

2023 – 2024 Faculty Senate – Pending Approval
Meeting # 9

Approved at Mtg #10
October 24, 2023

Tuesday, October 17, 2023, 3:30 pm – 5:00 pm
Zoom only

Present: Barannyk, Chapman, Gauthier (Chair), Haltinner (Vice Chair), Hobbs, Justwan, Kenyon, Torrey Lawrence (w/o vote), Long, McKenna, Miller, Mittelstaedt, Murphy, Ramirez, Rode, Rinker, Roberson, Rode, Sammarruca (w/o vote), Schiele, Schwarzlaender, Shook, Strickland, Tibbals

Absent: Kirchmeier (excused), Blevins, Mischel, Raney, Reynolds

Guests/Speakers: Janis Johnson, Sydney Freeman, Ben Barton, Marco Seiferle-Valencia, Blaine Eckles, Lee Espey, Crystal Callahan

Call to Order: Chair Gauthier called the meeting to order at 3:30 pm.

Approval of Minutes (vote):

The minutes of the 2023-24 Meeting #8, October 10, 2023, were approved as distributed.

Chair's Report:

- Chair Gauthier extended a warm welcome back to Policy Coordinator Diane Whitney. Her expertise was missed.
- In the spirit of the policy tracking mentioned at an earlier meeting, we plan to take a closer look at APM policies that impact faculty, and report to Senate before those policies move forward. For instance, the group of APM 45.xx policies deals with grants and research. Chair Gauthier is seeking one or two faculty who are familiar with research grant processes and are willing to read these policies and report to Senate. We look forward to working with the Policy Coordinator on this matter.
- Artificial Intelligence (AI) and Machine Learning (ML) is gathering a lot of interest! We received a large number of responses. The members of the AI/ML task force are: Bert Baumgaertner (Politics and Philosophy, Chair), Jagdish Patel (Chemical and Biological Engineering), Barrie Robison (Institute of Interdisciplinary Data Science, Director), Esteban Hernandez-Vargas (Math and Statistics), Douglas Habib, Center for Excellence in Teaching and Learning (CETL).
- UOPX survey: We acknowledge and thank Kristin and the members of the team for the great work produced in such a limited time.
- Reminders about scope of and motivation for the survey.
 - To give people the opportunity to voice their opinions.
 - We wish to honor the request for a survey voiced at the last UFM.
 - 94% of the senators voted (two weeks ago) in favor of a survey.
 - To provide constructive information to the administration and the working groups as we move forward.

Provost's Report:

- October 15 was the official census date for fall enrollment. We have the second largest incoming class (second to last year's), with 1,869 students. The total enrollment is at 11,849, a 3% overall increase. We are up 1.4% in retention rate, which is great news.

- There was great interest in joining the UOPX working groups – we received about 86 nominations/self-nominations, after removing duplicates. Soon we'll announce the names.
- "Common Read" event is tonight at 7:00pm in the Pitman Center International Ballroom.

Discussion:

Senator: There will be a Board for the "43 Education" entity. How will that Board be constituted? Provost's response: The Uof I Regents will appoint the members of "43 Education" board who will functional as the Board of Directors for UOPX. Most likely, our president and their president will be on it, and possibly a Regent. Also, indepent members are required. For continuity, one or two members of the current UOPX Board of Directors may be invited.

Committee Reports (vote)

- UCC 139: International Business Minor, drop – Stefanie Ramirez, Department of Business
Low student interest is a major reason for dropping the minor. In addition, efforts needed to truly provide a rich international business experience are beyond the available resources. Integrating international business topics and issues in existing courses, as we do, has been effective at providing exposure to the entire college student body. Supporting student-abroad opportunities by working to integrate those opportunities into degree requirements continues to provide a portion of the student body with additional international business experiences. There were no questions.
Vote: 21/21 yes. Motion passes.

- UCC 149: Black Studies Minor – Janis Johnson, English Department, Sydney Freeman, Leadership & Counseling
Changing degree name from Africana Studies Minor to Black Studies Minor. We believe this will make the degree more attractive and more accessible to more students. The term and concept "Africana" is confusing to many people. People tend to understand what "Black" means in relation to people and culture. There were no questions.
Vote: 21/21 yes. Motion passes.

The next two items will be discussed and voted on as a package.

- UCC 520: Chemical Addictions: Principals and Practice Academic Certificate – Ben Barton, Department Chair, Psychology and Communication
All courses in this proposed certificate are already in the course catalog. No new courses need to be created. The courses already exist as part of the addictions minor and regularly draw enrollments of 40-50 students. Creating this certificate will provide an academic opportunity for students who take all, or only half, of the curriculum required by the addictions minor.
- UCC 521: Professional Skills in Chemical Addictions Counseling Academic Certificate – Ben Barton, Department Chair, Psychology and Communication
All courses in this proposed certificate are already in the course catalog. No new courses need to be created. The courses already exist as part of the addictions minor and regularly draw enrollments of 40-50 students. Creating this certificate will provide an academic opportunity for students who take all, or only half, of the curriculum required by the addictions minor. There were no questions.
Vote: 20/20 yes. Motion passes.

Announcements and Communications:

- Spread Pay Task Force – Erin Chapman, School of Family and Consumer Sciences
The Spread Pay Task Force met on October 13, 2023, and will report to Senate shortly.
- State Board’s Instructional Materials Accessibility and Affordability Policy – Marco Seiferle-Valencia, General Library
The Open Campus Committee is in the process of bringing zero and very low cost *course marking* to the U of I. The SBOE Instructional Materials Accessibility and Affordability Policy defines “zero cost” as a total list price of \$0, and “very low cost” as a total list price of \$1 - \$30. In view of the SBOE policy and the growing interest in cost-conscious strategies, the plan is to see our first Zero and Very Low Cost marked courses in Fall 2024. By Idaho SBOE definition, *course marking* is the assignment of attributes to course sections that help students quickly identify important course information at registration time.
Research has shown that Open Textbooks (complete textbooks designed to replace traditional textbooks) are of similar quality to traditional texts and often better ranked by faculty and students. See <https://openedgroup.org/review> for the research. Equivalent learning performance between open and traditional textbooks, and a withdrawal rate 29% lower with open textbooks, have been reported. Marco cited many studies that demonstrate the benefits of open textbooks. Preliminary results of a Spring 2023 course material survey show high student desire for affordable course materials and faculty interest in developing OER. After bringing this new item from Library Affairs to Faculty Senate, the plan is to finalize supporting web content, tools for cost checking, etc. The communication should go out to department chairs in late October. The next steps involve: the Registrar office, departments workflow updating, process for quality control, beginning to apply cost attributes to course material for fall 2024 scheduling, and a student-facing campaign. First Zero and Very-Low Cost courses will appear at U of I in Fall 2024.

Discussion:

Different instructors require different material. Can the course marking be different depending on who is teaching the class? Marco responded that it’s indeed possible. Basically, it goes back to the difference between catalog and schedule. The catalog is the permanent metadata about the course but does not include an assigned instructor. On the other hand, course marking will happen at the scheduling level. So, the same class taught by different instructors can have different course markings on the schedule.

There was a question about the origin of the Open Campus Committee and absence of teaching faculty in the membership. Marco’s response: The library is already leading all the “open” activities. After the leadership transition in the office of the Vice Provost for Academic Initiatives, Dean Ben Hunter convened this committee to revisit the SB policy and our obligations. As for the absence of teaching faculty at the committee, Marco will be happy to visit with specific senate committees interested in this. He also noted that there is some time pressure because our peer institutions in the state are further along and some are offering course marking.

The provost added that this initiative is not a change in teaching. The group was charged with the implementation of a characterization of courses.

Scholars pay large sums to publish in open-access journals. A senator inquired about the funding source for publishing open textbooks. Marco’s reply: There are faculty who created interactive digital textbooks at no extra compensation. If these faculty connect with the library, we offer

Open Fellowship and are able to provide some honorarium. There are also big publishers of open books, such as OpenStack, affiliated with various universities. Libraries have significant funding through university, Microsoft, or private donors. There is strong institutional support also for peer review and, in some cases, the development of course software. There are multiple options, especially for textbooks at the lower-division undergraduate level.

Please contact Marco at marcosv@uidaho.edu for any questions.

- **Campus Safety Concerns** – Blaine Eckles, Vice President Student Affairs, Dean of Students; Lee Espey, Finance and Administration, Division Operation Officer
Many employees are interested in training for critical situations. We have received many requests for active shooter training, which we can offer together with MPD. We can also go to people’s location on campus and teach them what to do in those crisis situations. Contact the Safety subcommittee to let them know what you would like to see offered that’s not already covered. Reach out, ask, etc. We have many resources people may not know about.
Lee Espey:
Active shooter training, etc. (with MPD): More to come on how to access those trainings.
Discussion
What kind of training is being offered at the U of I Children Center, and how is that training/education being rolled down to the children at the center? Dean Eckles has recently spoken with the director of the center and asked her to prepare a communication to share with families.
- **University of Phoenix Draft Survey** – Jean-Marc Gauthier, Senate Chair, Kristin Haltinner, Senate Vice Chair.
Please provide constructive feedback on the questions that you think need improvement. The survey is a way to breakdown the complex situation with the University of Phoenix into several categories starting with academic issues. You can use the chat for feedback. An open document will also be available for you to provide feedback. The open doc is accessible to all senators through the link posted in the chat.
Kristin gave a brief background on the task force, followed by a brief discussion that articulated through the following points:
The survey will be administered through Qualtrics.
Should the respondent’s college or unit be identified (see Question #18 in the draft)?
The draft can be shared with Staff Council.
The purpose of the survey: To give people the opportunity to voice their opinions. To collect constructive information for the administration and the working groups as we move forward.
The survey’s results will be shared with the administration.

New Business:

There was none.

Adjournment:

The agenda being completed, Chair Gauthier adjourned at 4:36pm.

Respectfully Submitted,

Francesca Sammaruca
Secretary of the University Faculty & Secretary to Faculty Senate

University of Idaho
2023 – 2024 Faculty Senate Agenda

Meeting 9

Tuesday, October 17, 2023 at 3:30 pm
Zoom Only

- I. Call to Order
- II. Approval of Minutes
 - Minutes of the 2023-24 Faculty Senate Meeting #8 October 10, 2023 **Attach. #1**
- III. Chair's Report
 - AI Task Force Members
- IV. Provost's Report
- V. Committee Reports (vote)
 - UCC 139: International Business Minor – Stefanie Ramirez, Department of Business **Attach. #2**
 - UCC 149: Black Studies Minor – Janis Johnson, English Department, Sydney Freeman, Leadership & Counseling **Attach. #3**
 - UCC 520: Chemical Addictions: Principals and Practice Academic Certificate - Ben Barton, Department Chair, Psychology and Communication **Attach. #4**
 - UCC 521: Professional Skills in Chemical Addictions Counseling Academic Certificate - Ben Barton, Department Chair, Psychology and Communication **Attach. #5**
- VI. Announcements and Communications
 - Spread Pay Task Force - Erin Chapman, School of Family and Consumer Sciences
 - State Board's Instructional Materials Accessibility and Affordability Policy - Marco Seiferle-Valencia, General Library **Attach. #6**
 - Campus Safety Concerns - Blaine Eckles, Vice President Student Affairs, Dean of Students **Attach. #7**
 - University of Phoenix – Draft Survey **Attach. #8**
- VII. New Business

Adjournment

Attachments

- **Attach. #1** Minutes of the 2023-24 Faculty Senate Meeting #8 October 10, 2023
- **Attach. #2** UCC 139
- **Attach. #3** UCC 149
- **Attach. #4** UCC 520
- **Attach. #5** UCC 521
- **Attach. #6** UI Policy Creation and Change
- **Attach. #7** Campus safety Concerns
- **Attach. #8** University of Phoenix – Draft Survey

2023 – 2024 Faculty Senate – Pending Approval

Meeting # 8

Tuesday, October 10, 2023, 3:30 pm – 5:00 pm

Zoom only

Present: Barannyk, Blevins, Chapman, Gauthier (Chair), Hobbs, Justwan, Kenyon, Kirchmeier, Torrey Lawrence (w/o vote), Long, McKenna, Miller, Mischel, Mittelstaedt, Murphy, Raney, Rode, Rinker, Roberson, Rode, Sammarruca (w/o vote), Schiele, Schwarzlaender, Shook, Strickland, Tibbals.

Absent: Haltinner (excused), Ramirez, Reynolds

Call to Order: Chair Gauthier called the meeting to order at 3:30 pm.

Approval of Minutes (vote):

The minutes of the 2023-24 Meeting #7, October 3, 2023, were approved as distributed.

Chair's Report:

- A reminder about Annual Enrollment. This is the annual opportunity to review and make changes to your benefits for the upcoming plan year. Annual Enrollment begins October 16th and ends November 7th at midnight pacific time.
<https://www.uidaho.edu/human-resources/benefits/annual-enrollment>
- IT concerns – Update
The IT committee has been charged. The frequent concerns we continue to receive about OIT policy and its impact on research are being forwarded to the IT committee.
- Faculty welfare concerns – Update
Last week, we discussed with Dean of Students Blaine Eckles safety concerns and safety trainings employees would like to see offered. Dean Eckles will come back next week with updates.
Last week we didn't have time to talk about parking issues. In the meantime, we charged the Parking Committee with looking into those.
- University of Phoenix - Task Force Update, Barb Kirchmeier
The following senators volunteered to serve on the task force: Barb Kirchmeier, Erin Chapman, Stefanie Ramirez, Florian Justwan and Vice Chair Haltinner. So far we have been brainstorming survey questions in a google doc – and soliciting questions from others (Jean-Marc and Torrey have offered some). We will be meeting this week to finalize the draft to present to senate at the next meeting. As discussed at senate, the goal is to identify concerns about the UOPX affiliation and hopefully use this information to inform discussions moving forward.
- On-going effort by the Committee on Committees – Update
The committee on committees has begun an audit of existing committees. We are surveying former committee chairs to assess: the workload of the committee (both in terms of time and mental load); the scope of the committees; whether the current make up is appropriate for the scope and equitable. For instance, we found that women are overrepresented by 5%, something to keep in mind in our next appointment process.

Addendum by the Secretary: The process of eliminating inactive committees started last year. We also want to refresh your memory about [FSH 1620 University-Level Committees](#), which needed revision. We hope to bring it back in a few weeks. It's out of the Committee on Committees and waiting for Policy Coordinator and General Counsel review.

Provost's Report:

- A reminder that midterm grades are due Monday, October 16. Please be sure to submit midterm grades for all of your classes.
- It is Homecoming Week. The Homecoming Parade is Saturday at 12:30pm. The football game starts at 7:30pm on Saturday, Oct.14. Some colleges are hosting special events this week. COS has a solar eclipse watch party, Saturday, October 14, 8:00 – 10:45am. CAA has an open house around their project of affordable housing in Moscow. CALS has a groundbreaking event for the Meat Science and Innovation Center from 4:00-7:00 pm. The complete Homecoming schedule: <https://www.uidaho.edu/events/signature-events/homecoming>
- UOPX Working Group nominations are due Friday, October 13. About 70 nominations have been received at this time. The nomination form is at: https://uidaho.co1.qualtrics.com/jfe/form/SV_bg50bV9m4qrgS7I

Announcements and Communications:

- University of Phoenix – Torrey Lawrence
Provost Lawrence is in the process of visiting all colleges to talk about UOPX and correct some common misconceptions.
[Slides shown during this presentation are attached to these minutes.](#)
In response to an earlier question by a senator, the Provost presented data from IPEDS (Integrated Postsecondary Education Data Statistics), covering the period from 2012 to 2021, for:
 - Enrollment at the four four-year institutions in Idaho: BSU, ISU, LCSC, U of I.
 - Total number of employees for the same regional peers.
 - Breakdown of all employees in faculty and non-faculty (as defined by IPEDS) at U of I.

Enrollment has been fairly stable. The numbers for ISU and UI are very close. On the other hand, the number of employees at U of I is substantially above the one at ISU. Extension and a larger number of research staff at U of I explain a large part of the difference. The number of employees follows the enrollment trends. The U of I data broken down in faculty and non-faculty shows a decrease in both groups around 2020, due to the budget cuts. (Note: postdoctoral researchers and some staff in extension offices are included in the non-faculty group.)

Similar charts were then presented for UOPX.

Enrollment data for UOPX between 2012 and 2021 reveals a significant reduction – from about 346,000 to 8,800. They refocused under new ownership and started a major downsizing (including the closure of all in-person locations). As a result, enrollment started to stabilize. The number of employees shows a large reduction for both faculty and non-faculty. Prior to the downsizing, the number of faculty was much larger than the number of staff. In recent years, those figures have become very similar. (Note: when comparing staff data from UI and UOPX, one should keep in mind that UOPX does not have some of our offices or units (such as Extension, Advancement, athletic department, etc.).

[Discussion:](#)

A senator asked why UOPX needs our involvement. Provost Lawrence replied that it's very difficult for a for-profit institution to become non-profit on its own. With our relationship, they will have greater ability to focus on their mission. Also, their goals and mission to serve non-traditional learners align with ours, as a public land-grant institution, and we are open to innovative ideas.

In response to a question as to whether U of I and UOPX online programs are unique to each other or there may be a competition, the Provost cited the slides he displayed last week ([attached to these minutes](#)) showing that UOPX online programs have little overlap with ours. (Disclaimer: this information is not the result of a thorough study of the two curriculums. The Provost put it together cross-referencing program names in the catalogs.) We do not plan to close any of our online programs as a result of this affiliation. Furthermore, we are offering programs in different ways. At UOPX, there are no traditional semesters or terms, which give students more flexibility. We have the opportunity to create pathways (such as, "4+1" MS degrees) across the two institutions.

A senator inquired about the possible impact on Engineering Outreach (EO). Provost Lawrence ensured that EO will continue. UOPX has a very established team to set up all aspects of online programs, and we can take advantage of their experience and capabilities for our online learning programs.

A senator expressed concerns about the Computer Science (CS) program. Their graduate admission committee recently denied admission to a student whose credits were all from UOPX. The committee didn't think that the UOPX offerings in CS met our standards. The senator expects some areas to be problematic and worries about the culture at UOPX. Provost Lawrence replied that it's important to look carefully at the curriculum. This is an issue that may happen with transfer students from any other school. Hundreds of UOPX credits have already been approved for transfer.

- Artificial Intelligence (AI) Task Force - Jean-Marc Gauthier
Chair Gauthier mentioned several on-going initiatives at U of I. For example, Barrie Robison and his team gave a great presentation about AI last Friday. The focus of the AI task force, when assembled, is to develop responsible uses of artificial intelligence and machine learning for academic activities. These are key elements to tackling some of the university's most challenging problems. ([Chair Gauthier proceeded to display the slides that are attached to these minutes.](#)) He also mentioned a virtual classroom project – a novel way of teaching and learning – that his team is working on.

Discussion:

A discussion followed on the importance of more open data availability across the university, and the need to facilitate data access, storage, and dissemination. Comments were in strong support of an early start of this initiative. It's a big undertaking that goes beyond teaching and learning and may potentially involve new policies. Collaborating with CETL's existing work in this area around teaching and learning aspects will be useful.

New Business:

- New Policy Tracking Schedule and Planning
The purpose is to develop a visual planning of what's coming to senate, what has been approved, where those policies are in the approval pipeline, if they are going forward, etc.

We will discuss this with Policy Coordinator Diane Whitney.

- **New Senate Networking Event**
This is a preliminary idea originating from some senators' "zoom fatigue." Perhaps we could raise funds to support an event for senators and others to meet in person and network. Suggestions are welcome.

Adjournment:

The agenda being completed, Chair Gauthier adjourned at 4:30pm.

Respectfully Submitted,

Francesca Sammarruca
Secretary of the University Faculty & Secretary to Faculty Senate

139: INTERNATIONAL BUSINESS MINOR

In Workflow

1. 079 Chair (myagroza@uidaho.edu)
2. 13 Curriculum Committee Chair (estuen@uidaho.edu)
3. 13 Dean (dwoolley@uidaho.edu; lvictoravich@uidaho.edu)
4. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; linalundgren@uidaho.edu)
5. Curriculum Review (Curriculum Review@uidaho.edu)
6. Degree Audit Review (rfrost@uidaho.edu)
7. Registrar's Office (none)
8. Ready for UCC (disable)
9. UCC (none)
10. Faculty Senate Chair (mstout@uidaho.edu; jvalkovic@uidaho.edu; cari@uidaho.edu; csparker@uidaho.edu)
11. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; linalundgren@uidaho.edu)
12. State Approval (mstout@uidaho.edu; jvalkovic@uidaho.edu; linalundgren@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu)
13. NWCCU (panttaja@uidaho.edu; mstout@uidaho.edu; cari@uidaho.edu)
14. Theodore Unzicker (tunzicker@uidaho.edu)

Approval Path

1. Wed, 14 Sep 2022 16:01:50 GMT
Mya Groza (myagroza): Approved for 079 Chair
2. Wed, 21 Sep 2022 17:00:05 GMT
Eric Stuen (estuen): Approved for 13 Curriculum Committee Chair
3. Thu, 19 Jan 2023 18:42:55 GMT
Darryl Woolley (dwoolley): Approved for 13 Dean
4. Sun, 05 Feb 2023 19:37:53 GMT
Gwen Gorzelsky (gwen): Approved for Provost's Office
5. Thu, 21 Sep 2023 21:17:33 GMT
Theodore Unzicker (tunzicker): Approved for Curriculum Review
6. Tue, 03 Oct 2023 18:03:08 GMT
Rebecca Frost (rfrost): Approved for Degree Audit Review
7. Tue, 03 Oct 2023 18:15:39 GMT
Theodore Unzicker (tunzicker): Approved for Registrar's Office
8. Wed, 04 Oct 2023 21:57:46 GMT
Sydney Beal (sbeal): Approved for Ready for UCC
9. Tue, 10 Oct 2023 19:18:28 GMT
Sydney Beal (sbeal): Approved for UCC

Program Inactivation Proposal

Date Submitted: Wed, 31 Aug 2022 00:26:06 GMT

Viewing: 139 : International Business Minor

Last edit: Tue, 03 Oct 2023 18:14:57 GMT

Changes proposed by: Daniel Eveleth

Final Catalog

2024-2025

What is the student impact, if any?

Little impact on students. Interest in the minor has been low; and opportunities to learn about international business are available in other program-courses.

What will be the last semester of the teach-out period?

There are currently no students enrolled in the minor, and we have been advising students against enrolling in it. Thus, we expect the number to stay at zero.

What is the teach-out plan?

As stated above, there are no students enrolled in the minor; a pattern that has been true for some time. Thus, there is no need for a teach-out plan.

Rationale for Inactivation

Low student interest is a major reason for dropping the minor. In addition, efforts needed to truly provide a rich international business experience are beyond the available resources. Integrating international business topics and issues in existing courses, as we do, has been effective at providing exposure to the entire college student body, and supporting student abroad opportunities by working to integrate those opportunities into degree requirements continues to provide a portion of the student body with additional international business experiences.

Academic Level

Undergraduate

College

Business & Economics

Department/Unit:

Business

Effective Catalog Year

2024-2025

Program Title

International Business Minor

CIP Code

52.1101 - International Business/Trade/Commerce.

Curriculum:

Note: This minor is limited to students majoring in the College of Business and Economics.

Code	Title	Hours
BUS 490	Strategic Management	3
ECON 446	International Economics	3
FIN 381	International Finance	3
MKTG 482	International Marketing	3
POLS 237	Introduction to International Politics	3
Select one of the following courses or another elective approved by the International Business Minor Advisor:		3
ECON 447	International Development Economics	
FLEN 307	Institutions of the European Union	
MHR 418	Managing Organization Design and Leading Changes	
POLS 440	International Organizations and International Law	

Total Hours**18**

Foreign language mastery is required equivalent to completion of the introductory and intermediate courses, and an upper-division course in a language. A semester of study and/or internship in another country is recommended. CBE students currently have direct access to academic programs at Växjö University (Sweden), Ecole Supérieure de Commerce de Chambéry (France), Pontificia Universidad Católica del Ecuador, Griffith University (Australia), Fachhochschule für Technik und Wirtschaft Berlin (Germany), University of Zaragoza (Spain), Haagse Hogeschool (The Netherlands), the Southern Denmark Business School, and the University of Newcastle upon Tyne (United Kingdom). CBE students also have access to programs in Australia, Chile, France, Italy, and Spain through the University Studies Abroad Consortium, and to numerous schools in various countries through the International Student Exchange Program. Internships are developed on an ad hoc basis.

Courses to total 18 credits for this minor**Distance Education Availability**

To comply with the requirements of the Idaho State Board of Education (SBOE) and the Northwest Commission on Colleges and Universities (NWCCU) the University of Idaho must declare whether 50% or more of the curricular requirements of a program which may be completed via distance education.

Can 50% or more of the curricular requirements of this program be completed via distance education?

No

Note: Existing programs transitioning from less than 50% of its curricular requirements to 50% or more of its requirements being available via distance education is considered a Group B change and must complete the program proposal formwork before these changes will be processed.

Geographical Area Availability

In which of the following geographical areas can this program be completed in person?

Coeur d'Alene
Moscow

Key: 139

149: BLACK STUDIES MINOR

In Workflow

1. 465 Chair (465 Chair@uidaho.edu)
2. 033 Chair (klevan@uidaho.edu)
3. CLASS Review (ctibbals@uidaho.edu)
4. 18 Curriculum Committee Chair (folwell@uidaho.edu)
5. 18 Dean (quinlan@uidaho.edu; alisag@uidaho.edu)
6. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; lindalundgren@uidaho.edu)
7. Curriculum Review (Curriculum Review@uidaho.edu)
8. Degree Audit Review (rfrost@uidaho.edu)
9. Registrar's Office (none)
10. Ready for UCC (disable)
11. UCC (none)
12. Faculty Senate Chair (mstout@uidaho.edu; jvalkovic@uidaho.edu; cari@uidaho.edu; csparker@uidaho.edu)
13. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; lindalundgren@uidaho.edu)
14. Catalog Update (lindseybrown@uidaho.edu)

Approval Path

1. Tue, 29 Aug 2023 17:05:19 GMT
Sydney Beal (sbeal): Approved for 465 Chair
2. Thu, 31 Aug 2023 22:24:52 GMT
Kristine Levan (klevan): Approved for 033 Chair
3. Wed, 06 Sep 2023 18:12:36 GMT
Charles Tibbals (ctibbals): Approved for CLASS Review
4. Wed, 06 Sep 2023 18:35:08 GMT
Annette Folwell (folwell): Approved for 18 Curriculum Committee Chair
5. Wed, 06 Sep 2023 21:58:42 GMT
Sean Quinlan (quinlan): Approved for 18 Dean
6. Tue, 19 Sep 2023 15:04:40 GMT
Gwen Gorzelsky (gwen): Approved for Provost's Office
7. Thu, 21 Sep 2023 21:16:14 GMT
Theodore Unzicker (tunzicker): Approved for Curriculum Review
8. Tue, 03 Oct 2023 18:03:24 GMT
Rebecca Frost (rfrost): Approved for Degree Audit Review
9. Tue, 03 Oct 2023 18:22:43 GMT
Theodore Unzicker (tunzicker): Approved for Registrar's Office
10. Wed, 04 Oct 2023 16:44:11 GMT
Sydney Beal (sbeal): Approved for Ready for UCC
11. Tue, 10 Oct 2023 17:56:56 GMT
Sydney Beal (sbeal): Approved for UCC

History

1. Apr 2, 2021 by Amy Kingston (amykingston)
2. Nov 5, 2021 by Sara Mahuron (sara)

Date Submitted: Mon, 28 Aug 2023 22:58:52 GMT

Viewing: 149 : Black Studies Minor

Last approved: Fri, 05 Nov 2021 19:59:01 GMT

Last edit: Tue, 29 Aug 2023 16:54:39 GMT

Changes proposed by: Janis Johnson

Faculty Contact

Faculty Name	Faculty Email
Janis Johnson	janson@uidaho.edu

Change Type (Choose all that apply)

Change the name of a degree, major, option, emphasis, minor, certificate, concentration or specialization

Description of Change

Change degree name from Africana Studies Minor to Black Studies Minor.

Will this request have a fiscal impact of \$250K or greater?

No

Academic Level

Undergraduate

College

Letters Arts & Social Sciences

Department/Unit:

Culture, Society and Justice

Effective Catalog Year

2024-2025

Program Title

Black Studies Minor

Program Credits

18

CIP Code

05.0201 - African-American/Black Studies.

Curriculum:

Code	Title	Hours
IS 426	Seminar in Africana Studies	3
Select one course in Contemporary Race Relations:		3
HIST 213	Race and Ethnicity through the Ages	
SOC 427	Racial and Ethnic Relations	
Select 12 additional elective credits from the following two lists of Humanities-based and Social Science-based courses, with at least 3 credits from each list:		12
Humanities:		
COMM 335	Intercultural Communication	
EDCI 302	Teaching Culturally Diverse Learners	
ENGL 380	U.S. Ethnic Literature	
ENGL 383	African American Literature	
ENGL 385	World Literature	
FLEN 313	French/Francophone Literature in Translation	
FLEN 315	French/Francophone Cinema in Translation	
HIST 213	Race and Ethnicity through the Ages	
HIST 310	The Civil War and Reconstruction	
HIST 315	Comparative African-American Cultures	
HIST 331	The Age of African Empires	
HIST 441	Slavery and Freedom in the Americas	
MUSA 365	Chamber Ensemble ((World Beats only))	
MUSH 201	History of Rock and Roll	
MUSH 410	Studies in Jazz History	
MUSH 420	Studies in World Music	
Social Science:		
ANTH 261	Language and Culture	
ANTH 462	Human Issues in International Development	
CRIM 334	Policing	

CRIM 439	Inequalities in the Justice System
IS 325	The Contemporary Muslim World
IS 326	Africa Today
IS 370	African Community, Culture, and Music
IS 384	African Politics
or POLS 384	African Politics
IS 498	Internship
LAS 462	Human Issues in International Development
POLS 480	Politics of Development
SOC 340	Environmental Sociology and Globalization
SOC 427	Racial and Ethnic Relations
SOC 465	Environmental Justice

Total Hours

18

Courses to total 18 credits for this minor

Distance Education Availability

To comply with the requirements of the Idaho State Board of Education (SBOE) and the Northwest Commission on Colleges and Universities (NWCCU) the University of Idaho must declare whether 50% or more of the curricular requirements of a program which may be completed via distance education.

Can 50% or more of the curricular requirements of this program be completed via distance education?

No

Note: Existing programs transitioning from less than 50% of its curricular requirements to 50% or more of its requirements being available via distance education is considered a Group B change and must complete the program proposal formwork before these changes will be processed.

Geographical Area Availability

In which of the following geographical areas can this program be completed in person?

Moscow

Student Learning Outcomes

Have learning outcomes changed?

No

Learning Objectives

1. Students will be able to communicate effectively about topics related to Africa and the African diaspora.
2. Students will be able to explain their positionality in relation to Africa and the African diaspora.
3. Students will be able to discuss the history and contemporary experiences of people in Africa and the African diaspora and their contribution to the global community from more than one disciplinary perspective.

A clearly stated rationale for this proposal must be included or the University Curriculum Committee will return the proposal for completion of this section. The rationale should provide a detailed summary of the proposed change(s). In addition, include a statement in the rationale regarding how the department will manage the added workload, if any.

We believe this will make the degree more attractive and more accessible to more students. The term and concept "Africana" is confusing to many people. People tend to understand what "Black" means in relation to people and culture.

Key: 149

520: CHEMICAL ADDICTIONS: PRINCIPLES AND PRACTICE ACADEMIC CERTIFICATE

In Workflow

1. 027 Chair (barton@uidaho.edu)
2. CLASS Review (ctibbals@uidaho.edu)
3. 18 Curriculum Committee Chair (folwell@uidaho.edu)
4. 18 Dean (quinlan@uidaho.edu; alisag@uidaho.edu)
5. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; lindalundgren@uidaho.edu)
6. Curriculum Review (Curriculum Review@uidaho.edu)
7. Degree Audit Review (rfrost@uidaho.edu)
8. Registrar's Office (none)
9. Ready for UCC (disable)
10. UCC (none)
11. Faculty Senate Chair (mstout@uidaho.edu; jvalkovic@uidaho.edu; cari@uidaho.edu; csparker@uidaho.edu)
12. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; lindalundgren@uidaho.edu)
13. Catalog Update (lindseybrown@uidaho.edu)

Approval Path

1. Wed, 30 Aug 2023 00:06:21 GMT
Benjamin Barton (barton): Approved for 027 Chair
2. Wed, 06 Sep 2023 14:57:55 GMT
Charles Tibbals (ctibbals): Rollback to 027 Chair for CLASS Review
3. Wed, 06 Sep 2023 20:26:01 GMT
Benjamin Barton (barton): Approved for 027 Chair
4. Wed, 13 Sep 2023 18:21:16 GMT
Charles Tibbals (ctibbals): Approved for CLASS Review
5. Fri, 15 Sep 2023 17:43:03 GMT
Annette Folwell (folwell): Approved for 18 Curriculum Committee Chair
6. Fri, 15 Sep 2023 17:51:21 GMT
Sean Quinlan (quinlan): Approved for 18 Dean
7. Tue, 19 Sep 2023 15:39:33 GMT
Gwen Gorzelsky (gwen): Approved for Provost's Office
8. Thu, 21 Sep 2023 21:21:40 GMT
Theodore Unzicker (tunzicker): Approved for Curriculum Review
9. Tue, 03 Oct 2023 18:17:05 GMT
Rebecca Frost (rfrost): Approved for Degree Audit Review
10. Tue, 03 Oct 2023 21:20:26 GMT
Theodore Unzicker (tunzicker): Approved for Registrar's Office
11. Wed, 04 Oct 2023 16:41:52 GMT
Sydney Beal (sbeal): Approved for Ready for UCC
12. Tue, 10 Oct 2023 17:56:33 GMT
Sydney Beal (sbeal): Approved for UCC

New Program Proposal

Date Submitted: Tue, 29 Aug 2023 23:34:51 GMT

Viewing: 520 : Chemical Addictions: Principles and Practice Academic Certificate

Last edit: Tue, 03 Oct 2023 18:16:55 GMT

Changes proposed by: Benjamin Barton

Faculty Contact

Faculty Name	Faculty Email
Benjamin Barton	barton@uidaho.edu

Will this request have a fiscal impact of \$250K or greater?

No

Academic Level

Undergraduate

College

Letters Arts & Social Sciences

Department/Unit:

Psychology and Communication

Effective Catalog Year

2024-2025

Program Title

Chemical Addictions: Principles and Practice Academic Certificate

Degree Type

Certificate

Please note: Majors and Certificates over 30 credits need to have a state form approved before the program can be created in Curriculum.

Program Credits

12

CIP Code

34.0104 - Addiction Prevention and Treatment.

Will the program be Self-Support?

No

Will the program have a Professional Fee?

No

Will the program have an Online Program Fee?

Yes

Will this program lead to licensure in any state?

No

Will the program be a statewide responsibility?

No

Financial Information**What is the financial impact of the request?**

Less than \$250,000 per FY

Note: If financial impact is greater than \$250,000, you must complete a Program Proposal Form

Describe the financial impact

Financial impact will comprise tuition and fees generated by students enrolling in courses.

Curriculum:

All required coursework must be completed with a grade of "C" or better (O-10-a).

Code	Title	Hours
PSYC 470	Introduction to Chemical Addictions	3
PSYC 472	Introduction to the Pharmacology of Psychoactive Drugs	3
PSYC 473	Blood and Airborne Pathogens: HIV/STDs/Hepatitis/TB	3
PSYC 474	Record Keeping and Case Management in Chemical Addictions Counseling	3
Total Hours		12

Courses to total 12 credits for this certificate.

Distance Education Availability

To comply with the requirements of the Idaho State Board of Education (SBOE) and the Northwest Commission on Colleges and Universities (NWCCU) the University of Idaho must declare whether 50% or more of the curricular requirements of a program which may be completed via distance education.

Can 50% or more of the curricular requirements of this program be completed via distance education?

Yes

If Yes, can 100% of the curricular requirements of this program be completed via distance education?

Yes

Note: Existing programs transitioning from less than 50% of its curricular requirements to 50% or more of its requirements being available via distance education is considered a Group B change and must complete the program proposal formwork before these changes will be processed.

Geographical Area Availability

In which of the following geographical areas can this program be completed in person?

Online Only

Student Learning Outcomes

List the intended learning outcomes for program component. Use learner centered statements that indicate what will students know, be able to do, and value or appreciate as a result of completing the program.

1. The student will demonstrate knowledge about the extent of substance abuse in society, the implications of substance abuse beyond the individual, and approaches to addiction treatment.
- 2.#The student will be able to understand ethical standards and ethical dilemmas, and how ethics relates to personal, legal, and professional standards.
- 3.#The students will understand strategies and tools for individual and group counseling.

Describe the assessment process that will be used to evaluate how well students are achieving the intended learning outcomes of the program component.

Signature assignments will be embedded in courses. Students' performance on signature assignments will be used to determine the percentages of students who failed to meet, met, or exceeded expectations articulated in the program learning outcomes.

How will you ensure that the assessment findings will be used to improve the program?

Assessment findings will be reviewed during the annual assessment cycle and used to refine course materials.

What direct and indirect measures will be used to assess student learning?

Signature assignments embedded in courses will serve as direct measures.

When will assessment activities occur and at what frequency?

All learning outcomes will be assessed at least once during a three-year period.

Student Learning Outcomes

Learning Objectives

1. The student will demonstrate knowledge about the extent of substance abuse in society, the implications of substance abuse beyond the individual, and approaches to addiction treatment.
2. The student will be able to understand ethical standards and ethical dilemmas, and how ethics relates to personal, legal, and professional standards.
3. The students will understand strategies and tools for individual and group counseling.

A clearly stated rationale for this proposal must be included or the University Curriculum Committee will return the proposal for completion of this section. The rationale should provide a detailed summary of the proposed change(s). In addition, include a statement in the rationale regarding how the department will manage the added workload, if any.

All courses in this proposed certificate are already in the course catalog. No new courses need to be created. The courses already exist as part of the addictions minor and regularly draw enrollments of 40-50 students. Creating this certificate will provide an academic opportunity for students who take all, or only half, of the curriculum required by the addictions minor.

Reviewer Comments

Charles Tibbals (ctibbals) (Wed, 06 Sep 2023 14:57:55 GMT): Rollback: Rolled back at Ben's request

Linda Lundgren (lindalundgren) (Thu, 21 Sep 2023 22:44:25 GMT): Chemical Addictions: Principles and Practice position description received from Benjamin Barton on 9/21/23 (below): The Chemical Addictions: Principles and Practice certificate comprises four of the eight courses in the Addictions minor, which is among the programs in Psychology and Communication. This certificate will serve all students who are completing the minor. However, the certificate will be especially useful for students who are interested in the addictions subject area but do not want to pursue the entire curriculum in the Addictions program. The curriculum for this certificate comprises courses already active and in faculty members' rotations. No new faculty must be hired to support this certificate and no resources are required for online course development.

Rebecca Frost (rfrost) (Tue, 03 Oct 2023 18:16:55 GMT): Adjusted course listing to meet catalog standards.

Key: 520

521: PROFESSIONAL SKILLS IN CHEMICAL ADDICTIONS COUNSELING ACADEMIC CERTIFICATE

In Workflow

1. 027 Chair (barton@uidaho.edu)
2. CLASS Review (ctibbals@uidaho.edu)
3. 18 Curriculum Committee Chair (folwell@uidaho.edu)
4. 18 Dean (quinlan@uidaho.edu; alisag@uidaho.edu)
5. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; lindalundgren@uidaho.edu)
6. Curriculum Review (Curriculum Review@uidaho.edu)
7. Degree Audit Review (rfrost@uidaho.edu)
8. Registrar's Office (none)
9. Ready for UCC (disable)
10. UCC (none)
11. Faculty Senate Chair (mstout@uidaho.edu; jvalkovic@uidaho.edu; cari@uidaho.edu; csparker@uidaho.edu)
12. Provost's Office (kudas@uidaho.edu; mstout@uidaho.edu; jvalkovic@uidaho.edu; gwen@uidaho.edu; cari@uidaho.edu; lindalundgren@uidaho.edu)
13. Catalog Update (lindseybrown@uidaho.edu)

Approval Path

1. Wed, 06 Sep 2023 20:26:06 GMT
Benjamin Barton (barton): Approved for 027 Chair
2. Wed, 13 Sep 2023 18:22:32 GMT
Charles Tibbals (ctibbals): Approved for CLASS Review
3. Fri, 15 Sep 2023 17:43:08 GMT
Annette Folwell (folwell): Approved for 18 Curriculum Committee Chair
4. Fri, 15 Sep 2023 17:51:48 GMT
Sean Quinlan (quinlan): Approved for 18 Dean
5. Tue, 19 Sep 2023 15:40:48 GMT
Gwen Gorzelsky (gwen): Approved for Provost's Office
6. Thu, 21 Sep 2023 21:22:00 GMT
Theodore Unzicker (tunzicker): Approved for Curriculum Review
7. Tue, 03 Oct 2023 18:18:35 GMT
Rebecca Frost (rfrost): Approved for Degree Audit Review
8. Tue, 03 Oct 2023 21:22:03 GMT
Theodore Unzicker (tunzicker): Approved for Registrar's Office
9. Wed, 04 Oct 2023 16:42:08 GMT
Sydney Beal (sbeal): Approved for Ready for UCC
10. Tue, 10 Oct 2023 17:56:41 GMT
Sydney Beal (sbeal): Approved for UCC

New Program Proposal

Date Submitted: Wed, 06 Sep 2023 16:49:47 GMT

Viewing: 521 : Professional Skills in Chemical Addictions Counseling Academic Certificate

Last edit: Tue, 03 Oct 2023 18:18:21 GMT

Changes proposed by: Benjamin Barton

Faculty Contact

Faculty Name	Faculty Email
Benjamin Barton	barton@uidaho.edu

Will this request have a fiscal impact of \$250K or greater?

No

Academic Level

Undergraduate

College

Letters Arts & Social Sciences

Department/Unit:

Psychology and Communication

Effective Catalog Year

2024-2025

Program Title

Professional Skills in Chemical Addictions Counseling Academic Certificate

Degree Type

Certificate

Please note: Majors and Certificates over 30 credits need to have a state form approved before the program can be created in Curriculum.

Program Credits

12

CIP Code

34.0104 - Addiction Prevention and Treatment.

Will the program be Self-Support?

No

Will the program have a Professional Fee?

No

Will the program have an Online Program Fee?

Yes

Will this program lead to licensure in any state?

No

Will the program be a statewide responsibility?

No

Financial Information**What is the financial impact of the request?**

Less than \$250,000 per FY

Note: If financial impact is greater than \$250,000, you must complete a Program Proposal Form

Describe the financial impact

Financial impact will comprise tuition and fees generated by students enrolling in courses.

Curriculum:

All required coursework must be completed with a grade of 'C' or better (O-10-a (<https://catalog.uidaho.edu/general-requirements-academic-procedures/o-miscellaneous/>)).

Code	Title	Hours
PSYC 475	Professional Ethics in Addictions Counseling	3
PSYC 476	Relapse Prevention in Chemical Addictions Counseling	3
PSYC 478	Individual and Group Therapy Techniques in Chemical Addictions Counseling	3
PSYC 482	Client Screening, Assessment, and Placement	3

Total Hours**12**

Courses to total 12 credits for this certificate.

Distance Education Availability

To comply with the requirements of the Idaho State Board of Education (SBOE) and the Northwest Commission on Colleges and Universities (NWCCU) the University of Idaho must declare whether 50% or more of the curricular requirements of a program which may be completed via distance education.

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Geographical Area Availability

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- 2.#The student will be able to understand ethical standards and ethical dilemmas, and how ethics relates to personal, legal, and professional standards.
- 3.#The students will understand strategies and tools for individual and group counseling.

Describe the assessment process that will be used to evaluate how well students are achieving the intended learning outcomes of the program component.

Signature assignments will be embedded in courses. Students' performance on signature assignments will be used to determine the percentages of students who failed to meet, met, or exceeded expectations articulated in the program learning outcomes.

How will you ensure that the assessment findings will be used to improve the program?

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What direct and indirect measures will be used to assess student learning?

Signature assignments embedded in courses will serve as direct measures.

When will assessment activities occur and at what frequency?

All learning outcomes will be assessed at least once during a three-year period.

Student Learning Outcomes

Learning Objectives

1. The student will demonstrate knowledge about the extent of substance abuse in society, the implications of substance abuse beyond the individual, and approaches to addiction treatment.
- 2.#The student will be able to understand ethical standards and ethical dilemmas, and how ethics relates to personal, legal, and professional standards.
- 3.#The students will understand strategies and tools for individual and group counseling.

Describe the assessment process that will be used to evaluate how well students are achieving the intended learning outcomes of the program component.

A clearly stated rationale for this proposal must be included or the University Curriculum Committee will return the proposal for completion of this section. The rationale should provide a detailed summary of the proposed change(s). In addition, include a statement in the rationale regarding how the department will manage the added workload, if any.

All courses in this proposed certificate are already in the course catalog. No new courses need to be created. The courses already exist as part of the addictions minor and regularly draw enrollments of 40-50 students. Creating this certificate will provide an academic opportunity for students who take all, or only half, of the curriculum required by the addictions minor.

Reviewer Comments

Linda Lundgren (lindalundgren) (Thu, 21 Sep 2023 22:41:27 GMT): Program Description received from Benjamin Barton on 9/21/23 (below) The Professional Skills in Chemical Addictions Counseling certificate comprises four of the eight courses in the Addictions minor, which is among the programs in Psychology and Communication. This certificate will serve all students who are completing the minor. However, the certificate will be especially useful for students who are interested in the addictions subject area but do not want to pursue the entire curriculum in the Addictions program. The curriculum for this certificate comprises courses already active and in faculty members' rotations. No new faculty must be hired to support this certificate and no resources are required for online course development.

Rebecca Frost (rfrost) (Tue, 03 Oct 2023 18:18:21 GMT): Adjusted to catalog standards.

Key: 521

Safety Programming

University of Idaho

Violence Prevention Programs

Voices for Change--STUDENTS

- All new incoming and transfer students under the age of 24 are assigned to this online Safety Program: <https://www.uidaho.edu/student-affairs/dean-of-students/violence-prevention/required-safety-program>
- There is a specific student-athlete refresher course that all athletes are also required to complete.

Katy Benoit Campus Safety Awareness Month--ANYONE

- A month of intentional programming and outreach relating to campus safety and wellbeing, including a safety resource fair, keynote, personal safety/self-defense, and so much more: <https://www.uidaho.edu/events/safety-month>
 - Campus Safety Resource Fair
 - Green Dot for Employees
 - Keynote Forum on Safety
 - Stalking in Diverse Communities
 - Personal Safety & Vigilance Education Training (Multiple Dates)
 - Campus Safety Light Audit
- Though some things shift between years, many of the events/programs occur annually.

Sexual Assault Awareness Month--ANYONE

- Another month of intentional programming to mobilize our community around sexual assault awareness and prevention: <https://www.uidaho.edu/student-affairs/dean-of-students/violence-prevention/events/saam>

Other Awareness Months

- We also do tabling/outreach:
 - Domestic Violence Awareness Month (October)
 - National Stalking Awareness Month (January)
 - Healthy Relationships Month (February)

On-Demand Trainings—STUDENTS OR EMPLOYEES

- Anyone on campus can request us to come in and provide trainings/workshops on Power-Based Violence: <https://www.uidaho.edu/student-affairs/dean-of-students/violence-prevention/presentations>
- The most prominent of these is **Green Dot**, our Bystander Intervention Program: <https://www.uidaho.edu/student-affairs/dean-of-students/violence-prevention/green-dot>

In the Works

- **Campus Safety Focus Groups** with students from diverse backgrounds.
 - *Suggest faculty also do focus groups with faculty on what safety training they would like to see/have*
- An **Empowerment Self-Defense Committee** has met a couple of times to look at the viability of starting a for-credit class on campus.--**ANYONE**
 - This is a more evidence-based program that encompasses boundary setting, verbal de-escalation, and much more in addition to the physical self-defense skills.
 - Welcome others to join the committee. Can have a faculty representative. We NEED faculty.
 - Email Cori Damron at cdamron@uidaho.edu or askjoe@uidaho.edu

Campus Safety: <https://www.uidaho.edu/infrastructure/pss> --**ANYONE**

- 24-hour/365 Day a year campus safety patrols
- Moscow PD Substation
- Vandal-Alert Program
- Emergency Management
 - What to do in case of...
 - Bomb Threat
 - Building evacuation
 - Fire or explosion
 - Medical Emergency
 - Power Outage
 - Terrorism
- Jumpstarts
- Loaner gas can
- After hours lockouts
- Training Videos
 - Active Shooter Training
 - Clery Center Training
 - Flash Point (What to do when violence is in the workplace)
 - Shots Fired in the Workplace
 - Shots Fired on Campus
- **"Request a Training"**
 - Done in conjunction with Moscow PD
- VandalSafe
 - SafeWalk or SafeRide; 885-SAFE (7233)
- lightsout@uidaho.edu
 - Send an email if you see a Light Out on campus. Is reviewed and followed-up on

UI Policy: Creation and Change



FSH 1460 University-wide Policy Development

Contains all procedure for
policy development and
approval.

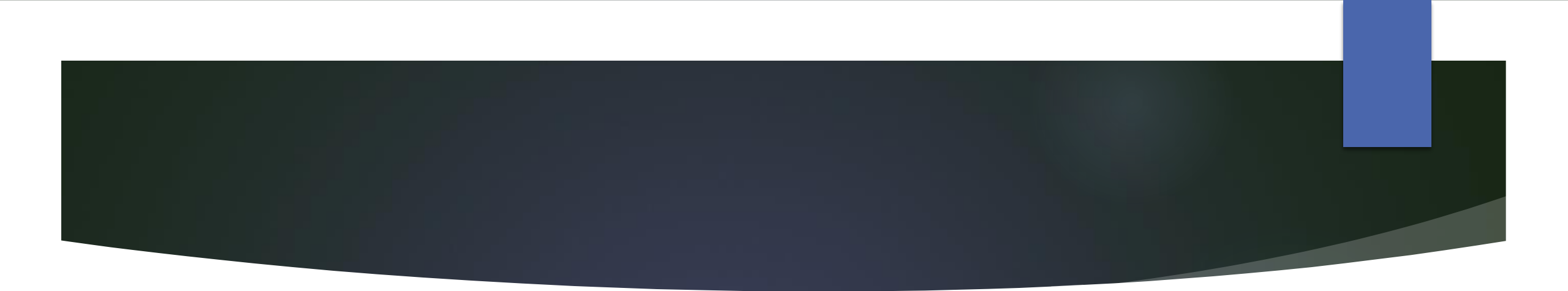
What is a policy?

Must

1. Advance our mission, **or**
2. Be needed for legal compliance

And do one or more of the following:

- Reduce institutional risk
- Promote efficiency
- Have a significant impact on UI



Faculty-Staff
Handbook
VS
Administrative
Procedures
Manual

- ▶ Confusing names for historical reasons
- ▶ Both contain policy and procedure
- ▶ Approval pathways depend on whether subject matter is within the purview of faculty governance

The Big Picture

- 376 policies and procedures
- SBOE requires system for regular review
- Policy ownership system
- Need to prioritize

Policy Approval Pathways: Overview

1. “Normal” approval process:
FSH 1460
2. Minor amendment
3. Interim policy
4. Emergency actions during
communicable disease
outbreak: FSH 6990

1. Notify the Policy Director of Your Plan

The Policy Director can help with

- ▶ Early input and advice
- ▶ Preventing duplicative revisions
- ▶ Drafting
- ▶ Ensuring review by all stakeholders

2. Request the official document of an existing policy

Policy revisions using text copied from website will be rejected 😞

3. Follow best practices for policy drafting

- ▶ Use the policy development materials on the University Policy website:
 - ▶ Policy Manual
 - ▶ Guidance for Policy Owners
 - ▶ Policy Template
- ▶ Learn from other institutions. No such thing as plagiarism in policy.
- ▶ Check that your revisions don't conflict with related policies or procedures, including Board policy.
- ▶ Consult with all stakeholders.
- ▶ Resist the urge to address every possibility!

4. Once you're done developing the policy

Email the policy and cover sheet to the Policy Director.

The Policy Director will

- ▶ Review for drafting problems and conflicts with other policies
- ▶ Submit for legal review
- ▶ Ensure appropriate stakeholder input

The
Approval
Process:
**Policies
within
purview of
faculty
governance**



Faculty Senate



University Faculty Meeting



President



For some policies, State Board of Education



Back to Policy Director for publication

The Approval
Process:
**Policies *not*
within purview
of faculty
governance**



To Faculty Senate and Staff Council for
Review and Comment Only



University Faculty Meeting (FYI only)



President



For some policies, State Board of Education



Back to Policy Director for publication

Minor Amendments

- ▶ No approvals needed when change is for
 - ▶ Making policy consistent with controlling legal authority, or
 - ▶ Making clerical changes
- ▶ Just email request to Policy Director

Interim policies

- ▶ Used when there's not enough time to complete the standard review and approval process
- ▶ Only to address legal requirements or significant institutional risk
- ▶ Have to include timeline for completing standard review and approval

Questions?

Diane Whitney

Director of University Policy

University Compliance Coordinator

Office of the Provost and Office of General Counsel

Uofl-policy@uidaho.edu

Draft Survey Questions

This survey is attended to assess employee levels of excitement, concern, and other sentiments regarding the affiliation with the University of Phoenix. It is being sent out by faculty senate due to employee request.

We will not be collecting any identifying data and your responses will remain confidential.

1. *How knowledgeable are you about the University of Phoenix and its programs?*

Not at all knowledgeable
Not very knowledgeable
Fairly Knowledgeable
Very Knowledgeable

2. *How knowledgeable are you about the details of the affiliation agreement with the University of Phoenix?*

Not at all knowledgeable
Not very knowledgeable
Fairly Knowledgeable
Very Knowledgeable

3. *Did you attend one of Provost Lawrence's listening sessions in early October?*

Yes
No

4. *What have been your primary sources of information about the proposed University of Phoenix affiliation?*

Local/state news reports (Lewiston Tribune, Idaho Statesman, Idaho Ed News, etc.)
National news reports (Chronicle of Higher Education, Inside Higher Ed, etc.)
University of Idaho's FAQ
University of Idaho's written communications
University of Idaho's town halls
University of Idaho's informational sessions with University of Phoenix administrators
Provost Lawrence's sessions with colleges in October
Other (please specify)

5. *To what degree do you support the University of Idaho affiliation with the University of Phoenix?*

Strongly Opposed
Somewhat Opposed
Neutral
Somewhat Support
Strongly Support

Please rate the degree to which you agree with the following statements

6. *University employees were adequately involved in the decision to affiliate with the University of Phoenix.*

Strongly Disagree
Somewhat Disagree
Neutral
Somewhat Agree
Strongly Agree
Unsure

7. *The affiliation with the University of Phoenix will positively impact my unit.*

Strongly Disagree
Somewhat Disagree
Neutral
Somewhat Agree
Strongly Agree
Unsure

8. *The affiliation with the University of Phoenix will negatively impact my unit.*

Strongly Disagree
Somewhat Disagree
Neutral
Somewhat Agree
Strongly Agree
Unsure

9. *The University of Idaho's affiliation with the University of Phoenix is a smart way to bolster us as we approach the "enrollment cliff."*

Strongly Disagree
Somewhat Disagree
Neutral
Somewhat Agree
Strongly Agree
Unsure

10. *The University of Idaho's affiliation with the University of Phoenix will have a positive impact on UI.*

Strongly Disagree
Somewhat Disagree
Neutral
Somewhat Agree
Strongly Agree
Unsure

11. *The University of Idaho's affiliation with the University of Phoenix will have a negative impact on UI.*

Strongly Disagree
Somewhat Disagree
Neutral
Somewhat Agree
Strongly Agree
Unsure

12. *The [FAQ](#) was helpful in answering my questions about the affiliation.*

Strongly Disagree
Somewhat Disagree
Neutral
Somewhat Agree
Strongly Agree
Unsure

13. *Moving forward, the University of Idaho and the University of Phoenix should pursue joint initiatives in the following areas:*
(Strongly Disagree, Somewhat Disagree, Neutral, Somewhat Agree, Strongly Agree, Unsure)

- Student Recruitment
- Delivery of Undergraduate Curricula
- Professional Development for Faculty
- Delivery of Academic Certificates
- Instructional Design
- Student support services
- Registration processes
- Technology
- Data storage
- Other (Fill in space)

**14. I am looking forward to potential benefits of this affiliation such as:
(Yes/No/Don't Know)**

- Improved access to online teaching and learning technology
- Financial security for UI
- A solution to the “enrollment cliff”
- Access to undergraduate education and certificate programs for UI students
- Professional opportunities for students
- Access to new populations of students
- The new line of income for the University of Idaho
- The opportunity to collaborate with employees at the University of Phoenix
- Other (Fill in space)

**15. I remain concerned about the following aspects of the affiliation:
(Yes/No/Don't Know)**

- The financial risk posed to UI
- The impact on UI's reputation
- The prestige of my program
- Our goal of achieving R1 status
- The status of online programs offered by both institutions
- The status of UI's commitment to online education
- The lack of involvement by faculty in this decision
- The lack of involvement by staff in this decision
- The ethical behaviors of for-profit universities
- Other (Fill in space)

16. What else would you like to tell us about your thoughts regarding the University of Idaho and University of Phoenix affiliation?

17. What is your role at the University of Idaho?

Classified Staff
Exempt Staff
Temporary Help
Assistant Professor
Associate Professor
Full Professor
Clinical Assistant Professor
Clinical Associate Professor
Clinical Full Professor
Instructor
Senior Instructor
Lecturer
Visiting Professor
Research Assistant Professor
Research Associate Professor
Research Full Professor
Other (please specify): _____

(IF FACULTY)

18. What College or Unit do you work in?

Agricultural and Life Sciences
Art and Architecture
Business and Economics
Education, Health and Human Sciences
Engineering
Graduate Studies
Law
Letters, Arts and Social Sciences
Natural Resources
Science
WWAMI
Counseling & Testing Center
University Library
Other