# PROGRAM PLANNING AND APPROVAL CYCLE 2017-18

2017 September

• SBOE 5 YR
Program
planning
guidelines and
instructions
provided to
colleges
(planning yrs
2021 thru
2023)

### 2018 January 1

 Colleges develop draft program proposals for 2020 for institutional consideration and submit list for SBOE 5 YR Plan

#### 2018 January August

- Institutional concept review
- Market analysisFunding review
- SBOE planning process approval (April)

### 2018 September-October 1

 Department/ college minor updates & curriculum approval process

#### 2018 October-2019 September

- University internal approval process
   SBOE &
- NWCCU
   approval
   process

# 2019 October

 Colleges authorized to market and recruit for programs

catalog
• Students
enrolled in new
programs with
this effective
year

Programs listed

in University

Implementation Year	Draft Proposal Due Date	Dept/College Curriculum Comm. Approval	Final Proposal due date to VP Academic Initiatives	UCC, Senate & Unv. Faculty Approval Completed	SBOE & NWCCU Approval	Marketing & Recruiting Begins
Summer 2020	Jan 5, 2018	Fall 2018	Oct 1, 2018	Spring 2019	Summer 2019	Fall 2019
Summer 2021	Jan 5, 2019	Fall 2019	Oct 1, 2019	Spring 2020	Summer 2020	Fall 2020
Summer 2022	Jan 5, 2020	Fall 2020	Oct 1, 2020	Spring 2021	Summer 2021	Fall 2021
Summer 2023	Jan 5, 2021	Fall 2021	Oct 1, 2021	Spring 2022	Summer 2022	Fall 2022

Programs to be implemented summer 2020 will have draft proposals due January 5, 2018. Programs under consideration for implementation 2021, 2022, 2023 will be listed on the SBOE 5 YR program plan for approval in April of 2018.

## The following items are considered for program planning purposes:

- Creating a new major and/or new degree designation
- Creating a new undergraduate or graduate certificate <u>30 credits or greater</u>
- New delivery model for the program (i.e. on-line, distance delivery, hybrid)
- New geographical/physical delivery location for the program
- New or changing organizational, administrative structures
- A request for a professional program fee, self-support program fee, on-line program fee, new state appropriation, institutional reallocation, etc.
- Discontinuing a major and/or degree designation