|  |  |
| --- | --- |
| **FACULTY GOALS AND RESPONSIBILITIES** | |
| **ENTER CALENDAR YEAR** for review period: | |
| Faculty Name:  Title/Rank:  Unit(s): | V Number:  Administrative Title:  (if applicable)  FTE: |
|  |  |

**Overall description of goals and responsibilities by category[[1]](#endnote-1):**

## I. Teaching and Advising ( %)

a. Statement of Goals and Objectives for the Year:

(Provide statements of your goals and objectives for teaching and advising/mentoring)

b. Course load

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Semester** | **Subject** | **Course #** | **Section** | **Credits** | **Percent**  **Responsibility (100% unless team taught)** | **Course Title** |
| Spring |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Fall |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Summer |  |  |  |  |  |  |

c. Additional instructional responsibilities (course redesign; introduction of new delivery methods; involvement in course, program, and university level assessment of student learning outcomes; etc.):

d. Numbers of students (undergraduate and graduate) advised:

e. Other Service to Students (organization/program advisers, masters/doctoral committees as opposed to major professor, etc.):

## II. RESEARCH/SCHOLARSHIP AND CREATIVE ACTIVITIES ( %):

(Provide statements of your goals and objectives for research/scholarship and creative activities.)

## III. OUTREACH AND EXTENSION ( %):

(Provide statements of Goals, Objectives and Planned Activities in Extension/Outreach):

## IV. SERVICE AND LEADERSHIP ( %):

(Provide statements of Goals, Objectives and Planned Activities in Service)

a. Departmental (Unit) Service (See FSH 1565 C-4 a):

b. College or University Service:

c. Professional (disciplinary) Service:

d. Unit Administration (See FSH 1565 C-5):

**Faculty Member:** I agree that this is a reasonable description of my responsibilities to the University of Idaho for the forthcoming calendar year.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Faculty Member Date

🞎 Interdisciplinary/Center Activities: Attach narrative.2

**Unit Administrator(s)**: I agree that this position description is a reasonable reflection of the stated expectations for progress towards tenure, promotion and/or continued satisfactory performance.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Unit Administrator Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Additional Unit Administrator Date

(e.g. joint appointments [if applicable])

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Additional Unit Administrator Date

(e.g. joint appointments [if applicable])

**College Dean:** I agree that this position description is a reasonable reflection of the stated expectations for progress towards tenure, promotion and/or continued satisfactory performance.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Dean Date

1. 1 See FSH 1565 for faculty responsibilities. Also, instructors will provide syllabi to their unit offices at the beginning of each term for courses for which they are responsible. Each syllabus should include expected learning outcomes for the course and should describe an example of how at least one learning outcome is assessed. [↑](#endnote-ref-1)