



POSITION: Graduate Support Assistant for University of Idaho Outdoor Program; 9-month position; starting date is August 12, 2024. Summer employment available (preferred) at hourly rate.

RELATION TO EDUCATION PROGRAM: This graduate support assistantship will provide the candidate with a multitude of relatable administrative, personnel management and leadership skills, including but not limited to: conflict management; receiving and sharing constructive feedback with others; evaluating student/employee performance; communicating with fellow employees, student employees, and participants; recruiting, hiring, scheduling, training and supervising staff; programming facilitation; overnight trip management; risk management; judgment and decision making; financial management and budget planning; program evaluation and assessment. It will also provide the candidate with the opportunity to gain the confidence and competence to work in the outdoor recreation field professionally, and specifically supports the University of Idaho and Student Affairs strategic plans. All of the aforementioned skills are transferrable to the candidate's educational success, and individual growth, and will be especially valuable for an individual seeking a career in the field of Outdoor Recreation and Education.

QUALIFICATIONS:

- **REQUIRED:** Acceptance into University of Idaho graduate program in Movement and Leisure Science - Recreation, Environmental Science, Natural Resources, or related field; Wilderness First Responder/CPR/AED certification; ability to assist with the coordination and management of a large Outdoor Rental Center, Climbing Center, and expansive Trips Program; clean driving record/eligible for campus approval as van driver.
- **DESIRED:** Nationally recognized outdoor certifications (PCIA, AMGA, CWA, ACA, Avalanche, LNT, SRT); experience in an outdoor rental equipment facility; strong instructional and leadership skills; and expertise in leading and/or instructing a multitude of outdoor skills such as backpacking, leave no trace, snow sports, glacier travel, avalanche safety, mountain biking, navigation, flatwater and whitewater kayaking, canoeing, whitewater rafting and climbing; summer availability for employment.

RESPONSIBILITIES: Assist with the management of rental operations, equipment inventory, student staff and volunteers, and other aspects of the greater Outdoor Program (evening and weekend hours required); assist with the daily operations in the Climbing Center; assist with leadership and coordination of on-campus marketing and events; assist with the training and supervision of Climbing Center and Trips program student staff; assist with the planning and leading of Outdoor Program trips; other needed Outdoor Program tasks; and attend all University of Idaho Recreation and Wellbeing and Student Affairs staff meetings.

COMPENSATION: University of Idaho in-state tuition, out-of-state tuition waiver, minimum stipend of \$14,000 for the year at around 20 hours per week. Fees are the responsibility of the student. Multiple professional development opportunities throughout the year in outdoor hard skill development including Swiftwater Rescue Technician Level 1, Avalanche Rescue, Avalanche Level 1, Avalanche Level 2, Wilderness First Responder, and numerous field days.

ADMISSION REQUIREMENTS: Completed application information; current resume/CV; transcripts from all colleges attended; statement of career objectives; and three letters of recommendation; must be sent to the Graduate Admissions Office, University of Idaho, 875 Perimeter Drive MS 3019, Moscow, ID 83844-3019 or uploaded online at www.uidaho.edu/admissions/graduate.

APPLICATION PROCESS: Letter of Interest addressing how the position would meet professional goals; current resume/CV; and copies of all current technical certifications sent to Outdoor and Youth Programs Director Sandra Townsend (stownsend@uidaho.edu). Review of applications will begin January 2024 and open until filled.