Data entry complete ☐

U-Idaho Extension | Canyon County Master Gardener Volunteer Plant Clinic

Phone Call ☐
Walk-in ☐
Email ☐

Client Information Form – INSECT IDENTIFICATION/SOLUTION

Date:_____Master Gardeners on Duty:_____

Client Name:_____

Address:_____

City:_____Zip:_____

Phone Number(s):_____Best Time to Call:_____

Email:_____

Was a sample submitted? ☐ YES ☐ NO If yes, where is it? ☐ Fridge ☐ Hallway ☐ Other_____

Was a photo submitted? ☐ YES ☐ NO If yes, where is it?_____

***** Did you find this insect on a person or animal? *****

****University of Idaho Extension does not identify human or animal parasites.*
*Please refer client to Southwest District Health Dept., their physician or a veterinarian.****

Was this insect found on your property?

Where did you find it?
☐ in the house:_____☐ in the lawn ☐ on a tree:_____
☐ on a plant:_____☐ in the soil ☐ other:_____

Are there any others in the area?

How many did you count?

Describe the insect or the damage (if no insect sample is present):

If it is an insect pest, do you want a recommendation for control? ☐ YES ☐ NO

For office use only

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Client Information Form – INSECT IDENTIFICATION/SOLUTION

Our Answer/Solution:

Publication/s given or mailed to client:

Sources Checked:	Page Numbers:

Call is Complete. Client was:

☐ Given an answer by phone
☐ Given an answer by voicemail
☐ Given an answer in person
☐ Mailed information
☐ Emailed information

☐ Sent to _____
for additional help

Initial_____, date _____
and place in the **FINISHED CALLS** box.

Call is *Not* Complete. Client was:

☐ Called or ☐ emailed for more information:

Date	Left Message	No Answer	MG on Duty

Do not try more than three times to reach a client.
If you've tried with no luck, check here ☐

Then initial _____, date_____ and place in **FINISHED CALLS** box.

Call is *Not* Complete. I'm waiting for an answer from someone else:

☐ Sample ☐ Photos were sent to _____ on _____
Person or Facility Date

Answer received:

Answer was communicated to client ☐ by phone, ☐ by message, ☐ in person, ☐ by mail, ☐ by email

Call is Complete. Initial _____, date_____ and place in **FINISHED CALLS** box.