Notetaking Policies and Procedures - Students

Students receiving Notetaking as an accommodation will take notes on their own for one week before they are allowed to request a Notetaker.

**Attention Student:** The Student will be notified when a Notetaker has been assigned via an email invitation to the OneDrive Notes Folder for the course.

Students will be required to use their vandal email in order to receive notetaking accommodations.

Students will access their notes through OneDrive. In order to access OneDrive students will need to:

1. Go to help.uidaho.edu
2. Log into your student Net ID (the same that you log into VandalWeb)
3. Check the OneDrive box to gain access to it
4. Go to onedrive.uidaho.edu
5. Login a. Students use Vandal email
6. Wait 30 seconds
7. Refresh the browser
8. Access documents/folders through the “Shared with Me” tab on the left side

Do not use the OneDrive App. The app crashes more often than not. Always use the web interface (browser) version.