and recognitions
  - v. Renee Secretary
- 6. Accounts Payable 9:15 a.m. PT [30 mins] Tyler Thompson Unable to attend
- Parking Lot and Good of the Order 9:45 a.m. PT [15 mins] Staff Council Members
  - a. Commencement is Saturday, please consider volunteer and support families/students present. Volunteers are desperately needed.
  - b. Summer Retreat? Email will go out shortly.
  - c. Staff appreciation love for out-of-state employees.
- 8. **President Green 10:00 a.m. PT** [60 mins] Presented a summary of the Uofl finance balance sheets, enrollments are up 2-4%, capital campaign currently at \$375 million of our goal. Gave an overview of the U of I Mission, Vision and Values. Answered questions about salary, community events. Infrastructure updates, central funding, and policy updates, including APM 30.16.

9. Close [1 min] – Crystal – 11:00am – Closing out FY22-23 staff council.

## **Meeting Guidelines**

- 1. The monthly agenda will be posted in Teams (UI-Staff Council) under the general channel and agenda tab. A copy of the agenda will also be emailed before each meeting and posted to Staff Council's website.
- 2. Each agenda item will be assigned an estimated time limit. All council members are encouraged to hold the agenda item owner accountable to time and topic integrity.
- 3. Discussions will spur questions and topics not on the agenda. Those items will be recorded in the topic parking lot section of the agenda and meeting minutes. Items in the parking lot will be reviewed by the Staff Council officers. If the items align with the parameters of Staff Council's mission, they will be added to next month's agenda as new business.
- 4. Presentations and subsequent Q&As will be time limited. If more time is needed, items may be posted in the parking lot and presenters may be invited to future meetings. The desired outcome is a presentation specific to topics that align with Staff Council's purpose.
- 5. If training or long-form presentations are relevant to staff, Staff Council is happy to facilitate brown bag lunches or other such meetings.
- 6. Committee chairs may request time to present updates. The agenda will no longer allow for round robin reports.