DGA Roundtable Agenda: 10/12/2023 1:30 pm pacific on zoom

Join Zoom Meeting: <https://uidaho.zoom.us/j/84222959505> (see calendar invite for full details on zoom)

Please mute your mic when others are talking or presenting and use the raise hand function (or chat) for questions.

1. NSF Requirement for use of SciENcv – Eric Everett

NSF requires use of SciENcv starting 10/23/23 – any proposal due on or after this date requires use of SciENcv format for biosketches and current and pending support forms. See the emails sent to OSPPI and DGA listserv (most recent Oct 9).

The PIs do need to have an account and do some start-up work to get set up. Then they can create biosketches and C&P in the right formats per agency guidance.

Should we demo SciENcv at a future meeting or create a video walk through? SciEVcv does have their own videos and instructions available – these links were included in the email from Oct 9.

[Documents Required for Senior Personnel - Funding at NSF | NSF - National Science Foundation](https://new.nsf.gov/funding/senior-personnel-documents)

Failure to use the right formats will result in an inability to submit (the button to submit will not exist) in research.gov or grants.gov.

Note that just-in-time and updated C&P will be needed in this format after 10/23.

1. Follow-on discussion of incoming UI ORCID interface and the benefits of this system – Sarah Martonick

More coming soon from UI Library on ORCID.

1. Reminder: If faculty or staff announce departure from the University and they are key personnel/Co-PI/PI on sponsored projects, Post Award team needs to know in advance.
   1. Use TDX to enter a ticket.
   2. Sarah to send a note to the Chair/Dean list as well.
2. Training needs discussion – Sarah and Michele

PI training in using TDX; policies of escalation timing when something has not been responded to (timing wise, to who).

Using VERAS test site for sample proposals to review for new people – DGA makes their own checklist, notes errors, etc. and can work with a trainer to see what they found/didn’t find or documents that list out what was needed (should have been found).

Learn how to upload to grants.gov

Learn file types in agency format

DGA mentor program – Jen volunteers for this and we could pair people based on unit expertise (e.g. type of proposal, agency).

For PIs – step by step process guide per process and overall (big picture).

I'd like to have a "cheat sheet" or a "starting point" sheet that directs us to the resources we're looking for. A simple list of Where To Find and Which Ticket Type and Who To Ask. Including sources (links) from across the U of I website and across the Microsoft Team groups.

1. Q&A

Warranty on equipment – Sarah and Heather working with OIT and departments to better understand how this is being applied and costed to ensure allocability. More to come.

Internal control issue via OIT– Sarah and Heather working with OIT and Controller to rectify this issue and get an approval queue in place.

Multi-college F&A question – asked about how this works if only one index. See [F&A Distribution Information - ORED | University of Idaho (uidaho.edu)](https://www.uidaho.edu/research/faculty/resources/f-and-a-rates/distribution-info) for more information.

1. Future topics of interest/Other

Invite Theresa Amos to hear concerns on OIT processes including phone issue with assignment of #s to Physics.

Item brought up for discussion:

OIT issue on them not allowing upgrades on current computers that won’t support windows 11. This will be a major equipment cost upgrade that is not being discussed.

Additional details on the fringe rate discrepancy that was reported by DGAs and PIs:

During 2022 there were fringe rate correction JVs entered to specific grants – this correction was not processed through the payroll system and therefore shows an incorrect balance in the fringe line. The overall grant total is correct however. Please inform your faculty that they may note this discrepancy on their OSP reports and that Central (the Controller and Banner team) have indicated it cannot be corrected.