University of Idaho

Staff Council

Staff Council Agenda

Date: Jan. 10, 2024,

Location: Zoom

Zoom: https://uidaho.zoom.us/j/87129561969

1. Call to Order & Welcome [1 min] – Crystal
2. Attendance [3 mins] – Renee – 17/28 quorum
3. Approval of Minutes [3 mins] Crystal
   a. Sept. 2023 - approved.
4. Staff Member of the Month [3 min] - **Matthew Rueger** – Tami – Asset Accounting Manager – Keep up the great work!
5. **Magic Valley White Paper** [30 mins] – Chandra, Sean and Michael – Did not present
   a. Please review the white paper here: https://www.uidaho.edu/president/university-working-groups/magic-valley
6. **MyUI** – Enterprise Applications [30 mins] - Jason
   a. Please review training materials here: https://www.uidaho.edu/oit/myui
      i. Refreshed platform and customized dashboards.
      ii. vandalweb portal will be sunsetting 2/1/24.
      iii. Demo was given. If you want to be a tester signup: https://www.uidaho.edu/oit/myui/become-a-tester
7. Reports [15 mins]

Staff Council Working Groups:
   a. Dependent Tuition – Charles & Becky – no report
   b. CEC Staff Compensation Committee -Michele – Will give an update in February, the recommendation draft was given to administration.
   c. Human Resources – Brandi – Evaluations are due March 1st.
   d. Employee Training – Elissa – No updates – trainings will be migrated over to Bridge
   e. Faculty Senate – Charles & Barb – Curriculum changes; Positive news for push to R1 status.
   f. Elections & University Committees – Arlette – Roster is being updated please make sure your information is all correct documents.
   g. OIT – Teresa – Vandalweb; First of semester classroom support and ask for a little extra grace.
   h. UCM – Jodi or Chad – UCM/OIT are working on transitioning Uidaho webpages to a marketing website format.
   i. SC Leadership Report – Crystal or Cody – Staff awards: https://forms.office.com/pages/responsepage.aspx?id=Y2u8fpJXGUqyCwS4JgSIU1_DJGBZFfpHgfQAjahpn8tUNlExWjk0NkxEUDJPMlVPRjRFWE1XUDNBWC4u

8. Parking Lot Topics [2 mins] – Crystal -
9. Good of the Order and Member Announcements [5 min] – Crystal
   a. Question regarding research administration and job families.
      i. https://www.uidaho.edu/human-resources/classification-and-compensation/job-families
10. Close – Crystal – adjourned at 10:13am

Meeting Guidelines

The monthly agenda will be posted in Teams (UI-Staff Council) under the general channel and agenda tab. A copy of the agenda will also be emailed before each meeting and posted to Staff Council's website.

1. Each agenda item will be assigned an estimated time limit. All council members are encouraged to hold the agenda item owner accountable to time and topic integrity.
2. Discussions will spur questions and topics not on the agenda. Those items will be recorded in the topic parking lot section of the agenda and meeting minutes. Items in the parking lot will be reviewed by the Staff Council officers. If the items align with the parameters of Staff Council's mission, they will be added to the next month's agenda as new business.
3. Presentations and subsequent Q&As will be time limited. If more time is needed, items may be posted in the parking lot and presenters may be invited to future meetings. The desired outcome is a presentation specific to topics that align with Staff Council's purpose.