

Staff Council Agenda

Date: Sept. 13, 2023

Location: Zoom <https://uidaho.zoom.us/j/87129561969>

1. **Introduction and welcome** [5 min] – Crystal Chair
2. **Roll Call** [5 min] – Quorum was not met 13/28 – No votes can happen.
3. **Staff member of the summer months** -Tammie Noble – June: Michelle Reagan, July: Cari Espenschade, August: Jason Frank, September: Kari Dickinson. Thank you for all you do!
<https://www.uidaho.edu/governance/staff-council/kudos>
4. **Accounts Payable** [30 min] - Daniele Bodden – introduction of the AP team
 - a. AP updates and resources –
 - i. Claim Vouchers in VandalWeb will be going away; Use JAGGAER now.
 - ii. AP physically moved to Shoup Hall new MS2099;
 - iii. Softdocs will replace Stellent for imaging – image transfer is in progress. Reach out for missing images. Use Service Enterprise link for access and trainings
 - b. Q&A – Additional resources will be sent to Staff Council for distribution.
5. **OIT** [30 min] - Teresa Amos – Liaison for shared governance and technologies forthcoming.
 - a. OIT update and resources –
 - i. Adobe cloud license now available;
 - ii. Teams phone updates given.
 - Additional resources can be found on the support portal page. Policy and current events.
 - iii. There is a teams U of I community forum with the OIT group.
 - b. Q&A – OIT future agenda items –
 - i. Personal cellphones,
 - ii. financial stewardship of TDX system, and
 - iii. improvements to those systems,
 - iv. computer warranty solutions for sponsored projects.
6. **Regular Reports** [20 min]
 - a. Staff Council Working Group reports.
 - i. Awards & Recognition – Becky – No updates- Status Quo from FY23, working with Administration on Awards and Recognition going forward.
 - ii. Dependent Tuition Benefits – Charles and Becky – Faculty Senate approved a taskforce to address this issue. Staff Council and Faculty Senate will be working together to explore this policy.
 - iii. Communication taskforce – Annie/Ryan – Updated the website for Staff Council.
 - <https://www.uidaho.edu/governance/staff-council>
 - b. Human Resources – Robin –
 - i. Focus groups and feedback needed for benefits.
 - ii. Open enrollment will be coming soon!
 - c. Employee Training – Elissa –
 - i. Rolling out a new employee training system will be coming in October.
 - Bridge@Uofl will be the new system.
 - d. Faculty Senate – Charles –
 - i. University of Phoenix Provost will be attending a future meeting.
 - Questions due to Torrey L. by Friday, Sept. 15, 2023.
 - ii. APM guidance/discussion under review.
 - e. Elections and University Committees – Arlette –
 - i. Borah foundation committee is looking to fill a current staff vacancy.
 - ii. We are looking for a co-elections chair with this committee. Email Arlette if you are interested.
 - f. Chair & Vice Chair – Crystal and Cody –
 - i. Summer updates:

- Summer retreat did not happen
- Lanyards have been made to let Staff Council members be a more visible resource during events.
- Website initiative and updates on how we communicate the work of Staff Council – Daily Register announcements and Talking Points sharing.
- Staff kudos presented all summer
- Faculty Senate and Staff Council chair and vice meetings scheduled
- Work of Staff Council with announcements and issues.
- Staff Council meetings: who do you regularly want to hear from?

7. Good of the Order & Announcements

- a. Cody – Vandal vendor fair (JAGGAER punchout vendors) Oct. 4, 10 a.m. to 2 p.m.

8. Parking Lot

- a. Please review the members page www.uidaho.edu/governance/staff-council/members
- i. Send any changes to Charles.
- b. Target/pay concerns.

9. Participating in Staff Council in FY24 – – *Tabled for next meeting.*

- a. Member introduction – round robin
- i. What is your goal for your work with Staff Council this year?
- b. FY24 Working Groups
- i. Dependent tuition
- ii. What else do you want to work on?

10. Closing – Adjourned 10:56 am

RECORDING AVAILABLE: <https://www.uidaho.edu/governance/staff-council/meetings>